



## PUBLIC SPEAKING INSTRUCTIONS

WRITTEN COMMENTS: You can send comments to the Town Board on any matter, either on or not on the agenda, by emailing [mgeller@town.verona.wi.us](mailto:mgeller@town.verona.wi.us) or [twithee@town.verona.wi.us](mailto:twithee@town.verona.wi.us) or in writing to Town Board Chair, 7669 County Highway PD, Verona, WI, 53593.

- 1) Call to Order/Approval of the Agenda
- 2) Pledge of Allegiance
- 3) Public Comment – Comments on matters not listed on this agenda could be placed on a future meeting agenda. If the Chair or staff has received written comments for items not on the agenda, these may be read.
- 4) Approval of minutes from April 11, 2023
- 5) Committee Reports
  - A. Plan Commission
  - B. Public Works
  - C. Finance Committee
  - D. Natural and Recreational Areas Committee
  - E. EMS Commission
  - F. Senior Services Committee
  - G. Town Chair's Business
    1. Discussion and Possible Action: 2023 Committee Appointments
  - H. Supervisor Announcements
- 6) Staff Reports
  - A. Administrator/Planner Report
  - B. Public Works Director Report
  - C. Clerk/Treasurer Report
- 7) Old Business
- 8) New Business
  - A. Discussion and Possible Action: Purchase of Parcel 0608-284-8055-0 by the Town for \$50 for the purposes of transferring the ownership of the parcel to the Town from the County
  - B. Western Dane County Joint Municipal Court

- a. Discussion and Possible Action: Establishing a new checking account with Capitol Bank
- b. Discussion and Possible Action: Review of Employee Dishonesty Policy limit of \$25,000 (\$1,000 deductible)

C. Discussion: Check Register Review

D. Discussion and Possible Action: 2023 Town Board Goals

E. Adjournment

Regular board agendas are published in the Town's official newspaper, The Verona Press. Per Resolution 2016-2 agendas are posted at the Town Hall and online at [www.town.verona.wi.us](http://www.town.verona.wi.us). Use the 'subscribe' feature on the Town's website to receive agendas and other announcements via email. Notice is also given that a possible quorum of the Plan Commission and/or Public Works, Ordinance, Natural and Recreational Areas, and Financial Sustainability Committees and could occur at this meeting for the purposes of information gathering only.

If anyone having a qualifying disability as defined by the American with Disabilities Act needs an interpreter, materials in alternate formats, or other accommodations to access these meetings, please contact the Town of Verona @ 608-845-7187 or [twithee@town.verona.wi.us](mailto:twithee@town.verona.wi.us). Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Mark Geller, Town Chair, Town of Verona

Sent to VP: 04/21/2023

Amended: 04/26/2023

Posted: 04/28/2023



## Town of Verona Strategic Planning Summary

Two strategic planning sessions held by the Town Board, committees, and commissions on November 11, 2017 and February 17<sup>th</sup>, 2018. The purpose of these sessions was to develop an updated vision statement and outline guiding principles for work going forward.

### Town of Verona Vision Statement

To maintain the Town as an independent, financially sustainable, safe,  
and healthy rural community

### Guiding principles

- Create a welcoming and inclusive community
- Provide efficient services
- Be fiscally responsible
- Anticipate and plan for growth
- Protect and enhance cultural and natural resources
- Maintain open and transparent government
- Coordinate and collaborate with neighboring jurisdictions/key partners

**Town of Verona**  
**Town Board Meeting Minutes**  
**Tuesday, April 11, 2023 – 6:30 pm**

Town Board Members Present: Chair Geller, Mathies, Lonsdorf, Paul, and Duerst

Staff Present: Administrator/Planner Gaskell, Clerk/Treasurer Withee, Public Works Director Barnes and Road Patrolman Mark Judd

Others Present:

1. Call to Order/Approval of the Agenda – Chair Geller called the meeting to order at 6:35 pm. Motion by Duerst to approve the agenda, Mathies requested that ordinance committee be removed, second by Mathies. Motion carried by voice vote.
2. Pledge of Allegiance
3. Public Comment – none
4. Approval of minutes from March 6, 2023. Motion by Duerst to approve the minutes from March 6, 2023, second by Lonsdorf. Motion carried by voice vote.
5. Committee Reports
  - A. Plan Commission – Geller stated they are continuing to discuss the subdivision ordinance edits.
  - B. Public Works
    1. Discussion and Possible Action: 2023 Road Maintenance Project Bid Award Review.
      - i. Motion by Duerst to award the contract to Wolf Paving, Inc. in the amount not to exceed \$298,459.55 for paving and chip seal of various roads as listed in the 2023 CIP, second by Geller. Discussion by board. Motion carried by voice vote.
      - ii. Motion by Duerst to approve the bid for road preparation from Snyder's Excavation, Inc. for work on Red Stone Lane and Whalen Road in the amount not to exceed \$16,635.00, second by Mathies. Motion carried by voice vote.
      - iii. Motion by Duerst to execute an agreement with Dane County in the approximate amount of \$3,350.00 for pavement striping, second by Mathies. Discussion by board. Motion carried by voice vote.
      - iv. Motion by Duerst to authorize the purchase of new regulatory and warning signs from Decker Supply Co. Inc. in the amount not to exceed \$4,823.55, second by Geller. Motion carried by voice vote.
      - v. Motion by Duerst to add Jeffy Trail and Dairy Ridge Road to the 2023 CIP project at an approximate cost of \$60,000.00, second by Lonsdorf. Discussion by board. Motion carried by voice vote.

