

**Town of Verona
Town Board Meeting
Town Hall Community Room
7669 County Highway PD, Verona WI 53593
Tuesday November 7, 2023 6:30 PM**



PUBLIC SPEAKING INSTRUCTIONS

WRITTEN COMMENTS: You can send comments to the Town Board on any matter, either on or not on the agenda, by emailing mgeller@town.verona.wi.us or twithee@town.verona.wi.us or in writing to Town Board Chair, 7669 County Highway PD, Verona, WI, 53593.

- 1) Call to Order/Approval of the Agenda
- 2) Pledge of Allegiance
- 3) Public Comment – Comments on matters not listed on this agenda could be placed on a future meeting agenda. If the Chair or staff has received written comments for items not on the agenda, these may be read.
- 4) Approval of minutes from October 3, 2023
- 5) Committee Reports
 - A. Plan Commission
 1. Discussion: Comprehensive Plan Amendment Process Update
 - B. Public Works
 1. Discussion and Possible Action: Disallowance of Claims of Zachary Thomas and Bailey Griffin Against the Town of Verona
 - C. Finance Committee
 - D. Natural and Recreational Areas Committee
 - E. EMS Commission
 - F. Senior Services Committee
 - G. Town Chair's Business
 - H. Supervisor Announcements
- 6) Staff Reports
 - A. Administrator/Planner Report
 - B. Public Works Director Report
 - C. Clerk/Treasurer Report
- 7) Old Business
 - A. Motion to go into Closed Session per Wis. Stats. §19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Potential litigation regarding City of Verona Ordinance No. 23-1020)

- B. Motion to return to Open Session
- C. Discussion and Possible Action: Issues discussed in Closed Session.

8) New Business

- A. Discussion and Possible Action: 2024 Draft Budget
- B. Discussion and Possible Action: Determine the Date for the Special Town Elector Meeting to Approve the 2023 Total Tax Levy to be Collected in 2024
- C. Discussion and Possible Action: Resolution 2023-06 A Resolution Approving Exceeding the Levy Limit for Joint EMS Districts
- D. Discussion: Check Register Review

9) Adjournment

Regular board agendas are published in the Town's official newspaper, The Verona Press. Per Resolution 2016-2 agendas are posted at the Town Hall and online at www.town.verona.wi.us. Use the 'subscribe' feature on the Town's website to receive agendas and other announcements via email. Notice is also given that a possible quorum of the Plan Commission and/or Public Works, Ordinance, Natural and Recreational Areas, and Finance Committees could occur at this meeting for the purposes of information gathering only.

If anyone having a qualifying disability as defined by the American with Disabilities Act needs an interpreter, materials in alternate formats, or other accommodations to access these meetings, please contact the Town of Verona @ 608-845-7187 or twithee@town.verona.wi.us. Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Mark Geller, Town Chair, Town of Verona
Sent to VP: 10/27/2023



Town of Verona Strategic Planning Summary

Two strategic planning sessions held by the Town Board, committees, and commissions on November 11, 2017 and February 17th, 2018. The purpose of these sessions was to develop an updated vision statement and outline guiding principles for work going forward.

Town of Verona Vision Statement

To maintain the Town as an independent, financially sustainable, safe,
and healthy rural community

Guiding principles

- Create a welcoming and inclusive community
- Provide efficient services
- Be fiscally responsible
- Anticipate and plan for growth
- Protect and enhance cultural and natural resources
- Maintain open and transparent government
- Coordinate and collaborate with neighboring jurisdictions/key partners

Town of Verona
Town Board Meeting Minutes
Tuesday, October 3, 2023 – 6:30 pm

Town Board Members Present: Chair Mark Geller, Tom Mathies, Dave Lonsdorf, Deb Paul

Absent: Mike Duerst

Staff Present: Administrator/Planner Sarah Gaskell, Clerk/Treasurer Teresa Withee, Public Works Director Chris Barnes

