

## **Public Works Committee Agenda**

**Tuesday July 18, 2023 - 7:00 AM**

Town of Verona Hall, 7669 County Highway PD

1. Call to Order/Additions to Agenda/Approve Agenda
2. Action: Review Minutes of June 20, 2023
3. Discussion and Possible Action: Trash and Recycling contract-Pellitteri Waste Systems **(15 Minutes)**
4. Discussion and Possible Action: Midtown Road Speed and Traffic Analysis. **(15 Minutes)**
5. Information: Madison Metropolitan Sewerage District Projects Update **(10 minutes)**
  - Pump Station 17 and Force Relief Sewer bid opening-August 3, 2023
  - Lower Badger Mill Public Meeting July 28, 2023
6. Information: Country View Road and County Highway PD widening/relocation **(15 Minutes)**
7. Information :2023 Road Projects Update **(5 Minutes)**
8. Information: Valley Road Bridge Update **(5 minutes)**
9. Development Updates: **(5 minutes)**
  - a. Sugar River Development
10. Equipment Condition Update **(5 minutes)**
11. Schedule August Committee Meeting and set agenda items
12. Adjourn

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Notice is also given of a possible quorum of the Plan Commission and /or the Town of Verona Board could occur at this meeting for the purposes of gathering information only.

## **Public Works Committee Minutes**

**Tuesday June 20, 2023 - 7:00 AM**

Town of Verona Hall, 7669 County Highway PD

**Present:** Mike Duerst - Chair, Manfred Enburg, Russ Swiggum, Brett Lindell, John Senseman

**Absent:** None

**Also Present:** Christopher Barnes - Public Works Director, Mark Judd - Patrolman

**Public Present:** Nathan Lockwood

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Duerst called the meeting to order at 7:03 AM. Duerst asked for additions and approval of the agenda. Enburg moved to accept the agenda, seconded by Lindell, motion carried.
2. **Action: Review Minutes of April 25, 2023** - The minutes were reviewed by the committee. There was not a May meeting. Senseman moved to approve the April minutes as submitted, second by Lindell, motion carried.
3. **Discussion and Possible Action: Driveway Permit Parcel 608 202 8645 3 Marsh view Road (Premier Soccer Club)** – Barnes explained the history of the temporary driveway for the club and introduced Nathan Lockwood of DOK Engineers and the permit is to reconstruct the temporary driveway and remove the westernmost construction driveway. Lockwood explained that the driveway is currently gravel and will be paved with asphalt. Senseman asked why this action comes to the committee, and Barnes explained because it is not in a platted subdivision, therefore, the committee has the approval authority. Discussion followed. Motion to approve by Lindell, second by Senseman, Motion carried.
4. **Discussion: Potential Local Road Improvement Program Applicant-Shagbark Ct.** -- Barnes explained that Shagbark Ct. is one of the worst condition roads in the town and is beyond the point of merely overlaying the existing pavement. There are other issues as well namely a private well located in the right of way, private parking installed in the right of way, and private irrigation systems. Barnes explained that the road might be a good candidate for Local Road Improvement Program (LRIP) funds. Senseman questioned why the town should expend funds on a road with only 4 houses. Barnes stated that is why he was interested in the LRIP funds. Enburg stated that he recalled installing a new culvert at the Hickory Ridge intersection. Duerst asked if the water well could be “grandfathered” approval. Barnes stated his concerns about leaving the Duerst's well in the right of way and the liabilities associated with it. Duerst suggested Forest Road as a candidate as well. The consensus of the committee was to have Duerst continue to pursue the LRIP funding.
5. **Discussion: Expiring Trash and Recycling contract-Pellitteri Contract-** Barnes explained that the current contract with Pellitteri will expire at the end of 2023. Pellitteri has been the trash/recycling vendor since 2008 and the contract has been extended once. Barnes asked for any comments or concerns regarding the Pellitteri service provided by Pellitteri. Senseman stated that he had never had an issue with Pellitteri services. Senseman asking about the costs on the contract and the \$12.98 monthly cost per pick up. Discussion followed. Enburg stated that other towns seemed to have various containers and other vendors did not pick up the extent of recyclables that Pellitteri does. Senseman, suggested obtaining the

