

**Present:** Manfred Enburg, Kirk Trainor, Mike Duerst, Russ Swiggum, John Senseman, and Phil Meinel (arrived at 7:10)

**Absent:**

**Also Present:** John Wright, Clerk-Treasurer, Amanda Arnold, Planner-Administrator, and Mark Judd, Town Patrolman

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:02 AM. Duerst moved to approve the agenda; 2<sup>nd</sup> by Trainor. Motion carried.
2. **Approval of January Minutes** – Duerst moved to approve the minutes from January 23, 2018; 2<sup>nd</sup> Senseman. Trainor abstained due to his absence at the January meeting. Motion carried.
3. **Review Town Board Response to the Public Works Committee Report and Updates on the Following**
  - a. Recommended 2018 road work – Planner-Administrator Arnold reported that the Town Board reviewed the memo at their regular meeting on February 6, 2018 previously discussed at the Public Works Committee meeting in January. At this point, work on Flint and Brandancee has not been decided upon. She noted that there is a bump on Timber Lane has been identified for repair. It was noted that Wisconsin DOT will mail LRIP paperwork to the Town by March 15, 2018; once received, the Town can have MSA Professional Services advertise for the reconstruction of De Marco Trail.
  - b. Capital equipment purchases – It was noted that the hot water pressure washer was approved by the Town Board. It has been purchased and delivered to the Town. Arnold presented the group with a matrix of the quotes received to date for a tractor with loader to replace the McCormick tractor. It was noted that the 155 HP John Deere tractor quote from Sloan Implement was a returned lease that has 247 hours on the engine; the 130 HP John Deere also available through Sloan has 306 hours on the engine. Duerst noted that the 145 HP Case tractor available through Kalscheur Implement has a \$49,460 discount applied. It was further noted that Price Implement, who submitted a quote for a 140 HP New Holland tractor, is located in Bloomington, Wisconsin. The final quote was from Carl Statz and Sons for a 140 HP McCormick tractor. The warranty for all the tractors is three years from date of delivery; the bids are good for 30 days.

There followed a brief discussion regarding how much horsepower is lost when running hydraulics and an air conditioner. The New Holland unit was eliminated due to limitations on parts availability. Swiggum noted that although parts are slow to arrive for a McCormick tractor, Statz will provide a loaner unit. There was a brief discussion of the merits of ownership versus leasing with the majority expressing a preference for owning. The group briefly reviewed the lease quotes they had received previously. It was decided that the 130 HP John Deere and 140 HP McCormick be eliminated from consideration as well. It was noted that the John Deere tractors are in stock; Duerst will inquire about a delivery date for the Case tractor from Kalscheur. Without objection, Chair Enburg will present the two options to the Town Board at their March 6, 2018 regular meeting.

- c. Chapter 5 Traffic Regulation amendment – Wright reported that the Town Board accepted corrections to Section 5.04 of Chapter 5 for stopping and yielding and a map to identify where the Patrolman has located permanently weight-restricted roads in the past and where they will be posted for seasonally restricted roads. Wright expressed concern that by not codifying exemptions, certain common sense activities may inadvertently thereby be illegal (e.g. trash and recycling).
- d. Approval of seasonally and permanently weight restricted roads – Wright briefly reviewed the gross vehicle weight (60,000 pounds) and axle weight of the tandem axle Peterbilt plow truck (20,000 pounds front and 40,000 pounds net for the two rear axles) owned by the Town. He presented the same information for a typical Pellitteri trash/recycling truck: GVW 76,500 pounds, front axle weight of 20,000 pounds, rear tandem axles at 23,000 each, and a tag axle at

10,500 pounds. Wright noted that he had received an inquiry regarding propane delivery on Riverside Road and Sunset Drive. The loaded weight of the truck exceeds the seasonal and permanently restricted weight limits. Member Swiggum noted that singular deliveries of materials for heating cannot be restricted; Wright noted the Town is trying to prevent merchants who use the roads as through routes without making local deliveries. There was brief discussion about Shady Oak Lane that had 1' gravel shoulders and a 3" asphalt lift added in the past and whether this would allow for weights greater than what is currently posted.

4. **Review of Private Road Access to Shady Oak Lane for the Driftless Ridge Development** – Planner-Administrator Arnold reported that the private road will serve thirteen homes. The Town has the authority to issue a permit for an intersection between a Town public road and a private road. The group reviewed the cross sections and engineering drawings prepared by MSA Professional Services. Arnold noted that there were no particular issues or concerns noted by MSA. S&E Enterprises will be constructing the sub road. There will be an 8" base of 3" breaker run with 4" of 1 3/4" gravel and fines atop. Arnold will issue a hauling permit to S&E Enterprises that will travel along County Highway PD and Shady Oak Lane and restrict deliveries on Timber and Mid Town Road. Hauling will probably begin in April after warmer weather and a significant rainfall.
5. **Possible Discussion and Action Regarding Driveway Access to Parcel 0608-101-9170-7 Off of Stony Ridge Circle** – The group briefly reviewed a site plan that showed the potential location for access, the potential location for a home and driveway, and the location of the nearest driveways. Arnold noted that the property is currently described by metes and bounds. Dane County Zoning is requiring it to be described by Certified Survey Map, so access can be determined by the Town Plan Commission when the CSM review occurs; without objection.
6. **Review Draft Driveway Construction Document with a Possible Recommendation to the Town Board** – It was noted that there is a draft Chapter 13 **Public Improvement Standards** and Chapter 14 **Highways** that Bob Rego had worked on in the past with Rose Johnson. Wright agreed to forward copies of those to Chair Enburg; without objection.
7. **Discuss Local Road Speed Options**
  - a. WTA Attorney clarification about applying State Statutes – Wright presented a printed summary of his discussion with Wisconsin Towns Association Attorney Carol Nawrocki regarding provisions within Wisconsin Statutes §346.57 and §349.11 (see attached) that allow speed reductions on Town roads. Once one standard is applied, however, it takes a traffic and engineering study to reduce that limit by another 10 miles per hour.
  - b. DOT Safety Engineer Ryan Mayer advice about Town roads inset into predominantly city roads – Wright reported that Engineer Mayer stated that a road like Jeffy Trail with short segments inset into a City of Madison road would require a review by a traffic engineer who would need only to see that a different speed limit would not justify a further study as the road segments do not allow a practicable speed other than the one posted in the City. Chair Enburg doubted that most traffic engineers would want to put their licensure on the line to make such a statement without conducted a full study. Wright is to check to see whether the Village powers that the Town adopted would allow the Town to apply lower speeds possible for villages and cities.
8. **Schedule March 2018 Meeting** –The next meeting was scheduled for Tuesday, March 27, 2018 at 7:00 AM. The following agenda items should be included:  
Call to Order/Approve Agenda  
Approve Minutes from 2/27/2018  
2018 Road Maintenance and Reconstruction Updates from Kevin Lord, MSA Professional Services  
Update Report from Amanda Arnold on Old County Highway PB Bridge Replacement  
Report on Town Board Action Regarding Tractor Purchase  
Shared Driveway Review of Sweeney Property and Possible Recommendation to the Town Board  
Review Draft Driveway Ordinance and Construction Document with a Possible Recommendation to the Town Board  
Schedule April 2018 Meeting and Set Agenda  
Adjourn
9. **Adjourn** – Duerst moved to adjourn; 2nd Senseman. Motion carried at 8:27 AM. Motion carried.