Others Present: Patrick Anderson, Fitch-Rona EMS

1. Call to Order/Approval of the Agenda – Chair Geller called the meeting to order at 6:30 pm. Motion by Lonsdorf to approve the agenda as amended, second by Mathies. Motion carried by voice vote.
2. Pledge of Allegiance
3. Public Comment – none
4. Approval of minutes from September 5, 2023. Motion by Mathies to approve the minutes from September 5, 2023 with corrections, second by Lonsdorf. Motion carried by voice vote.
5. Item 9 A moved – Patrick Anderson, Fitch-Rona EMS, presented the EMS budget. Run volume is continuing to increase. The town portion for 2024 budget will increase 4%.
6. Committee Reports
 - A. Plan Commission – no meeting
 - B. Public Works
 1. Discussion: Resolution to Vacate a Segment of Hidden River Road in the Town of Verona. Director Barnes presented the resolution. Discussion by board.
 - C. Finance Committee – no meeting
 - D. Natural and Recreational Areas – no meeting, they hosted a forum regarding climate change and 15 people attended.
 - E. EMS Commission – Lonsdorf stated they had a record month in September for calls. The Joint meeting for EMS is October 19th at 7:00 pm.
 - F. Senior Services Committee – no meeting
 - G. Town Chair's Business
 - H. Supervisor Announcements – no announcements
7. Staff Reports

- A. Administrator/Planner Report was included in the packet. Gaskell stated the budget is approaching and we need to schedule a workshop meeting. Three landowners are submitted Comprehensive Plan Amendment applications.
- B. Public Works Director Report was included in the packet. Barnes stated that they had the kickoff meeting for the Badger Mill Creek Stakeholders. MG&E have prepaid \$31,000 to chip seal Whalen Road, the work be completed in 2024.
- C. Clerk/Treasurer Report was included in the packet. Withee stated that in order to allow for proper publication and posting, staff would like to schedule the budget public hearing for November 28th at 6:30 pm. Staff would also like to plan a budget workshop with the board. Possible dates are October 30th, 31st, November 1st or 2nd. Gaskell will send out a poll to determine a date.

8. Old Business

- A. Discussion and Possible Action: Dane County Ordinance Amendment 2023 OA-009 Regarding Salvage Operations. Gaskell presented the ordinance. Discussion by board. Motion by Mathies to adopt resolution 2023-05 disapproving Dane County Ordinance Amendment 2023 OA-009 Regarding Salvage Operations, second by Paul. Discussion by board. Geller stated the reason we are passing this is because of the MI addition. Motion carried by voice vote.
- B. Discussion and Possible Action: Town of Verona Fund Balance Policy. Geller introduced the policy proposed by the Finance Committee. Gaskell provided background on the proposed policy. Discussion by board. Motion by Mathies to approve the Town of Verona Fund Balance Policy and set the undesignated amount at 25% of the operating budget, second by Paul. Motion carried by voice vote.
- C. Discussion and Possible Action: Town Hall Land Management Plan. Gaskell presented the plan. Discussion by board. Geller would like to screen the HVAC. Motion by Mathies to approve the Town Hall Land Management Plan, second by Lonsdorf. Motion carried by voice vote.
- D. Motion by Geller to go into Closed Session per Wis. Stats. §19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved re: potential litigation regarding City of Verona Ordinance No. 23-1020, second by Mathies. Roll call vote – Mathies – yes, Lonsdorf – yes, Paul – yes, Geller – yes
- E. Motion by Geller to return to open session, second by Mathies. Motion carried by voice vote.
- F. Discussion and Possible Action: Issues discussed in closed session. No action taken in closed session.