- fees from other municipalities for comparison. Senseman stated that the commission suggest to the Town Board that the town extend the contract with Pellitteri.
6. **Discussion: Possible Radar Speed Limit Sign relocations** – Duerst stated that Epic had donated the exiting radar speed signs located on Country view Road to the town. Barnes stated that the signs are only applicable to road with a 35 MPH speed limit. Discussion followed. Enburg suggested Cross Country Road near the Reddan soccer fields as a candidate.
  7. **Information: Madison Metropolitan Sewerage District Projects Update** -- Barnes stated that the project was about ready for bidding in July. Construction is planned to begin in Fall 2023.
  8. **Information: Country View Road and County Highway PD widening/relocation** -- Barnes stated that utility work was continuing on the County Highway PD widening from Shady Oak Lane to the west to Country View Road. The relocated Country View Road is scheduled to be paved about July 4<sup>th</sup>. Barnes state that the annexation of County view Road to the City of Verona is complete and the annexation created a town island for two properties on Country View Road. Barnes added that a right turn lane on the south end of Woods Road is scheduled to begin on July 1<sup>st</sup>. Senseman asked about a completion date for County Road PD. Barnes stated it was currently planned for June 2024.
  9. **Information: Valley Road Bridge Update**—Duerst Stated that the cofferdam was complete and the center pier was complete. Barnes added that the west abutment would be completed soon and the east abutment demolition would begin shortly. The project is on schedule. Barnes explained the WISDOT letter in the packet which sets forth the current funding breakdown and town share.
  10. **Development Updates** -- Barnes presented the current concept plan for the Sugar River Road development. Barnes stated that the plan had been to the plan commission once for review. Duerst pointed out that the plan called for a second access point onto Sugar River Road nearer to Valley Road, but no plans for making the connection at part of the first phase. Enburg expressed his disappointment in the lack of a connection to Riverside Road. Duerst stated that one idea that was abandoned was a connection to County Highway G near Brandancee Road, the wetlands made the connection unfeasible. Barnes stated that he would look at the road condition of Sugar River Road for upgrading and reconstruction to accommodate the future growth of the area. Discussion followed. Senseman asked about the conformance to the comprehensive plan. Duerst stated that the concept plan was done as a conservation subdivision design and the development will likely go through a number of revisions.
  11. **Equipment Condition Update** Judd stated that the new truck has been ordered. No delivery date was known yet. No other issues
  12. **Schedule next Committee Meeting and set agenda items:** The July meeting was set for July 18, 2023 at 7:00 AM.
  13. **Adjourn** - Motion by Swiggum, second by Enburg to adjourn at 8:12 AM.

Pellitteri Proposal for Waste and Recycling  
Contract extension to be send under  
separate cover

## Chris Barnes

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**From:** Sarah Gaskell  
**Sent:** Wednesday, July 12, 2023 10:59 AM  
**To:** Chris Barnes  
**Subject:** FW: Midtown Rd Speed Limit

Sarah Gaskell  
She/her  
Planner/Administrator  
Direct line: 608-807-4460  
Main line: 608-845-7187



**From:** Scott Johnson <scottj@med-cal.net>  
**Sent:** Wednesday, July 5, 2023 12:43 PM  
**To:** Sarah Gaskell <SGaskell@town.verona.wi.us>  
**Cc:** info@town.middleton.wi.us  
**Subject:** Midtown Rd Speed Limit

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Town Board of Verona,

I would like Sarah Gaskell to read this letter at the town meeting tonight 7/5/23.