2. Discussion and Possible Action: Patrol Truck Replacement. Motion by Duerst to approve the purchase of a 2023/2024 Ford F-550 super cab truck chassis and dump box equipment in the amount not to exceed \$128,022 and authorize the Town Chair to sign all documents related to this matter, second by Mathies. Discussion by board. Motion carried by voice vote.
  3. Discussion and Possible Action: Approval of an Inter-governmental Agreement with the Madison Metropolitan Sewerage District for work in conjunction with the Pump Station 17 Relief Sewer Project, Phase 2. Motion by Duerst to approve the Inter-governmental Agreement with the Madison Metropolitan Sewerage District for the reconfiguration of a portion of the Town sewer Utility District No. 1 construction and authorize the Town Chair to sign all documents related to this matter, second by Geller. Discussion by board. Mathies would like to see an agreement for use of the path and rewording on how this is funded. Gaskell stated that we could do an addendum to the agreement if desired. Motion carried by voice vote.
  4. Discussion and Possible Action: Ordinance 2023-02 Establishing Temporary Restrictions on Activities on the Sugar River During Bridge Reconstruction. Motion by Duerst to approve Ordinance 2023-02 Establishing Temporary Restrictions on Activities on the Sugar River During Bridge Reconstruction, second by Mathies. Discussion by board. Motion carried by voice vote.
  5. Discussion and Possible Action: Trash and Recycling Carts Purchase. Motion by Duerst to approve the purchase of 180 trash and recycling carts from Rehrig Pacific Company in the amount not to exceed \$10,774.20 and authorize the Town Chair to sign all documents related to this matter, second by Geller. Discussion by board. Motion carried by voice vote.
- C. Finance Committee – no meeting
- D. Natural and Recreational Areas Committee – Lonsdorf stated they held the Sustainability Forum at Town Hall and approximately 20 people participated. Discussion included the Inflation Reduction Act and how homeowners can replace appliances. They are developing a Town of Verona natural sightseeing map to encourage area residents to visit the area, with a patch and certificate program.
- E. EMS Commission – Lonsdorf stated finances are going well and ambulance runs are still high.
- F. Senior Services Committee – Paul stated she received the minutes from the December meeting. Friends of the Senior Center has been dissolved and their remaining \$40,000 was given to the senior center. They are recycling plastic bags for benches. Meals on wheels portions have gotten smaller and the company providing the meals will correct the issue. They have increased efforts to get more residents involved.
- G. Town Chair’s Business – Geller stated that election day went very well and thanked Clerk Withee for her work and poll workers are positive and friendly. Next Tuesday night is annual

meeting. Country View neighborhood met last week with Epic. The city has been annexing properties along Country View Road. Ziegler property will be annexed into the city. Geller and a few properties will remain in the town. He provided an update to Dane County DA Case #2022DA008346 – Meade, Amanda M. and there is an option to request restitution. He estimated that the town would request approximately \$10,000 to \$15,000 in restitution.

- H. Supervisor Announcements – Duerst stated that the mower was sold for \$3,450 and purchased 6 years ago for \$3200. The Town also sold the trailer for \$4,500. Mathies stated that DCTA will hold their annual meeting and he will run again. He explained the election process. Paul stated that there have been large trucks leaving and entering on PD. Geller stated that they are bringing a lot of gravel. Gaskell stated that this will parcel is to be annexed into the city.

#### 6. Staff Reports

- A. Administrator/Planner Report was included in the packet. Gaskell stated that PW is meeting on the 25<sup>th</sup>. Confirm quorum for BOR – Paul, Geller and Duerst will attend. Municipal Court is going well. Pre-mediation meeting with the City rescheduled for May 2<sup>nd</sup>. She would like to schedule the May workshop. Mathies asked if there is an update on the Repka case, Gaskell stated all filings are done and waiting on judge’s ruling. Gaskell stated that we will do a prairie burn this spring.
- B. Public Works Director Report was included in the packet. Geller asked if we purchase the same amount of salt every year. Barnes stated that it decreases every year.
- C. Clerk/Treasurer Report was included in the packet. Mathies asked when they will take their oath, Withee stated that oaths will be taken at the annual meeting. Lonsdorf asked about write ins, Withee stated that if they are not a registered write in, they are not recorded. Paul would like to know if we received more dog license funds this year since we sent out the application.

#### 7. Old Business

#### 8. New Business

- A. Discussion: Budget to Actuals. Discussion by board. Gaskell stated that we have received almost \$27,000 in interest due to rates increasing significantly. Lonsdorf asked if this is just a regular bank account, Withee stated that it is. Paul asked if some of the additional money can be amended to use on other expenses. Geller stated that budget amendments can be done anytime during the year.
- B. Discussion: Check Register Review. Discussion by board.
- C. Motion by Geller to adjourn, second by Duerst, meeting adjourned without objection at 8:15 pm.

Prepared by Teresa Withee, Town Clerk

Approved:

# TOWN OF VERONA

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**TO:** Town Board of Supervisors

**FROM:** Sarah Gaskell, Planner/Administrator

**DATE:** May 2<sup>nd</sup>, 2023

**RE:** Administrator's Memo – May Town Board Meeting

## **New Business**

1. Discussion and Possible Action: Purchase of Parcel 0608-284-8055-0 by the Town for \$50 for the purposes of transferring the ownership of the parcel to the Town from the County

At the Annual meeting, a motion was made and passed by the electorate to authorize the Town Board to approve this purchase. The parcel is the terminus/cul-de-sac of Manhattan Drive and is currently a Town Road. The purchase would transfer ownership of the parcel to the Town.

