



PUBLIC SPEAKING INSTRUCTIONS

WRITTEN COMMENTS: You can send comments to the Town Board on any matter, either on or not on the agenda, by emailing mgeller@town.verona.wi.us or twithee@town.verona.wi.us or in writing to Town Board Chair, 7669 County Highway PD, Verona, WI, 53593.

- 1) Call to Order/Approval of the Agenda
- 2) Pledge of Allegiance
- 3) Public Comment – Comments on matters not listed on this agenda could be placed on a future meeting agenda. If the Chair or staff has received written comments for items not on the agenda, these may be read.
- 4) Approval of minutes from February 7, 2023 and February 20, 2023
- 5) Committee Reports
 - A. Plan Commission
 - B. Public Works
 - C. Ordinance Committee
 - D. Financial Sustainability Committee
 - E. Natural and Recreational Areas Committee
 - F. EMS Commission
 - G. Senior Services Committee
 - H. Town Chair's Business
 - I. Supervisor Announcements
- 6) Staff Reports
 - A. Administrator/Planner Report
 - B. Public Works Director Report
 - C. Clerk/Treasurer Report
- 7) Old Business
 - A. Discussion and Possible Action: Ordinance 2023-01 to Revise Committee Descriptions listed in Section 1.05(5) of Chapter 1 of the Town of Verona Code of Ordinances
 - B. Discussion and Possible Action: MMSD Project PLUS (Phosphorus Limits & Updated Solutions) – Presentation by Martye Griffin, Ecosystems Services Director, MMSD

8) New Business

- A. Discussion and Possible Action: Resolution 2023-01 Addressing Proposed Redirection of Madison Metropolitan Sewerage District Flow from Badger Mill Creek to Badfish Creek
- B. Discussion: Check Register Review
- C. Motion to go into Closed Session per Wis. Stats. §19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Potential litigation regarding City of Verona Ordinance No. 23-1020)
- D. Motion to return to Open Session
- E. Discussion and Possible Action: Issues discussed in Closed Session.
- F. Adjournment

Regular board agendas are published in the Town's official newspaper, The Verona Press. Per Resolution 2016-2 agendas are posted at the Town Hall and online at www.town.verona.wi.us. Use the 'subscribe' feature on the Town's website to receive agendas and other announcements via email. Notice is also given that a possible quorum of the Plan Commission and/or Public Works, Ordinance, Natural and Recreational Areas, and Financial Sustainability Committees and could occur at this meeting for the purposes of information gathering only.

If anyone having a qualifying disability as defined by the American with Disabilities Act needs an interpreter, materials in alternate formats, or other accommodations to access these meetings, please contact the Town of Verona @ 608-845-7187 or twithee@town.verona.wi.us. Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Mark Geller, Town Chair, Town of Verona
Sent to VP: 02/24/2023
Amended: 03/02/2023



Town of Verona Strategic Planning Summary

Two strategic planning sessions held by the Town Board, committees, and commissions on November 11, 2017 and February 17th, 2018. The purpose of these sessions was to develop an updated vision statement and outline guiding principles for work going forward.

Town of Verona Vision Statement

To maintain the Town as an independent, financially sustainable, safe,
and healthy rural community

Guiding principles

- Create a welcoming and inclusive community
- Provide efficient services
- Be fiscally responsible
- Anticipate and plan for growth
- Protect and enhance cultural and natural resources
- Maintain open and transparent government
- Coordinate and collaborate with neighboring jurisdictions/key partners

