

Present: Manfred Enburg, John Senseman, Kirk Trainor, Phil Meinel, Russ Swiggum, and Mike Duerst

Also Present: John Wright: Clerk-Treasurer, Amanda Arnold: Planner-Administrator, Tammy Dresser: Deputy Clerk-Treasurer (arrived at 7:15 AM), and Mark Judd: Road Patrolman

Public Present: Steve Andres, Matt Parnell, and Sue Poast

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:03 AM. Senseman moved to approve the agenda; 2nd by Swiggum. Motion carried.
2. **Approval of November Minutes** – Senseman moved to approve the minutes from November 27, 2018; 2nd Trainor. Motion carried. Swiggum abstained due to his absence at the November meeting.
3. **Updates on Shared Access Issue at 6861 Cross Country Road with Possible Action to Make a Recommendation to the Town Board** – Planner-Administrator Arnold shared an email dated December 19, 2018 from Robert McGilvray regarding his objection to a shared access on his property located at 6847 Cross Country Road. In the email, McGilvray noted that when he developed his parcel he had requested access on the east side of the parcel; this was denied and the access was located approximately 30' east of the west property line that abuts the parcel in question that is seeking access to Cross Country. Local developer Jason Geiger, who could not be in attendance today, had discovered a 1987 Certified Survey Map which recorded a possible shared access with what is now the McGilvray access. Geiger has not purchased the land from Robert and Joanne Maurer who have proposed the 2-Lot CSM to subdivide their property prior to sale. However, to share this access, a utility pedestal would need to be moved and mature trees removed. Geiger is seeking to exercise the share access option with the existing access used by the McGilvrays before he considers purchasing the land from the Maurers.

The Committee members reviewed the proposed 2-Lot CSM and the flag for the undeveloped Lot 2 adjacent to the McGilvray parcel and McGilvray access point described above. Chair Enburg shared photos of the existing access for the McGilvray land and the existing access for the Maurer land with a farmhouse. He also showed a photo as an example of what a shared access looks like. Lastly, he shared an aerial of the parcels in question and approximate distances between existing access points on Cross Country; the aerial image was captured prior to the construction of the McGilvray residence. Duerst moved to recommend to the Town of Verona Plan Commission and Town Board that the flag for Lot 2 of the proposed Certified Survey Map for the Maurers be moved to the western property line of the existing property line with a shared easement with the existing access that serves the existing farmhouse owned by the Maurers; 2nd Meinel. Motion carried.

4. **Review Driveway/Access Application(s) with Possible Action**
 - a. 2787 Prairie Circle – Arnold reported that the Plan Commission required as a condition of the approval of subdividing the original lot that the two lots share a single access. Chair Enburg shared an aerial of existing conditions on Prairie Circle and a second aerial with approximate distances between access points in close proximity to the Sunshine Five Revocable Trust properties. Additionally, he shared photos of the access for the Andres home at 2783 Prairie Circle to the south of the property being developed, the temporary construction access, and the location of a separate access proposed by members of the Trust to serve a new residence. Member Swiggum wondered why the shared access was not located at the property line. It was noted, in response, that the existing access was constructed before the property was subdivided into two lots. There was a brief discussion of the possible extension of Prairie to the east that would link it with Country View Road. Steve Andres noted that there is an existing large culvert to the northeast end of the north parcel that runs below Prairie Circle. The change in topography in this location, according to Andres is about 12'. The change in elevation between the road and the land in question to the west evens out the further south one travels on Prairie Circle. Duerst moved to recommend to the Town Board approval of one access to serve both lots, but that the location of the shared access would be left to the property owners; 2nd Swiggum. Motion carried.
 - b. 1990 Hidden River Road – property owners Tom and Sue Poast have proposed a new home to the south of the existing farmstead located at 1990 Hidden River Road. The proposed access would be near the existing field road access for farm equipment. There was a brief discussion regarding

where Hidden River Road ends and the private driveway serving 1990 Hidden River begins. Patrolman Judd noted he turns the snow plow by the existing farm buildings. The Town is compensated for 0.42 miles by the Wisconsin Department of Transportation, but this length is for the segment to the north and south of Riverside Road combined. Swiggum moved to approve access on Hidden River Road to the north of Riverside Road and north of the existing field road access; 2nd Duerst. Motion carried.

5. **Review Areas of Stormwater Concern Including Hula Drive, White Crossing, Timber Lane, Mid Town Road, Sugar River Road, Valley Road, Fitchrona Road, and De Marco Trail** – Other locations that were identified included: Riverside, Sunset, and Shady Oak. Chair Enburg proposed that costs and methods be identified to rectify each deficiency in the event money becomes available to address as well as to start a discussion regarding a possible stormwater district and affiliated special charge. It was noted by Clerk-Treasurer Wright that in addition to FEMA Natural Hazard Disaster Grants, there are pre-Disaster Grants available through FEMA, water quality grant funding available through the Wisconsin DNR (Urban Nonpoint Source & Storm Water Management Grant Program), flood control grant funding available through the Wisconsin DNR (Municipal Flood Control), and water quality grant funding through Dane County (Urban Water Quality). There followed a brief discussion regarding which areas within the Town of Verona had floodplain modeling and which have not during review of a projected FEMA FIRM map.
6. **Update Concerning Hazard Mitigation Program Grant Application for Valley Road Bridge** – Chair Enburg reported that the application he submitted was denied, although the Town was encouraged to seek funding through other resources that were not identified. It was noted that in the 2019 Dane County budget, \$9 million was allocated to address flood damage. Chair Enburg is hoping for a future study that would exceed the quality of the FEMA FIRM maps.
7. **Discuss Observations from Touring Town Roads as Individuals or Pairs** – Member Swiggum noted that the edge of De Marco Trail is cracking; this was reconstructed in 2018. He further noted that Fitchrona Road is in need of repair; member Duerst thought the section between Lacy Road and Tonto Trail was a priority. The Town did install a Rough Road sign on Fitchrona near the intersection with Whalen Road; Chair Enburg thought an advisory speed limit be posted below that sign, although a specific advisory speed was not discussed. Chair Enburg suggested a possible speed study be conducted on Fitchrona Road in the Spring of 2019; without objection. P-A Arnold stated that City of Verona Planner Adam Sayre hopes to schedule a regional discussion between the City of Fitchburg, City of Verona, and Town of Verona regarding the possible annexation of Town land to the west of Fitchrona Road between Grandview and Whalen.
8. **Schedule January 2019 Meeting** –The next meeting was scheduled for Tuesday, January 29, 2019 at 7:00 AM. The following agenda items should be included:
 - Call to Order/Approve Agenda
 - Approve Minutes from 12/20/2018
 - Prairie Circle Shared Access Update
 - Area Paving Recommendations from Patrolman Judd
 - Presentation about Wisconsin Asphalt Paver's Association Data
 - De Marco Trail Update
 - Chip Sealing Updates from Fahrner/Scotts
 - Schedule February 2019 Meeting and Set Agenda
 - Adjourn
9. **Adjourn** – Duerst moved to adjourn; 2nd Swiggum. Motion carried at 8:27 AM.

Approved: January 29, 2019

Prepared by: John Wright with Amanda Arnold Review