2. Western Dane County Joint Municipal Court
  - a. Discussion and Possible Action: Establishing a new checking account with Capitol Bank  
The Court needs its own bank account and Capital Bank requires Board Approval to establish the account.
  - b. Discussion and Possible Action: Review of Employee Dishonesty Policy limit of \$25,000 (\$1,000 deductible)  
All of the town employees are covered under this policy currently. With the creation of the court, we are adding two new Town employees – the court clerk and the judge. The board is asked to consider if they wish to increase the limits of the policy to account for the new staff.

25K coverage is \$77 per year  
50K coverage is \$115 per year  
100K coverage is \$160 per year

## RECREATIONAL AND NATURAL RESOURCES

Welcome to the Town of Verona recreational and natural resources site. We have a wonderful diverse set of locations to satisfy your love of the outdoors within the town. From hiking to canoeing, to fishing and picnicing explore all of them and enjoy our town. Here is the Natural and Recreational Areas Committee's (NRAC) top ten list of special places right near home.

(here will be the explanation of the badge program with link to downloadable checklist)



**Badger Prairie Park**  
Dane County Park  
4654 Maple Grove Road

Hiking, bicycling, play fields, aeromodeling, dog park

[more info](#)

#1. Badger Prairie is a 317-acre park at the intersection of CTH PB & US Hwy 18/151 in the center of the Town. The park has shelter, athletic fields, mountain bike trails, a playground, an 11-acre dog park and an aeromodeling field. Walking trails through a restored prairie are accessible from the Verona Public Library on the west, the main entrance on the southeast, and the soccer fields on the north. A paved walking/biking path provides access to the Military Ridge State Trail and the Verona segment of the Ice Age National Scenic Trail. (insert links to these)

More information and detailed map on the Dane County Parks website <https://parks-lwr.dane-county.gov/park/badgerprairie> (insert this link)



**Military Ridge Trail**  
Department Natural Resources  
2565 Old County PB (trailhead)

Hiking, bicycling, in-line skating, dog walking

[more info](#)(link to "Friends of Military Ridge")

#2. The Military Ridge State Trail is 40-miles long connecting Dodgeville and Madison. A large portion of the trail is wooded, with many openings with beautiful views of the countryside. The section from Verona to Riley is 6 miles long and winds through the Sugar River Valley. A state trail pass is required for age 16 and older biking or in-line skating. No pass is required for walking, hiking, or cross-country skiing. Dogs must be on a leash.

More information and detailed map on the [DNR website](https://dnr.wisconsin.gov/topic/parks/militaryridge) <https://dnr.wisconsin.gov/topic/parks/militaryridge> (insert this link)



**Moraine Kettles Preserve**  
IAT- National Scenic Trail

Hiking, Snowshoeing  
Dogs on leash

[more info](#)

#3. Moraine Kettles Preserve is a 20-acre property in the central area of Town. It features about 1.5 miles of the Ice Age National Scenic Trail, two restored prairies, oak woods and Savanna, several kettle ponds, and a section of the terminal moraine. The restored prairies have several dozen species of native grasses and wildflowers - a haven for birds and pollinators. There's a small 10 car parking lot on County M, just south of the 18-151 bypass.

More information and detailed map on the [website](#) (insert this link)



**Prairie Moraine Park**  
Dane County Park  
6679 Wesner Rd

Hiking, Snowshoeing,  
Off-leash dog park  
Dogs leashed on Ice Age Trail

[more info](#)  
<https://www.wisconsinrivertrips.com/segments/sugar-river>

#4. Prairie Moraine Park is a 160-acre property in the central area of Town. It features about 2 miles of the Ice Age National Scenic Trail with interpretive signs telling the story of the Ice Age and the park's geology. The park has been restored into 3 natural areas - tall grass prairie, oak woodland, and oak savanna. A 91-acre portion is a popular off-leash dog park. There are two parking lots off Hwy PB - one close to the dog park; the other at the entrance to the Ice Age Trail.

More information and detailed map on the [Dane County Parks website](https://parks-lwr.dane-county.gov/park/PrairieMoraine) <https://parks-lwr.dane-county.gov/park/PrairieMoraine> (insert this link)



**Scheidegger Forest**  
Dane County Park  
1828 Range Trail

Hiking, Snowshoeing

[more info](#)

#5. Scheidegger Forest is an 80-acre park at the corner of Range Tr. & Sunset Dr. in the Southeast quadrant of the Town. The entrance is located off Range Trail. There is a good-size parking lot, a reservable shelter, and a restroom. The park is a managed forest of mostly oak and hickory trees, and, has an abundance of raspberries that make for foraging opportunities. There is a mile of loop hiking trails.

More information and detailed map on the [Dane County Parks website](https://parks-lwr.dane-county.gov/park/Scheidegger) <https://parks-lwr.dane-county.gov/park/Scheidegger> (insert this link)



**Sugar River Watertrail**  
numerous launch sites

Canoeing, kayaking, fishing

[info on a trip from hwy 69 to Hwy A](#)

#6. The Sugar River is 90 miles long originating just west of Verona. There are a number of good access points in the Town. Highway 69, just south of Sunset Drive, has a large parking lot in the Falk/Wells Sugar River Wildlife Area. The trip from the Hwy 69 landing to Paoli is 3.37 miles. Another parking lot and access point is on Valley Rd just east of the bridge. The trip from there to Paoli is 5.89 miles.