9. New Business

A. Discussion and Presentation: 2024 Draft Fitch-Rona Budget – moved to item 5

B. Discussion: Check Register Review. Discussion by board.

10. Motion by Geller to adjourn, second by Paul, meeting adjourned without objection at 9:25 pm.

Prepared by Teresa Withee, Town Clerk

Approved:

DRAFT

Town of Verona's 2019 Comprehensive Land Use Plan Amendment Procedure Process

Plan Amendments to the Comprehensive Plan Document (Chapter 11, ToV 2019 Comp Plan)

Amendments to the 2019 Comprehensive Plan may be appropriate in the years following initial Plan adoption and in instances where the Plan becomes irrelevant or contradictory to emerging policy or trends. "Amendments" are generally defined as minor changes to the Plan maps or document. In general, the Plan should be specifically evaluated for potential amendments every two years. In addition, the Town may be faced with an opportunity, such as a development proposal, that does not fit the plan but is widely viewed to be appropriate for the Town. Such amendments should be carefully considered and should not become the standard response to proposals that do not fit the plan. Frequent amendments to meet individual development proposals threaten the integrity of the Comprehensive Plan and the planning process and should be avoided.

Procedure for Amending the Town's Comprehensive Plan

The procedures for a comprehensive plan amendment, as may be amended from time to time, are established by Wisconsin's Comprehensive Planning Law (66.1001, Stats.). Any amendments to a Comprehensive Land Use Plan must be adopted by the Town Board in the form of an adoption ordinance, approved by a majority vote. Two important steps must occur before the Town Board may amend the plan: the Plan Commission must recommend adoption and the Town must hold an official public hearing on said proposed amendments.

Method

- a. The Plan Commission initiates the proposed Comprehensive Plan amendment process. This may occur as a result of a regular Plan Commission review of the Plan or may be introduced at the request of a property owner. This review process will only be initiated in odd number years, (e.g., first review, Dec. 2021). Applications for an amendment to the Comprehensive Land use plan shall be received by September 30th of odd numbered years.
- b. The Town Plan Commission or Town Staff prepares a draft of the amendment to the Comprehensive Plan, which may include specific text or maps.
- c. The Town Clerk sends a copy of the draft Plan amendment (not the entire Comprehensive Plan) to other Town committees, adjacent government jurisdictions and Dane County Planning and Development Department staff for their informal review. These bodies should ideally have at least 30 days to review and comment on the proposed plan amendment.

- d. The Town Clerk directs the publishing of a Class 1 notice at least 30 days before a joint Town Board/Plan Commission public hearing and containing information required under State Stats. Section 66.1001(4), Wisconsin Statutes.
 - i. Date, time and place of the public hearing
 - ii. A summary of the proposed amendment, which may include a map
 - iii. Contact person, who can provide additional information
 - iv. Where a copy of the amendment may be inspected before the public hearing
- e. Following the public hearing, the Plan Commission makes a recommendation on the proposed Plan amendment to the Town Board by adopting a Plan Commission resolution by majority vote of the entire Commission at their regular December meeting.
- f. The Plan Commission recommends adoption of the amendment by passing a resolution that very briefly summarizes the proposed amendment and its various components. The **resolution** should also reference the reasons for the amendment and the public involvement process used during the review process. The resolution must pass by a majority vote of the entire Commission. The resolution is forwarded to the Town Board for action. If there is an **objection** to the proposed Amendment, action by the Plan Commission may be delayed one month.
- g. The Town Board approves (or denies) the **ordinance** adopting the proposed Plan amendment. Adoption must be by a majority vote of all members. The Town Board may require changes from the Plan Commission recommended version of the proposed plan amendment.
- h. The Town Clerk sends a copy of the adopted ordinance and Plan amendment (not the entire Comprehensive Plan) to all adjacent and surrounding government jurisdictions as required under Sections 66.1001(4)b and c, Wisconsin Statutes.
- i. The Town Clerk sends copies of the adopted Plan amendment and related ordinance to Dane County Planning and Development Department for possible incorporation in the Dane County Comprehensive Plan. The County will hold its own hearing before acting on the amendment.

Materials to be provided by the applicant

The request to amend land use shall be specific and reference the categories associated with the Comprehensive Plan Future Land Use Map. 9.6. The applicant will submit a Land Use Change Application and shall include the following information:

- a. The location of the parcel in the context of the surrounding parcels.
- b. The current land use as defined by Map 9.6 – Future Land Use.

