

**Public Works Committee Minutes**  
**Tuesday October 27, 2020 7:00 AM**

Town of Verona Hall, 7669 County Highway PD

Via on-line Zoom software with provisions for in person participation at town office with masking and distancing

**Present:** Mike Duerst (chair), John Senseman, Phyllis Wiederhoeft (on line) Manfred Enburg (on line)

**Absent:** Russ Swiggum

**Also, Present:** Christopher Barnes, Public Works Project Manager, Mark Judd, Road Patrolman

**Public Present:** None

1. **Call to Order/Approve Agenda** - Chair Duerst called the meeting to order at 7:02 AM. Enburg moved to accept the agenda, second by Senseman. Carried by voice vote.
2. **Review Minutes of September 29, 2020**-the minutes were reviewed with changes suggested by Wiederhoeft. No vote was taken.
3. **Discussion: 2021 Preliminary Public Works Operating and Capital Budget** - Barnes presented the draft 2021 budget noting some items had a 5% reduction, especially the road projects since gas tax revenue will likely be down due to COVID 19. Duerst noted that the garbage and recycling costs were contract driven and could not be reduced. Senseman questioned when the budget would be presented to the town board and Barnes replied on November 7, 2020. the proposed 2021 roads are: Country View Rd., Windswept Way, Tonto Trail, Stardust Trail, Black Cherry Court, and Cross Country Circle. Enburg stated that he was happy to see the split in road projects between primary and residential roads. Barnes stated the estimated cost to be \$312,425.
4. **Discussion: Boom Mower Joint Purchase** - Duerst stated that he has raised the possibility of a joint purchase of a tractor boom mower with the members of the Dane County Towns Association. The tractor boom mower is envisioned to be jointly used by the various towns in lieu of the annual rental procedures. Maintenance costs would be split among the towns. The cost of such a machine would be in the \$120,000 range. Duerst will continue to pursue the issue.
5. **Discussion: Border Road Jurisdiction and Maintenance Agreements** - Duerst opened the discussion saying that he had been directed by Town Chair Geller to pursue agreements with the adjoining town and city jurisdictions over Border Road maintenance. Duerst further explained that the State of Wisconsin had set up the state gas tax funding for roads based on a 50% split between the adjoining jurisdictions. Barnes explained that the current mapping is used for state funding only, but that many jurisdictions tend to use the map for maintenance, snow plowing, crack filling etc. The topic has come up because location of the Twin Rock subdivision entrance on Spring Rose Road is between sections north and south maintained (i.e. snow plowing) by the Town of Springdale. Town Chair

Geller stated that the Town Chair of Springdale believes that Springdale is doing most of the maintenance on Spring Rose Road without getting any compensation. Discussion followed. Enburg stated that most of the maintenance agreements are “handshake” in nature and that formalizing an agreement would be good. Senseman commented that before any agreement was drafted that a discussion with the town attorney would be appropriate.

6. **Discussion: Continuation of Single Purpose Roads Issues** - Barnes presented an updated definition of “single purpose” roads and asked for comments. Enburg stated that he wished to use the definition to advise the board and residents that single purpose roads were a lower priority for maintenance and road repairs. Enburg asked about adding Seven Springs Road to the proposed List. Barnes agreed to review the list.
7. **Development Updates:** Barnes stated:
  - a. **Twin Rock Prairie Circle Development** - storm water and grading is complete, aggregate base is complete, paving to occur in 2021. Gas and electric utilities are under construction. No home sales until 2021.
  - b. **Prairie Circle Development** - storm water and grading is complete and restored. Road paving is complete to binder course. Final paving in 2021. All utilities under construction. County Trunk Highway PD intersection work is underway.
  - c. **Proposed Dairy Ridge Development** - no new developments
8. **Equipment Condition Update** - Judd stated that the new plow truck is scheduled to be delivered in January of 2021
9. **Schedule November 2020 Committee Meeting and Set Agenda** -The November meeting was set for the 24<sup>th</sup> at 7:00AM
10. **Adjourn** - Duerst called for adjournment, motion by Enburg, second by Senseman. Carried by voice vote. Adjourned at 8:45 AM.

Approved: November 24, 2020

Prepared By: W. Christopher Barnes