Detailed map on the [Upper Sugar River Watershed website](https://uppersugar.org/images/downloads/Maps/usrwa_paddling_map_verona_to_belleville.pdf) [https://uppersugar.org/images/downloads/Maps/usrwa\\_paddling\\_map\\_verona\\_to\\_belleville.pdf](https://uppersugar.org/images/downloads/Maps/usrwa_paddling_map_verona_to_belleville.pdf) (insert this link)



**Sugar River Davidson Unit**  
Dane County Park  
4654 Maple Grove Road

Canoeing, kayaking, fishing,  
wildlife viewing

[more info](https://www.veronahistory.com/historical-sites/davidson-house) (https://www.veronahistory.com/historical-sites/davidson-house)

#7. The Sugar River Davidson Unit is a 169-acre park in the south central area of the Town. The park has a canoe landing, a historic house, and effigy mounds. A small parking lot is at the end of the driveway off Hwy 69. There is an easy access landing to the Sugar River for canoeing/kayaking.

More information and detailed map on the [Dane County Parks website](https://www.dane-county.gov/parks/WildlifeArea/Sugar-River-Wildlife-Area-Davidson-Unit) <https://www.dane-county.gov/parks/WildlifeArea/Sugar-River-Wildlife-Area-Davidson-Unit> (insert this link)



**Madison School Forest**  
Madison Metro School District  
1680 Fritz Road

Hiking, jogging  
No dogs allowed

[more info](#)(link to "Friends of Madison school forest")

#8. The Madison School Forest is a 307 acre forest in the Southwest portion of the Town. It has a 2.4 mile hiking loop through hilly terrain of the unglaciated Driftless Area. Open daily to the public. The parking lot is on Fritz Rd.

A short drive down the road is "Friends' Prairie" a 72 acre farm used for student educational experiences.  
[add this link: https://friendsofthemadisonschoolforest.wordpress.com/friends-prairie/](https://friendsofthemadisonschoolforest.wordpress.com/friends-prairie/)

More information and detailed map on the [Alltrails.com website](https://www.alltrails.com/trail/us/wisconsin/mmsd-school-forest-loop) <https://www.alltrails.com/trail/us/wisconsin/mmsd-school-forest-loop> (insert this link)



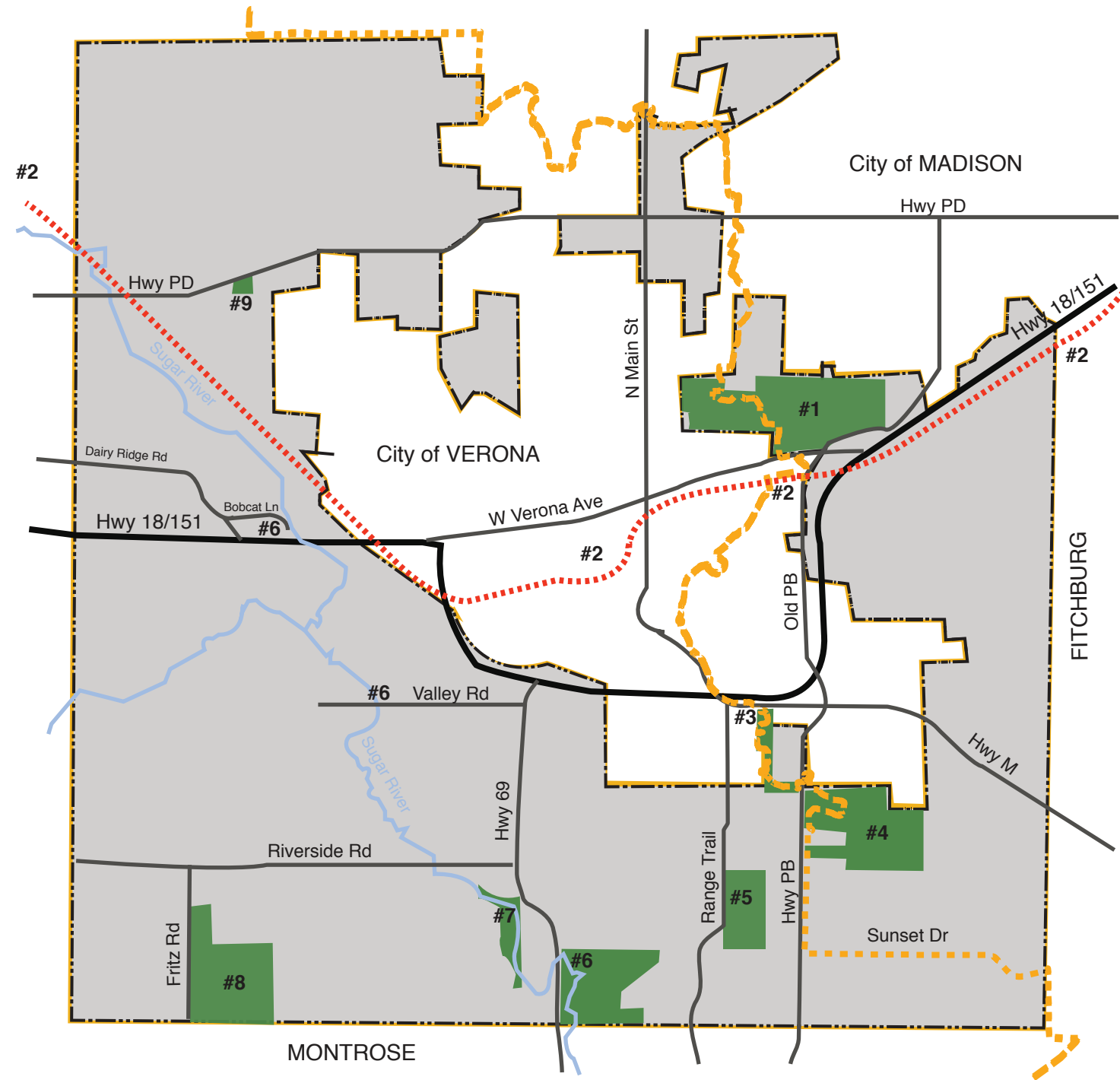
**Town Prairie**  
Town of Verona  
7669 County Hwy PD