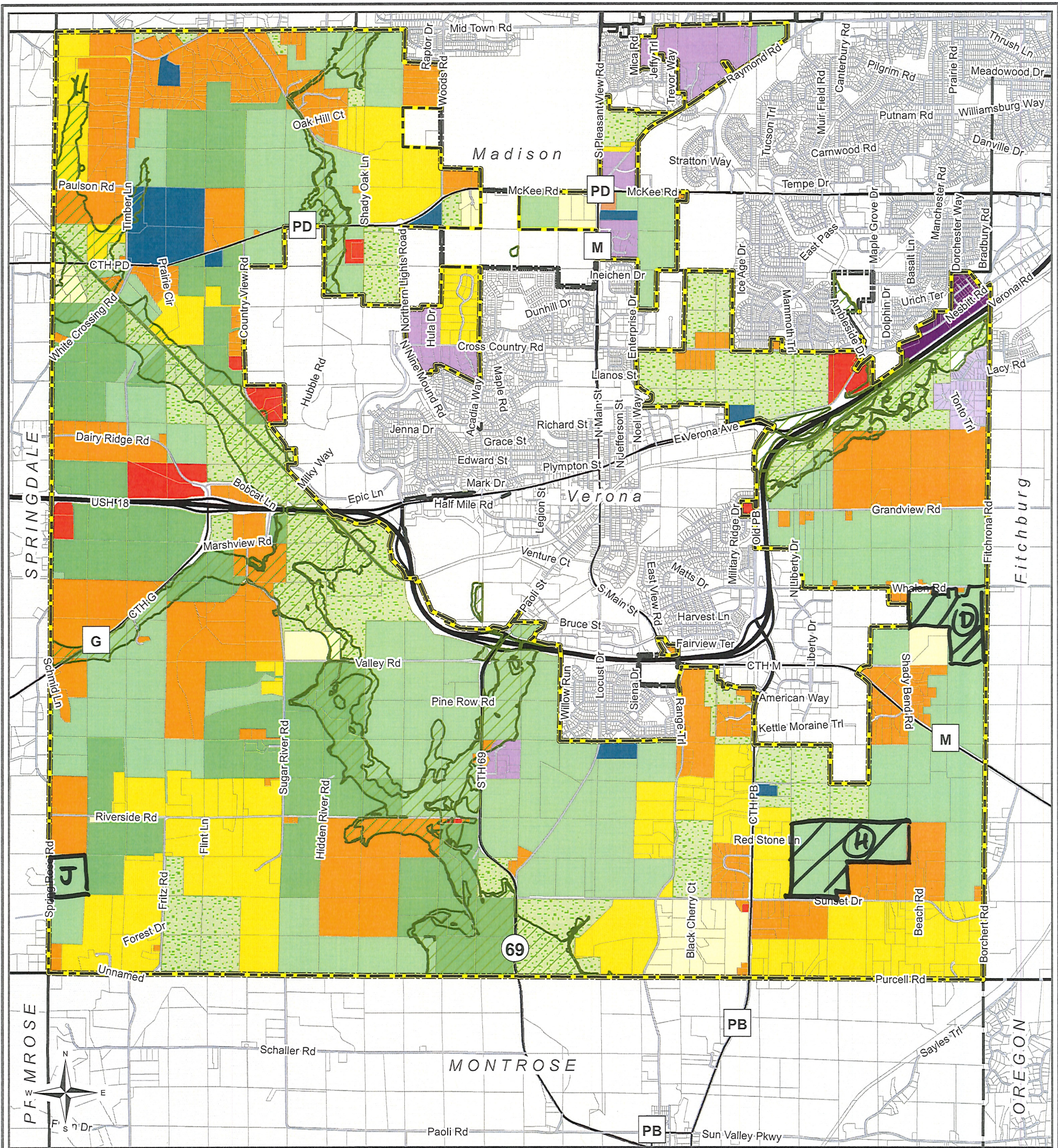
- c. Proposed land use narrative. This should include a rationale for the proposed land use change and how the proposed change is consistent with the intent of the Comprehensive Plan. Information on how the change might impact on the services provided by the Town and any perceived impacts to the Town should also be detailed. Further, any information on how the proposed change will impact the potential use of the adjacent land should be provided.
- d. Information about the parcel, such as vegetation and topography.
- e. A map of the parcel which includes the boundaries and adjacent roads and trails.
- f. A map of any vegetation coverage.
- g. Information on the presence or absence of geological or hydrologic features or of cultural or historical significance.
- h. A topographical map.