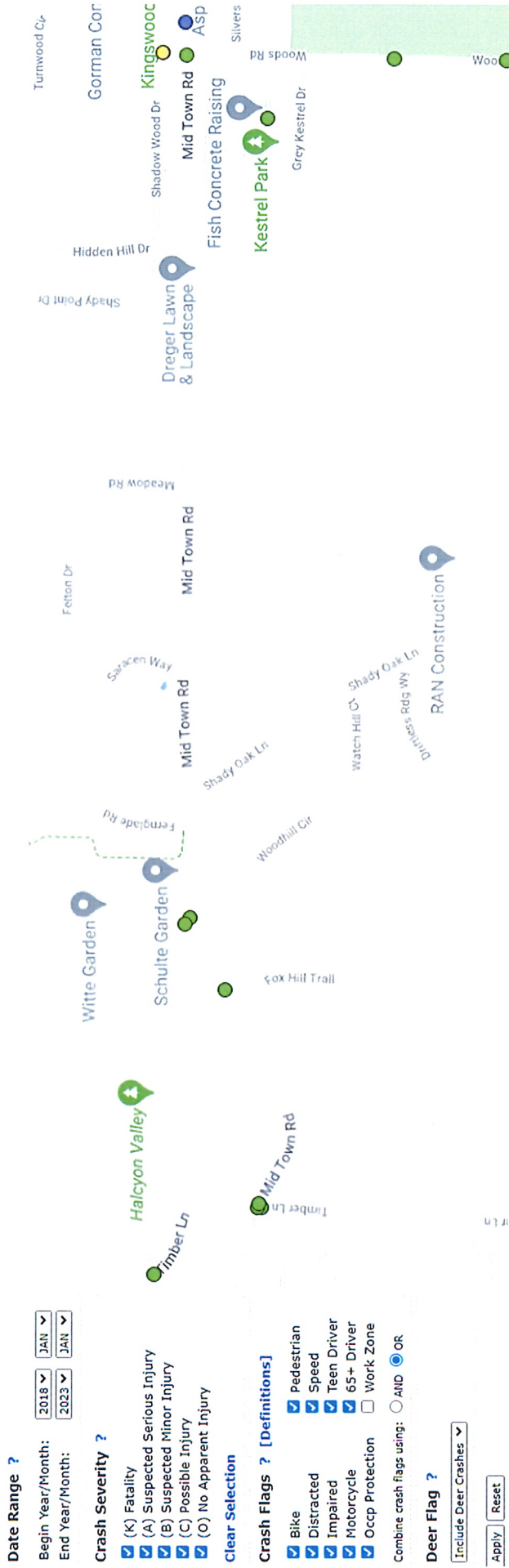
For at least two years I have been trying to have the speed limit on Mid Town rd. to be changed to 35 mph west of Meadow rd.

I have talked with both the Town of Middleton and Town of Verona about the danger. As soon as traffic passes Meadow rd., going west, there is a speed limit increase from 35 to 45 mph. Mine and several other driveways are within 150 yds of this sign. As expected people are accelerating through this area to closer to 50 mph and many times much higher creating a dangerous situation for all. There is also a large influx of bicycle traffic due to the Ironman course. Being hilly it can be extremely dangerous for bikers

During the last few years we have seen a huge increase in the amount of traffic and home construction which has made it even more dangerous. Let's not wait until someone gets seriously injured or killed before we do something about it.

Please let me know what steps will be taken to have the limit reduced to 35 mph.

Thank you,  
Scott Johnson 10640 Mid Town rd.



### Search Input

- Fatality
- Injury (A)
- Injury (B)
- Injury (C)
- Property Damage

## Crash History Mid Town Road, 2018 -2023







## 2-Week Road Impact Look Ahead

3. Current - November 2024  
Speed Limit Change 40MPH  
Shoulder Work. Temporary Lane  
Closures. No Road Closure. Barrels on  
Side of Road.

1. Current  
Permanent Road Closure  
Current Shoulder Utility Work

4. July 7th - July 9th  
Road Closure. Detour Posted  
5. July 10th - July 30th  
Lane Closures

2. Current - August 18th  
Woods Road Construction at  
Intersection. Lane Closures No  
Road Closures.



## Project Look Ahead

Events	Description	Start	End
<b>Hwy PD &amp; Country View Road</b>			
1	New Country View West Loop Road Construction	December 2023'	June 2025'
2	New Country View Connection	Current	December 14th 2023'
3	North Country View Road (Permanent Closure)	June 12th	-
4	CTH PD Work 4 Lanes (No Closure, New Traffic Patterns)	Current	End November 2024'
5	South Country View Road (Extended Closure, After North Country View Road Opens)	December 18th 2023'	April 2024'
6	Northern Lights Utility Crossing (Road Closure 7th - 9th) (Lane Closures on Weekends)	July 7th 2023'	July 30th 2023'
7	PD & Woods Road Reconstruct (Lane Closures)	Current	End August 2023
<b>Epic Site Utility Work</b>			
8	East Side of Country View	Current	End November 2023
5	South Country View Road (Utility)	September 2023'	End November 2024'
<b>Building</b>			
9	Building Erection	Current	April 2025



Red Stone Lane




Whalen Road

Paving 6/21/23



*Newberryhead Plan*  
 3-7-23 → REV 4-4-23

DATE:	SCALE: 1" = 200'	
REVISED:	STAGE SIZE (sq ft)	
FN: 17-07-110	0 50 100 200	
Sheet Number:	<small>PRO ADP/PL          WISCONSIN COUNTY COORDINATE          SYSTEM (GMA 2011)</small>	
1 of 1		

# ABBREVIATED TRAFFIC IMPACT ANALYSIS

## SCOPE OF SERVICES

### *For the Town of Verona*

Sugar River Residential Development

June 28, 2023

MSA Professional Services (MSA) proposes to complete an abbreviated Traffic Impact Analysis (TIA) for the proposed Sugar River Residential (development). The development will be located on the west side of Sugar River Road, north of Valley Road.