Walking, flora and pollinator  
identification

[more info](#)

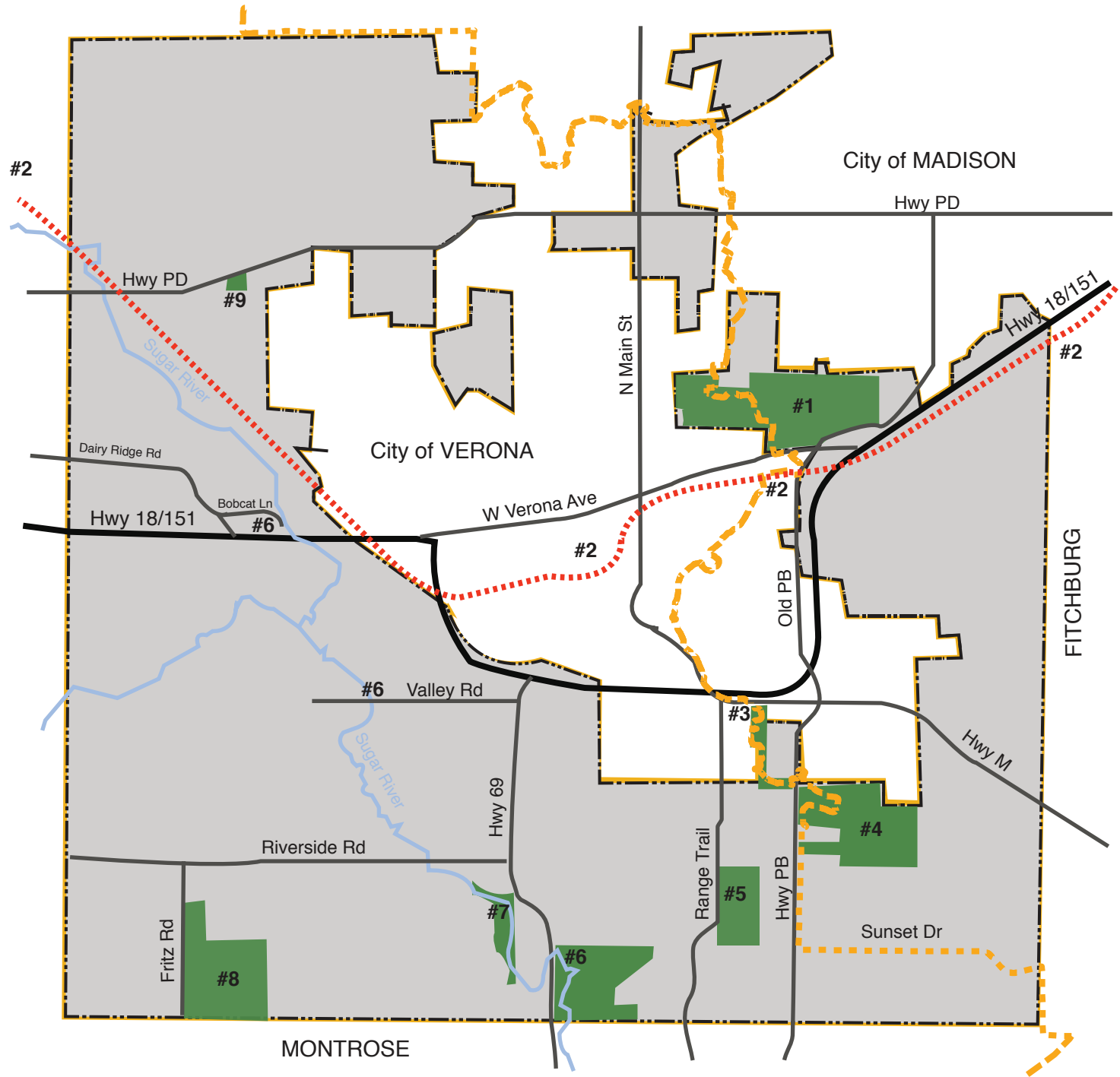
#9. The Town has a 4-acre restored prairie surrounding the Town Hall. There are several dozen species of native plants that bloom all summer and attract bees, butterflies, and other pollinators. Trails loop through the prairie for a 20-30 walk.

More information and a map on the [ToV website](#)



Points of Interest in Town of Verona	
1. Badger Prairie Park	6. Sugar River Water Trail
2. Military Ridge Trail	7. Sugar River Davidson Unit
3. Moraine Kettles Preserve	8. Madison School Forest
4. Prairie Moraine Park	9. Town Prairie
5. Scheidegger Forest	10.
Ice Age Trail	Military Ridge Trail

note: photos are 220px X 175px @ 72 ppi



Points of Interest in Town of Verona	
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3. Moraine Kettles Preserve	8. Madison School Forest
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5. Scheidegger Forest	10.
Ice Age Trail	Military Ridge Trail





Patrick Anderson, EMS Chief  
 101 Lincoln Street  
 Verona, WI 53593  
 608-497-2909 (Business Office)  
 608-845-9455 (Fax)  
 www.fitchronaems.com

# Chief's Report

## April-2023

EMS Calls for Service				
Month	2021	2022	2023	Change from Previous Year
January	299	341	432	27%
February	304	285	359	26%
March	330	346	411	19%
April	332	328		
May	320	381		
June	384	370		
July	352	349		
August	375	342		
September	381	369		
October	367	342		
November	359	384		
December	381	427		
<b>Total</b>	<b>4,184</b>	<b>4,320</b>	<b>1202</b>	<b>23.8%</b>