Application Fees and Cost

The applicant will be responsible for any costs related to the proposed amendment per the Town Fee Schedule.

Schedule

- a. The Application must be submitted to Town Staff by Sept 30th of odd years.
- b. Town Staff sends draft amendment to Town committees, adjacent municipalities and Dane County Planning and Development Department by the end of second week of November. Responses are requested to be provided within 30 days.
- c. Publication of Class I Notification for the public hearing on the proposed amendments will occur at least 30 days before the Joint Plan Commission/Town Board meeting.
- d. The Public Hearing will be held at the Plan Commission Meeting on the third Thursday of December. This meeting will be a joint Plan Commission/Town Board meeting.
- e. The Board Meeting to consider adoption of any proposed amendments will be held in the month following the Plan Commission meeting at which any recommendations for adoption were made.



Map 9.6: Future Land Use

Town of Verona

- | | |
|--------------------------------|---|
| Trail | Urban Residential: SFR Neighborhoods Public Septic |
| Farmland Preservation | Urban Residential: SFR Neighborhoods Private Septic |
| Transitional Agricultural | Urban Mixed Use Neighborhood |
| Natural/Recreational Resources | Institutional |
| Rural Residential, 8+ acres | Commercial |
| Rural Residential, 4-8 acres | Utilities |
| Rural Residential, 2-4 acres | Environmental Respires Protection Corridor |

Town of Verona

Date Created: 8/20/2018
 Date Amended: 11/16/2018

0 0.5 1 2 Miles Note: see Cities authorities on the subject Town of Verona lands



vierbicher
 planners engineers advisors

REEDSBURG - MADISON - PRAIRIE DU CHIEN - MILWAUKEE METRO
 999 Fourier Drive, Suite 201, Madison, WI 53717
 Phone: (608) 826-0532 Fax: (608) 826-0530

TOWN OF VERONA

TO: Town Board of Supervisors

DATE: October 20, 2023

FROM: W. Christopher Barnes, Public Works Director

SUBJECT: Notice of Claim Disallowance

ACTION RECOMMENDED: The Town Board of Supervisors disallow any and all claims associated with the Notice of Claim filed on or about August 2, 2023 and authorize the Town Chairperson to sign the Notice of Disallowance.

On June 7, 2023, a vehicle crash occurred on US Highway 18/151 at the Dairy Ridge Interchange. The accident occurred within the work zone of the current US 18/151 construction zone at approximately 10:30 pm. According to the Dane County Sheriff's report, two occupants were in the vehicle at the time of the crash and showed no apparent injuries. The vehicle was towed from the scene. The Sheriff's report indicates the crash was completely on US 18/151 and no town roads were involved. Furthermore, no town personnel had any interaction or involvement with the construction of the US 18/151 project. The town has no culpability in this case, but was likely named because the crash occurred within the town limits.

The attached Disallowance of Claims has been prepared in conjunction with the Town Attorney and the Town insurance carrier, Rural Mutual Insurance. This is the next step to request the Town be removed from any and all pending legal actions. Should you have any questions, please let me know.

Attachments



Incident Location

**NOTICE OF DISALLOWANCE OF
CLAIMS OF ZACHARY THOMAS AND BAILEY GRIFFIN
AGAINST TOWN OF VERONA**

TO: Zachary L. Thomas
561 Matts Circle
Verona, WI 53593

Hupy and Abraham S.C.
111 East Kilbourn Ave, Ste. 1100
Milwaukee, WI 53202

Bailey R. Griffin
718 Forest View Drive
Verona, WI 53593

PLEASE TAKE NOTICE that on the 5th day of December 2023 the Board of Supervisors of the Town of Verona, a municipal subdivision in Dane County, Wisconsin, denied the claims of Zachary Thomas and Bailey Griffin against the Town of Verona, dated September 12, 2023.