Town of Verona
Town Board Meeting Minutes
Tuesday, February 7, 2023 – 6:30 pm

Town Board Members Present: Chair Geller, Mathies, Lonsdorf, Paul, and Duerst

Staff Present: Administrator/Planner Gaskell, Chris Barnes, Mark Judd

Other Present: Roger Lane, Wade Moder, Brian Brown

1. Call to Order/Approval of the Agenda – Chair Geller called the meeting to order at 6:30 pm. Motion by Duerst to approve the agenda, second by Mathies. Motion carried by voice vote.
2. Pledge of Allegiance
3. Public Comment – none
4. Approval of minutes from January 3, 2023. Motion by Duerst, second by Mathies. Motion carried by voice vote.
5. Committee Reports
 1. Plan Commission
 - A. Discussion and Possible Action: Dane County Ordinance Amendment 2022 OA-57 regarding application requirements and setbacks for communication towers
Discussion included purpose of amendment, clarification on setbacks
Motion to approve by Mathies, second by Duerst
Motion carried by voice vote.
 - B. Discussion and Possible Action: Dane County Zoning Opt-Out Process
Roger Lane present to answer any questions of the Board; discussion included changes to CUP regarding decibel levels, boundaries on wells; administrative corrections to zoning of parcels; improved communication between the Town and the County regarding changes to conditions
Motion to remain with Dane County Zoning and not opt-out by Geller, second by Duerst
Motion carried by voice vote.
 2. Public Works
 - A. Discussion and Possible Action: Brush Collection Pilot Program
Discussion included lack of participation, storm event challenges
Motion to discontinue the pilot program by Lonsdorf, second by Duerst
Motion carried by voice vote.
 3. Ordinance Committee – no meeting
 4. Financial Sustainability Committee – no meeting

5. Natural and Recreational Areas Committee – Lonsdorf stated they are arranging speakers for presentations and working on updating descriptions for the Town’s recreational areas as listed on the website
 6. EMS Commission – FMLA policy updated; 427 calls in December – record number
 7. Senior Services Committee – no meeting
 8. Town Chair’s Business – Former Director of Belleville Senior Center formally charged with embezzlement
 9. Supervisor Announcements – Duerst stated the Dane County Farm Bureau has scheduled safety trainings for local fire departments and both Verona and Fitchburg department staff will be participating
Mathies announced a joint CARPC/MPO webinar opportunity detailing the services these organizations can provide to municipalities. There will also be an upcoming public meeting regarding the MMSD Force Main #17 project.
6. Staff Reports
- A. Administrator/Planner Report was included in the packet. The next Town Board meeting will be held on MONDAY March 6th, 2023 instead of the 7th.
 - B. Public Works Director Report was included in the packet.
 - C. Clerk/Treasurer Report was included in the packet.
7. Old Business
- A. Discussion and Possible Action: Western Dane County Municipal Court IGA
The Town of Middleton will be discussing the proposed change to the submitted expenses date at their next meeting.
8. New Business
- A. Discussion and Possible Action: MMSD Project PLUS (Phosphorus Limits & Updated Solutions)
Discussion included an introduction by Wade Moder, Executive Director of the Upper Sugar River Watershed Association; MMSD has three options to address phosphorus limits and one option is to reduce the flow to the sugar river watershed; this is not a preferred option of the Association and several municipalities due to potential impact on the recreational and environmental uses of the Sugar River and Badger Mill Creek; Lonsdorf support a resolution opposing reduction of flow;
Gaskell directed to provide a draft resolution for the next Town Board Meeting
 - B. Discussion and Possible Action: Ordinance 2023-01 to Revise Committee Descriptions listed in Section 1.05(5) of Chapter 1 of the Town of Verona Code of Ordinances

Discussion included the reworking of the Financial Sustainability Committee description and whether “policy” should be removed. Suggestion to end the sentence after “financial affairs”

Ordinance Revisions to be added to agenda for next Town Board meeting.

- C. Discussion: Check Register Review. Discussion by board.
 - D. Motion to go into Closed Session by Geller, second by Paul, per Wis. Stats. §19.85 (1) (c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility; the purpose of the Closed Session is to discuss renewal of the contract for the Planner/Administrator.
Motion carried by roll call vote 5-0.
 - E. Motion to return to Open Session
 - F. Discussion and Possible Action: Issues discussed in closed session. Contract to be amended to include discussion items.
9. Motion by Mathies to adjourn, second by Duerst, meeting adjourned without objection at 9:15 pm.

Prepared by Sarah Gaskell, Town Planner/Administrator

Approved:

Town of Verona
Town Board Meeting Minutes
Monday, February 20, 2023 – 4:00 pm

Town Board Members Present: Chair Geller, Mathies, Lonsdorf, Paul, and Duerst

Staff Present: Administrator/Planner Gaskell

Other Present: Al Reuter, Town Attorney; Caryl and James Owen

1. Call to Order/Approval of the Agenda – Chair Geller called the meeting to order at 4:03 pm. Motion by Duerst to approve the agenda, second by Lonsdorf. Motion carried by voice vote.
2. Public Comment – Caryl Owen, 3030 Shady Oak Lane; saw the video of the City of Verona Common Council Meeting on February 13th, 2023 where Town described inaccurately and would like clarification on the issue; Geller to call the Owens after the meeting to relay information
3. Motion to go into Closed Session by Geller, second by Mathies per Wis. Stats. §19.85 (1) (g):
Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Potential litigation regarding City of Verona Ordinance No. 23-1020)
Roll call vote 5-0 to enter closed session
4. Move to reconvene in open session
Motion by Duerst, second by Lonsdorf to reconvene in open session; motion carried by voice vote.
5. Action resulting from Closed Session – Potential action to authorize legal action with respect to City of Verona Ordinance No. 23-1020.
Motion to direct the Town Attorney to request mediation with the City of Verona regarding the Boundary Agreement dispute related to City of Verona Ordinance 23-1020 by Geller, second by Mathies
Motion carried by voice vote.
6. Adjournment -motion by Mathies, second by Lonsdorf. Motion carried by voice vote and meeting adjourned at 5:29pm.

Prepared by Sarah Gaskell, Town Planner/Administrator

Approved:

TOWN OF VERONA

TO: Town Board of Supervisors

FROM: Sarah Gaskell, Planner/Administrator

SUBJECT: Administrator Report for March 2023

Upcoming Meetings

- Financial Sustainability Committee – March 16th 2:30pm
- NRAC – March 14th, 6:30pm Town Hall
- Plan Commission – March 16th, 6:30pm Town Hall
- Public Works – March 21st, 7:00am Town Hall

General

- Audit underway – Auditors on site January 31st
- Western Dane County Municipal Court – May 1st
- Gaskell – out of office March 17-27th

Work Plan

- 2022 Budget Amendments if needed
- Annual Meeting Preparation
- Town Board Workshop
- Western Dane County Joint Municipal Court set up
- Trash and Recycling Contract
- Open Space and Parks Plan 2024 – 2029
- Vault reorganization
- Communications Plan
- Succession Plan
- Emergency Plan
- Impact Fee Analysis

TOWN OF VERONA

TO: Town Board of Supervisors
Public Works Committee

DATE: February 28, 2023

FROM: W. Christopher Barnes, Public Works Director

SUBJECT: Monthly Report – February 2023

The monthly Public Works Department Activity report is submitted for the information and review of the Board and the Committee. February was an active month with multiple seasonal winter snow and ice events, temporary pothole patching and equipment maintenance. Numerous citizen and resident concerns and action requests were received and addressed on a daily basis. If you should have any questions, please let me know.

Road Maintenance Activities

- 7 snow events and multiple freezing rain events.
- Performed various road pothole issues on Fitchrona Road and Whalen Road
- Replaced one culvert marker sign on Fitchrona Road

Equipment and Facility Activities

- Jones is waiting on final gas conversion equipment for installation and change over.
- Repaired the rear spreader unit on the Ford patrol truck
- Made miscellaneous plow and diesel effluent fluid system repairs

Sanitary Sewer Utility Activities

- Participated in a Public Information Meeting for the Badger Mill Pump Station 17 Force Main relief project with the Madison Metro Sewerage District (MMSD) staff
- Participating in data collection of the Badger Mill flow study.

Engineering Activities

- Continued working with the City of Fitchburg on the successful WISDOT grant application for Fitchrona Road reconstruction Nesbitt to Lacy. City of Fitchburg executed a State/Municipal Agreement for a total grant amount of \$2,886,086. Construction is likely 2025.
- Released the 2023 Road Maintenance project out for bid with a bid opening date of March 10, 2023 at 2:00 pm.

- Ordered and received the temporary canoe launch signage for the Valley Road bridge project. Construction to start in Spring 2023.
- Reviewed the current County Highway PD traffic study and widening plans.
- Participated in a conference call with USEPA regarding the Goose Lake/Fitchrona Road storm drainage project with the City of Fitchburg. The project has approximately \$150,000 of USEPA grant funding assigned to it. The City and Town staff will be requesting a cost proposal from the initial consulting engineering firm (AE2S) for final design engineering for the culvert replacement and associated permitting.