Runs by Municipality				
Municipality	Mar-23	Mar-22	Year to Date	Percent of Total Runs to Date
City of Fitchburg	255	205	744	62%
City of Verona	117	93	320	27%
Town of Verona	11	17	41	3%
City of Madison	6	8	18	1%
Belleville (District)	7	3	23	2%
Mount Horeb (Dist)	4	3	20	2%
Other	11	17	36	3%

Fractile Times for Previous Month (For Calls in the District/Transported Patients)		
	Service Median (in minutes)	90th Percentile (in minutes)
Notified to Enroute	1.43	2.50
En Route to Arrived on Scene	4.65	9.07
Notified to Arrived on Scene	5.98	10.59
On scene to Transporting	14.83	24.13
Transporting to Destination	15.80	21.44
At Destination to Unit in Service	11.95	17.73

Special Reporting		
	2023 Estimate	5349
<b>Naloxone Administration</b>	<b>Mar-23</b>	<b>Mar-22</b>
Naloxone Administration	1	8
Car 15/17 Responses	3	4
<b>Out of Resources</b>	<b>2023</b>	<b>2022</b>
All trucks on calls - March	15	18
Mutual Aid Required - YTD	7	14 Total

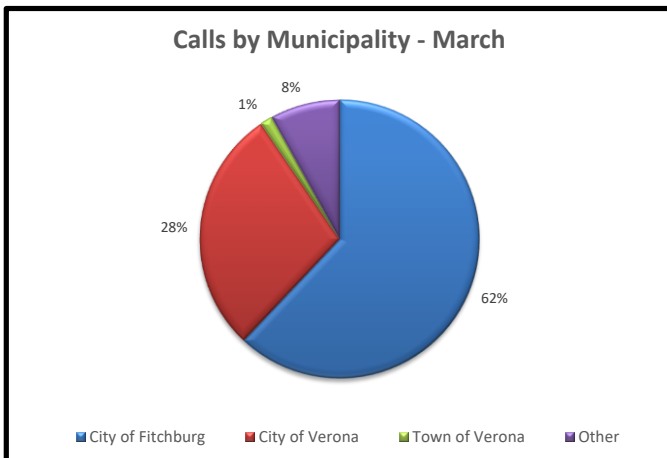
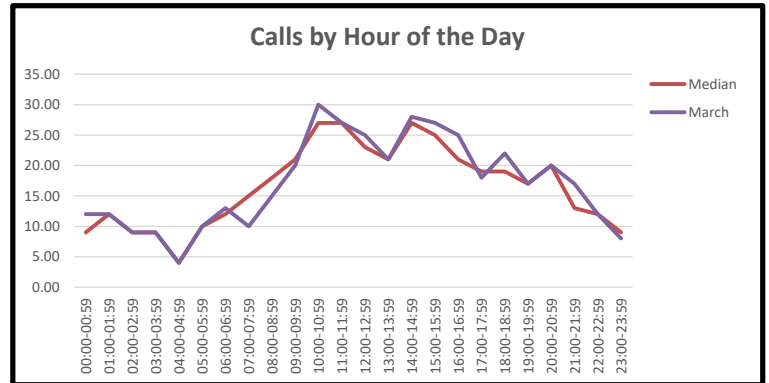
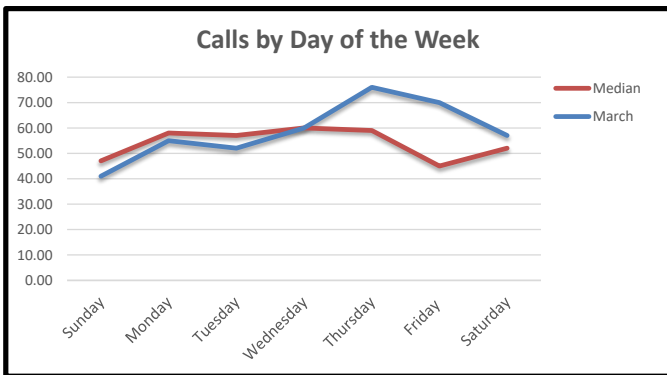
Average calls per day - Previous Year (2022)	11.69
Average calls per day - Year to date	13.36

### Training

April ALS Consortium Tng  
 April FREMS Department Tng Substance withdrawl  
 Fitch-Rona Community Events

Event	Involvement
Community / Area Events	

### Statistics



Top 70% Dispatch Reasons for Calls for Service - March			
Previous Month	Current Month	Complaint	
2	1	Falls	17.03 %
1	2	Sick Person	16.06 %
3	3	Unconscious/Fainting	13.87 %
4	4	Breathing Problems	10.22 %
5	5	Chest Pain	4.87 %
6	6	Hemorrhage	4.38 %
	7	Heart Problems	3.16 %
	8	Traffic Incident	2.92 %
			<b>72.51 %</b>

Calls by Station - March		
Verona	122	30%
FB Sta 2	153	37%
FB Sta 3	134	33%

**Financial Report**

**A/R Aging (as of March 31st, 2023)**

	0-30	31-60	61-90	91-120	121-150	151-180	180+	Total
Current	\$462,750	\$147,338	\$75,885	\$66,363	\$33,338	\$39,383	\$310,978	\$1,136,034
Current %	<b>40.7%</b>	<b>13.0%</b>	<b>6.7%</b>	<b>5.8%</b>	<b>2.9%</b>	<b>3.5%</b>	<b>27.4%</b>	<b>100.0%</b>
Goals	40.0%	20.0%	10.0%	7.0%	5.0%	3.0%	15.0%	100.0%