You are notified pursuant to Wis. Stat. 893.80(1g) that no action on the above claims may be brought after six (6) months from the date of service of this Notice of Disallowance upon you.

Dated this _____ of _____, _____

Mark Geller, Town Chairperson

TOWN OF VERONA

TO: Town Board of Supervisors

FROM: Sarah Gaskell, Planner/Administrator

SUBJECT: Administrator Report for November 2023

Upcoming Meetings

- NRAC – November 14th, 6:30pm Town Hall
- Public Works – November 19th, 7:00am Town Hall
- Finance – TBD
- Plan Commission – November 21st, 6:30pm Town Hall

General

- Pre-Mediation discussions with the City of Verona – ongoing

Work Plan

- Open Space and Parks Plan 2024 – 2029
- Knowledge Capture/calendar
- 2023 Budget Amendments if needed
- 2024 Draft Budget
- Annual Budget presentation and Levy adoption Meeting
- TOV HOA annual meetings
- Comprehensive Plan Amendments
- Vault reorganization
- Communications Plan
- Succession Plan
- Emergency Plan
- Impact Fee Analysis

Town Board 2023 Goals Progress

- Succession Planning and Yearly Calendar creation – in progress
- Comprehensive Plan Amendments – Landowner application deadline September 30th/ PC additions compiled, and landowners have been contacted
- NRAC plan update - in progress
- Dark Sky Ordinance Enforcement
- Communication expansion – in progress
- Landscape Plan for Town Hall Property – budget item

TOWN OF VERONA

TO: Town Board of Supervisors
Public Works Committee

DATE: October 31, 2023

FROM: W. Christopher Barnes, Public Works Director

SUBJECT: Monthly Report – October 2023

The monthly Public Works Department Activity report is submitted for the information and review of the Board and the Committee. October was an active month with the completion of the seasonal mowing, pothole patching and preparation for the upcoming winter operations. Numerous citizen and resident concerns and action requests were received and addressed on a daily basis. If you should have any questions, please let me know.

Road Maintenance Activities

- Completed the final inspection for the Valley Road Bridge
- Removed/cut trees from Sugar River, Horseshoe Bend, and Woods Road.
- Continued road patching on Sunset Drive between Range Trail and State Route 69, Shady Bend, and Sugar River Road
- Picked up 2 fly dumping areas
- Staked installation for the Madison public schools' forest on Riverside Road

Equipment and Facility Activities

- Set up for various community room rental events
- Delivered new patrol truck to Madison Truck of outfitting. Completion may be in December
- Complete seasonal truck preparation for winter season (new tires, oil change, material speeders and hydraulic check)

Sanitary Sewer Utility Activities

- Participated in Preconstruction conference for Badger Mill Pump Station 17 Force Main relief project with the Madison Metro Sewerage District (MMSD). Construction to begin near Goose Lake and the Military Ridge Trail in early November.

Engineering Activities

- Attended the second meeting for the Badger Mill Creek Stakeholder Meeting Group on October 18, 2023 the group consists of approximately 16 communities/agencies/citizen groups and will meet once a month to share goals for Badger Mill Creek and recommend projects for the health and resilience of Badger Mill Creek. Recent actions by the MMSD have made available funding in the Badger Mill watershed of approximately \$1,000,000 which could be a possible source of project funding for recommended projects near the at Goose Lake area. The monthly meeting was focused on presentation by the Wisconsin DNR and Emmons & Olivier Resources (whom completed the recent MMSD force main study). to discuss fish biology and overall creek hydrology. The result is that cold water fisheries have dramatically increased in the last 15 years for several reasons, but can be linked to the increase in the creek base flow from the MMSD force main discharge. The stakeholder webpage is: <https://www.madsewer.org/pollution-prevention/phosphorus/bmc-stakeholder-group/>
- Continued daily interaction with the ongoing County Highway PD construction activities.
- Submitted for LRIP grant funding submittal for Shagbark Ct.
- Mailed road vacation notifications for Hidden River Road South.
- Completed cost estimates to address increased Mailed traffic on Shady Oak Lane.