cc: Sarah Gaskell, Town Planner/Administrator
Mark Judd, Road Patrolman

TOWN OF VERONA

TO: Town Board of Supervisors

FROM: Teresa Withee, Clerk/Treasurer

SUBJECT: February 2023 Clerk/Treasurer Report

Clerk

- Preparations for the Spring Primary Election, Posted and Published the Type D Notice – location & hours of polling place, Type E Notice – Absentee Voting and public test notice and Notice of Voting at Badger Prairie Healthcare Center
- Submitted 2023 Boundary & Annexation Survey Report to the US Census Bureau
- Submitted 2023 Injury and Illness Report to Department of Safety and Professional Services (DSPS)
- Special voting deputies conducted absentee voting at Badger Prairie Health Care Center
- 200 absentee ballots were prepared and mailed to electors with 157 being returned
- Spring primary election was held on February 21, 2023 with a 39% turnout, 613 total votes cast

Treasurer

- Completed the Annual Survey of Government Finances to the US Census Bureau
- Reviewed invoices and prepared checks
- Completed bank reconciliations
- Total property tax payments collected by the town in December and January were \$5,275,494
- February settlements were made to Dane County, Verona Area School and MATC for a total of \$1,862,577
- Worked with auditors at town hall on January 31st to complete fieldwork for the 2022 audit
- Open Book is scheduled for Tuesday, April 4, 2023 with Nick Laird from 11 am to 1 pm at town hall
- Board of Review is scheduled for Tuesday, April 25, 2023 from 6:00 pm to 8:00 pm

ORDINANCE NO. 2023-01

Town of Verona
Dane County, Wisconsin

ORDINANCE TO REVISE COMMITTEE DESCRIPTIONS

The Town Board of the Town of Verona, Dane County, Wisconsin does ordain as follows:

Section 1.05(5) of the Town of Verona Code of Ordinances shall be amended as provided below by adding the underlined language and deleting the language that is stricken :

(e) Committees. The following committees are established:

i. ~~Financial Sustainability Finance~~ Finance Committee. Duties of the ~~Financial Sustainability Finance~~ Finance Committee include advising the Town Board and Town staff on ~~account balance goals and methods to increase revenue~~ financial affairs.

ii. Natural and Recreational Areas Committee. Duties of the Natural and Recreational Areas Committee include advising the Plan Commission and the Town Board on open space preservation and improvement.

iii. [Reserved] ~~Ordinance Committee~~. ~~Duties of the Ordinance Committee include advising the Town Board and Town staff on creating and revising ordinances, policies, and applications.~~

iv. Public Works Committee. Duties of the Public Works Committee include advising the Town Board on road capital improvements, road maintenance, and capital equipment purchases, and reviewing road access.

This ordinance shall take effect upon publication or posting as required by law.

Adopted this _____ day of _____, 20____.

Mark Geller, Chairperson

Attest:

Teresa Withee, Clerk/Treasurer

**Resolution 2023-01
Town of Verona**

A Resolution Addressing the Proposed Redirection of Madison Metropolitan
Sewerage District Flow from Badger Mill Creek to Badfish Creek

WHEREAS, Town of Verona residents have for many years enjoyed diverse environmental and recreational uses along the Badger Mill Creek and the Sugar River; and

WHEREAS, upstream from the Town of Verona water is withdrawn for public uses by other communities, and for more than thirty (30) years has been returned to the Sugar River watershed after having been treated by the Madison Metropolitan Sewerage District (MMSD); and,

WHEREAS, the Town Board understands that MMSD is seeking permission from the Wisconsin Department of Natural Resources (DNR) to no longer return treated water which originated in the Sugar River but to send it to Badfish Creek, in the Yahara River watershed, and,

WHEREAS, the amount of water returned to the Sugar River by the MMSD over the past decades contributes significant volume to the East Branch of the Sugar River; and

WHEREAS, diverting the water taken from the Sugar River watershed to Badfish Creek in the Yahara River watershed will permanently and significantly reduce the flow of the Sugar River in the Town of Verona, impacting recreational uses of the Sugar River, and

NOW, THEREFORE, BE IT RESOLVED, by the Town of Verona Board that the Town Board supports the reduction of Phosphorus pollution and the continuation of the current practice of the MMSD returning Sugar River waters to the Sugar River watershed.

ADOPTED by the Town of Verona Board on March 6, 2023, Dane County, Wisconsin.

Mark Geller, Town Chair

I hereby certify that the foregoing resolution was duly adopted by the Town of Verona Board at a legal meeting on the 6th day of March 2023.

Teresa Withee, Clerk/Treasurer

Dated _____