Language in the scope is based on information provided by the Town of Verona (Town) to meet the minimum requirements identified in the as part of Town ordinances and guidelines in the Wisconsin Department of Transportation (WisDOT) *TIA Guidelines* manual.

### **Task 1 - Data Collection**

#### ***Traffic Counts***

MSA will collect vehicular volumes counts along Sugar River Road near the area of the new access on a typical weekday (Tuesday through Thursday). The counts will be collected on a weekday with a typical schedule (no special events, etc.) and average, low precipitation weather conditions. MSA will utilize Miovision traffic data collection units to record fourteen (14) hours of data from 6 AM to 8 PM. Counts will be processed to document the number of bicyclists on the corridor during that time as well. Counts will occur after nearby construction is complete and traffic patterns return to normal.

Forecasting is not included as part of the abbreviated TIA.

### **Task 2 – Trip Generation & Distributions**

#### ***Study Area***

Operational analysis will be limited to only the proposed northern-most access along Sugar River Road.

#### ***Trip Generation and Site Plan***

With the study classified as an abbreviated TIA, only the 2023 base year will be analyzed.

The development will be assumed to be constructed in a single phase for traffic analysis purposes. Of the 66 lots shown on the site plan, it is assumed only 55 are being considered at this time. For trip generation proposed, the study will include 55 units of Single-Family Detached Housing (ITE Code 210).

MSA will utilize the current WisDOT-approved version of the *ITE Trip Generation Manual (11<sup>th</sup> Edition)* to estimate the anticipated traffic volume generated by the anticipated development for each phase. Traffic will be generated for the weekday AM and PM peak hour as well as for the 24-hour weekday period.

Based on the conceptual site plan, linked trip and pass-by trips are not applicable with the type of proposed land use. Similarly, diverted pass-by trips are not applicable and will not be included.

Multimodal reductions are not anticipated.

New trips will then be assigned to the proposed intersection based on existing travel patterns and regional traffic generators.

### **Task 3 – Traffic Operational Analysis**

MSA will analyze the study area intersection identified in this proposal for the following scenarios during the AM and PM peak hours using WisDOT-approved software.

#### Capacity/LOS Analysis, Existing Transportation System

1. 2023 Base Year Background Traffic Plus Development

If operations for any movement drop below level of service (LOS) C as part of the above listed analysis scenarios, MSA will provide one improved transportation system alternative to improve the identified operational deficiency. The following scenarios will be analyzed as necessary for an improved transportation system.

#### Capacity/LOS Analysis, Improved Transportation System

1. 2023 Base Year Background Traffic Plus Development

### **Task 4 – Sight Distance Analysis**

Sight distance analysis is included at the new access location being proposed as part of this development. MSA will review the proposed location and provide a review of intersection sight distance or both 45 mph and 35 mph criteria. Sight distance analysis will require field staff to measure available sight distance while on site.

### **Task 5 – Report**

A report documenting the findings of the analysis will be prepared by MSA and an electronic copy submitted to the Town for review and comments. The report will include text, tables, and exhibits. Upon approval, MSA shall submit a 'Final' electronic copy.

### **Task 6 – Review Meeting**

MSA will coordinate a teleconference meeting to review the study findings after submittal of the traffic impact analysis to the Town. The review meeting will facilitate discussion of the traffic impacts and improvements recommended by the study and finalize any comments before finalizing the report.

### **Schedule**

After data collection can be completed, the DRAFT report will be submitted to the town in 2-3 weeks.

## Project Cost

The estimated lump sum fee for the abbreviated TIA is: **\$6,700**

Should any amendments to this scope of work be requested at any time during the project, revised cost estimate will be provided to the client prior to the start of the additional services.

## Additional Services: Speed Study

If requested by the Town, MSA can collect speed data at two locations along the corridor. Speed data would be collected for a minimum of 24 hours at each location. The data will be reviewed and a summary at both locations be provided in a memorandum. As part of the memorandum, MSA will include a recommendation to the Town on if further investigation is recommended to potentially lower the speed limit from 45 mph. **Estimated Fee: \$1,675**

Prepared By:

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