**Cash on Hand (March 31st, 2023)**

	3/31/2023	Previous Month	Previous Year	Change from Prev Month	Change from Prev Year
Checking/Market	\$ 1,165,347.57	\$ 1,216,952.63	\$ 729,530.15	\$ (51,605.06)	\$ 435,817.42
Savings	\$ 62,567.11	\$ 62,527.28	\$ 37,742.20	\$ 39.83	\$ 24,824.91
Oak Bank - CD	\$ 150,931.43	\$ 150,931.43	\$ 150,931.43	\$ -	\$ -
WISC Funds	\$ 247,374.28	\$ 246,105.98	\$ 242,537.43	\$ 1,268.30	\$ 4,836.85
<b>Total Cash</b>	<b>\$ 1,626,220.39</b>	<b>\$ 1,676,517.32</b>	<b>\$ 1,160,741.21</b>	<b>\$ (50,296.93)</b>	<b>\$ 465,479.18</b>

**Assigned Fund Balances - Oak Bank (March 31st, 2023)**

	3/31/2023	Previous Month	Previous Year	Change from Prev Month	Change from Prev Year
FAP Funds (Restricted)	\$ 12,751.90	\$ 12,901.90	\$ 14,208.14	\$ (150.00)	\$ (1,456.24)
ARPA (Restricted)	\$ 23,359.83	\$ 11,164.72		\$ 12,195.11	\$ 23,359.83
2022 EPIC Grant	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -
<b>Total Assigned Funds</b>	<b>\$ 66,111.73</b>	<b>\$ 54,066.62</b>	<b>\$ 14,208.14</b>	<b>\$ 12,045.11</b>	<b>\$ 51,903.59</b>

**Assigned Fund Balances - WISC (March 31st, 2023) - HRA and Labor Contract Funds**

	3/31/2023	Previous Month	Previous Year	Change from Prev Month	Change from Prev Year
Money Market	\$ 605.88	\$ 601.23	\$ 590.46	\$ 4.65	\$ 15.42
CD (1-year)	\$ 153,768.40	\$ 152,504.75	\$ 150,000.00	\$ 1,263.65	\$ 3,768.40
CD (2-year)	\$ 93,000.00	\$ 93,000.00	\$ 93,000.00	\$ -	\$ -
<b>Total Assigned Funds</b>	<b>\$ 247,374.28</b>	<b>\$ 246,105.98</b>	<b>\$ 242,537.43</b>	<b>\$ 1,268.30</b>	<b>\$ 4,836.85</b>

**March Donations**

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**April Milestones**

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**Comparables - Calls for Service**

Service	2016	2017	2018	2019	2020	2021	2022	Percent Change 21-22
Fitch-Rona EMS	2894	3077	3245	3443	3505	4184	4267	2.4%
Middleton EMS	1776	1816	1825	1969	1898	2254	2543	15.2%
Sun Prairie EMS	2467	2828	2839	3165	3213	3368		4.8%

**Other Updates**

Replacement ambulance delivery (2023) still anticipated in July 2024.  
 Medication shortages of Etomidate and Ketamine have initiated a protocol change.  
 Submitting a grant to EPIC for adding Point-of-Care Ultrasound (POCUS) to the service  
 Replacement equipment (power stair chairs and cots) are on back order with no anticipated delivery date  
 Draft audit received - Presentation to the Commission in May  
 Four new LTE's starting their onboarding process.

**Capital Project Request - Revised Project  
CIP 2024 - 2034**

Project Name:

EMS Vehicle Replacement - FLEET VIEW

**Update to Description**

2024-2034 CIP Update: The updated CIP for 2024 supports the rising cost of equipment and vehicles that have been seen over the last few years. This increase also adds an additional ambulance to the fleet in 2024, with the anticipation of adding staff to operate a peak-time ambulance in 2025. Current delays in supply chains have pushed the 2023 replacement process to 2024, and support the purchase of the ambulance that would have been replaced in 2025, a year early in 2024, to save on potential price increases and further supply delays. The biennial replacement process would return in 2027. This would extend the current ownership of an ambulance at Fitch-Rona to twelve years. Eight years as a front-line ambulance, and four years in a reserve role. The ambulance replacement schedule also includes the high-dollar durable items used in the ambulance, including the cot, auto-load system, cardiac monitor, ventilator, radios, and tablets. As the CIP is projected out, the service is estimated to reach over 6,000 calls by 2023. This would result in another increase in staffing levels, and most likely, an additional growth in the fleet.

**Revised Expenditures**

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Ambulance Replacement	214,302	220,731	227,353	234,174	241,199	248,435	255,888	263,564	271,471	279,616	2,456,732
Response Vehicle Replacement											-
											-
											-
<b>Expenditure Total</b>	<b>214,302</b>	<b>220,731</b>	<b>227,353</b>	<b>234,174</b>	<b>241,199</b>	<b>248,435</b>	<b>255,888</b>	<b>263,564</b>	<b>271,471</b>	<b>279,616</b>	<b>2,456,732</b>

**Revised Funding Sources**

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Contributions											-
City of Fitchburg (55%)	117,866	121,402	125,044	128,795	132,659	136,639	140,738	144,960	149,309	153,789	1,351,203
City of Verona (41%)	87,864	90,500	93,215	96,011	98,892	101,858	104,914	108,061	111,303	114,642	1,007,260
Town of Verona (4%)	8,572	8,829	9,094	9,367	9,648	9,937	10,236	10,543	10,859	11,185	98,269
											-
											-
<b>Funding Total</b>	<b>214,302</b>	<b>220,731</b>	<b>227,353</b>	<b>234,174</b>	<b>241,199</b>	<b>248,435</b>	<b>255,888</b>	<b>263,564</b>	<b>271,471</b>	<b>279,616</b>	<b>2,456,732</b>