cc: Sarah Gaskell, Town Planner/Administrator
Mark Judd, Road Patrolman

TOWN OF VERONA

TO: Town Board of Supervisors

FROM: Teresa Withee, Clerk/Treasurer

SUBJECT: October 2023 Clerk/Treasurer Report

Clerk

- Attended Town Board Meeting and recorded minutes
- 5 special assessment letters
- Attended election training security training and Badger Book train the trainer training
- Prepared and held chief inspector training for 4 people
- Prepared and held election inspector training for 5 people
- Completed population verification form for Fitch-Rona EMS
- Verified and updated all new addresses in WisVote

Treasurer

- Reviewed invoices, printed checks, prepared unpaid invoice reports and check detail reports
- 2024 budget preparations
- Prepared Town Budget and Utility Budget notice for paper
- Updated special assessments for tax bills



To: Council and Mayor
From: Misty Dodge, Finance Director
Date: September 27, 2023
Subject: Levy Limit Adjustment for Joint EMS Districts

Local property tax levy limits are required under State Statute 66.0602 and have been a constraint on the City's budget for several years. In general, levy limits restrict a municipality's property tax levy increase to the percentage of net new construction experienced in the prior year. However, there are several additional adjustments allowed to the levy limit calculation that are commonly used including the debt service adjustment and TID closure adjustment. There is another adjustment available for joint Fire and/or EMS districts that the City first qualified for with the 2023 budget. Because inflation remains high, and due to the strategy used with the 2023 budget, the City could be eligible for this adjustment again with the 2024 budget.

How to Qualify for the Adjustment

The adjustment criteria are outlined in Statute 66.0602(3)(h) and state that the increase in charges assessed to a municipality for a joint fire department or a joint emergency medical service district may be added to the levy limit if the following three criteria are met:

- 1) The total charges assessed by the joint EMS district cannot increase more than CPI + 2%. The CPI used for this calculation has been certified as 5.4% making the allowed increase 7.4%. This percentage is much higher than normal due to the significant inflation currently experienced. The original budget submitted by Fitchrona increases the total charges to all three municipalities by 5.22%.
- 2) The increase in the specific amount levied to pay for such charges would cause the municipality to exceed the limit that is otherwise applicable. Fitchburg's increase in the original budget submitted by Fitchrona increased \$106,711 or 10.35%. Without this adjustment, the Mayor's Proposed 2024 Budget would be in excess of the levy limits.
- 3) All municipalities served by the joint district must adopt a resolution in favor of exceeding the limit. The City of Fitchburg is very interested in a levy limit adjustment that will provide current and future funding flexibility. In order for us to qualify, the City of Verona and Town of Verona must also pass a supporting resolution. However, it is important to note that the other municipalities are not required to actually take the adjustment on their levy limit worksheet, even if they pass the resolution. So there is hope that the other municipalities will continue to be good partners and approve a resolution so we can take the adjustment, even if there is not a strong desire for their municipality to take the adjustment.

This adjustment is base building. Meaning that the adjustment is permanent and will not need to be removed from prior years, even if future budgets decrease or don't continue to qualify for the adjustment.

Opportunity for a Higher Adjustment by Increasing the District's Budget

The original budget submitted by Fitchrona included a 5.22% total increase, which is well under the maximum increase allowed of 7.4%. Because the levy limit adjustment is base building, there is an incentive to increase the District budget to utilize the full amount possible under the adjustment. One strategy, if there is interest by all the municipalities, is to increase the budget and continue to build the fund balance, similar to the strategy used with the 2023 budget. Then the following year, the amount can be retained, reduced, and/or redirected to other Fitchrona expenses.

The fund balance policy for Fitchrona under the Intergovernmental Agreement is to maintain unassigned fund balance between 15% and 25% of the total annual operating expenditures. As of the end of 2022, the unassigned fund balance was \$756,062, which calculates to 21.8% held. While this amount is within policy, it is reasonable to further support the fund balance up to the policy ceiling, in order to meet levy limit objectives.