# TOWN OF VERONA

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**TO:** Town Board of Supervisors

**FROM:** Sarah Gaskell, Planner/Administrator

**SUBJECT:** Administrator Report for May 2023

## **Upcoming Meetings**

- NRAC – no meeting
- Public Works – May 16<sup>th</sup>, 7:00am Town Hall
- Plan Commission – May 18<sup>th</sup> 6:30pm Town Hall
- Finance – May 18<sup>th</sup> 2:30pm Town Hall
- Dane County Towns Association Annual Meeting – May 17<sup>th</sup> Middleton Town Hall

## **General**

- Audit almost complete – Auditors on site January 31<sup>st</sup>
- Western Dane County Municipal Court – May 1<sup>st</sup>
- Mediation meeting May 2<sup>nd</sup>, 2023
- Marilyn Rybowskiak – last day May 18<sup>th</sup>

## **Work Plan**

- Western Dane County Joint Municipal Court
- 2022 Budget Amendments if needed
- Trash and Recycling Contract
- Open Space and Parks Plan 2024 – 2029
- Comprehensive Plan Amendments
- Vault reorganization
- Communications Plan
- Succession Plan
- Emergency Plan
- Impact Fee Analysis

# TOWN OF VERONA

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**TO:** Town Board of Supervisors  
Public Works Committee

**DATE:** April 28, 2023

**FROM:** W. Christopher Barnes, Public Works Director

**SUBJECT:** Monthly Report – April 2023

The monthly Public Works Department Activity report is submitted for the information and review of the Board and the Committee. April was an active month with the final-hopefully- winter ice event, pothole patching and brush and tree trimming. Numerous citizen and resident concerns and action requests were received and addressed on a daily basis. If you should have any questions, please let me know.

## **Road Maintenance Activities**

- 1 road icing events.
- Performed various road pothole issues throughout the town road network
- Restored various areas damaged by snow plowing
- Continued brush cutting a clean up on Dairy Ridge Road

## **Equipment and Facility Activities**

- Scheduled town LP/Gas changeover for May 3 due to cold weather. This will require the office heating to be turned off for at least 2 days.
- Ordered new Ford F-550 patrol truck
- Made miscellaneous plow and repairs

## **Sanitary Sewer Utility Activities**

- Executed agreement for the Badger Mill Pump Station 17 Force Main relief project with the Madison Metro Sewerage District (MMSD) for upcoming construction and cost sharing.
- Reviewed final plans and specifications on the Town portion of the Force Main relief project.
- Began work on an easement for sewer access from Pheasant Lane.

## **Engineering Activities**

- Continued working with the City of Fitchburg on the successful WISDOT grant application for Fitchrona Road reconstruction Nesbitt to Lacy. Next coordination

meeting set for April 28. The project has received a total grant amount of \$2,886,086. Construction is likely 2025.

- Processed the 2023 Road Maintenance project contracts and executed agreements for road striping, signage and preliminary road preparation.
- Continued coordination for the Valley Road bridge project. Construction start is delayed to June due to fisheries limitations in Sugar Creek.
- Received a cost proposal from the initial consulting engineering firm (AE2S) for final design engineering for the culvert replacement and associated permitting for the Goose Lake/Fitchrona Road storm drainage project. The cost is significantly higher than estimated in 2021. City and Town staff will review with the consultant and recommend next steps for the project. The project has approximately \$150,000 of USEPA grant funding assigned to it.

cc: Sarah Gaskell, Town Planner/Administrator  
Mark Judd, Road Patrolman

## TOWN OF VERONA

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**TO:** Town Board of Supervisors

**FROM:** Teresa Withee, Clerk/Treasurer

**SUBJECT:** April 2023 Clerk/Treasurer Report

### Clerk

- Attended Town Board meeting and recorded minutes
- Attended Annual Meeting and recorded minutes
- Prepared, posted and published Election and Board of Review notices as required
- On site for the April 4<sup>th</sup> election from 6:00 am to 10:00 pm, processed 20 election day registrations, assisted election workers as needed
- April 4<sup>th</sup> election had a 67% turnout with 1,037 total votes cast of those 301 absentees were returned, one provisional ballot was cast but was not rectified by the deadline, so the Municipal Board of Canvass met Monday after the election to certify the results
- Certified and completed all election related information in WisVote
- Attended Board of Review training
- Filed Board of Review member training affidavit with DOR for Clerk Withee
- Attended Board of Review and recorded minutes
- Prepared notice for Alcohol Renewal Licensing and emailed information to applicants
- Updated Dane County directory information
- Attended 4 hours of Liquor / Operator License Renewal Training
- Fulfilled an open records request from Smart Procure

### Treasurer

- Accounts receivable and accounts payable duties; review and prepare invoices, print checks, prepare unpaid invoice reports and check detail reports, prepare deposits
- Monthly bank reconciliations
- Prepared and submitted the annual DNR recycling report
- Finished follow up requests from auditors to complete annual audit
- Completed the Quarterly Survey of Property Tax Collections for the US Census Bureau
- Continue to work on options for online banking
- Reviewed webinars and compliance information regarding ARPA reporting
- Completed annual reporting to the US Dept. of the Treasury regarding ARPA funds
- Set up a new bank account for the Western Dane County Joint Municipal Court

# Manhattan Drive Parcel Purchase

- Dane County wishes to transfer the parcel to the Town for \$50
- Electorate must approve the purchase and make a motion to recommend approval of the purchase to the Town Board
- Town Board makes a motion to approve the purchase as recommended by the Electorate in May
- Parcel is transferred to Town



# Manhattan Drive Parcel Purchase