The amount currently included in the overall Fitchrona budget for all municipalities combined is \$-0-. An increase to \$41,000 would maximize the levy limit adjustment and account for an additional 1.2% of expenditures in unassigned fund balance, based on 2022 information. This change would increase the municipality contributions as follows:

	Original Budget Increase From 2023	Potential Revised Budget Increase From 2023	Change
City of Fitchburg	\$106,711 / 10.35%	\$129,739 / 12.58%	\$23,028
City of Verona	↓\$10,243 / ↓1.28%	\$5,776 / .72%	\$16,019
Town of Verona	\$4,112 / 4.45%	\$6,065 / 6.56%	\$1,953
Total	\$100,580 / 5.22%	\$141,580 / 7.35%	\$41,000

For Fitchburg, this increase is estimated to increase the assessed value mill rate by \$.0050, which is estimated to be \$1.91 on the average home and \$0.58 on the average multi-family residential unit.

The best process to make the change to the District's budget is to first notice the possible adjustment on the annual meeting agenda. This decision will need to be made by 10/19/22. At that meeting, the motion to adjust the budget could be made and would need to be approved unanimously by the members present. If changed by the District, an omnibus amendment would be presented to our Council to make the change to our 2024 budget.

An alternate process, could be to have all three municipalities adjust the Fitchrona budget through their local budget process, but that approach is not as transparent. It could be an option, however, if timing or voting at the annual meeting becomes an issue.

Template Resolution

WHEREAS under state law (sec. 66.0602(1)(ak), Wis Stats.), "Joint emergency medical services district" means a joint emergency medical services district organized by any combination of two or more cities, villages, or towns under sec. 66.0301(2); and

WHEREAS municipality name is a member of a joint emergency medical services district (Fitchrona EMS); and

WHEREAS the joint emergency medical services district's **total** charges assessed for the current year compared to the prior year, increased insert percentage which is less than or equal to the percentage change in the Consumer Price Index (CPI) from September 1, 2022 through August 31, 2023 plus 2%; and

WHEREAS all municipalities covered by the joint emergency medical services district must adopt a resolution supporting the increase in order to qualify for the adjustment to levy limits; and

THEREFORE BE IT RESOLVED by the municipality governing Board that the increase in assessed charges results in municipality name exceeding its levy limit, allowing an adjustment in Section D, Line I on the 2023 levy limit worksheet and the name of municipality Governing Body supports this increase.

**Fitchrona EMS Proposed Budget Amendment
2024 Budget
10/19/23**

Amendment: I move to amend the Fitchrona EMS 2024 budget to add \$41,000 to the Reserve Funding (line 63). This amendment also increases the net funding allocations to each of the three municipalities, and in total, as shown below (lines 6 – 9):

AMENDED

Fitch-Rona EMS District
2024 Operating Budget

AMENDED

	2023 Budget	2024 Operating Budget	Difference 2023 Budget vs. 2024 Budget	Percent Change
1				
2	Revenues			
3	Run Income	\$ 1,699,600	\$ 1,840,058	\$ 140,458 8.3%
4	Run Income Subtotal	\$ 1,699,600	\$ 1,840,058	\$ 140,458 8.3%
5				
6	City of Fitchburg*	\$ 1,031,222	\$ 1,160,961	\$ 129,739 12.58%
7	City of Verona*	\$ 801,834	\$ 807,610	\$ 5,776 0.72%
8	Town of Verona*	\$ 92,380	\$ 98,445	\$ 6,065 6.56%
9	Municipalities Sub-Total	\$ 1,925,436	\$ 2,067,016	\$ 141,580 7.35%

Background: See attached staff memo from the City of Fitchburg for some additional details about the purpose and intent of this proposed budget amendment. The amendment has been discussed by staff at each municipality and all believe this change is worthwhile to maximize the available levy limit adjustment and allow flexibility for the current and future year budgets.

Next Steps:

- 10/19/23 Special EMS Commission Meeting (6 pm)
 - Budget amendment proposed and acted upon
 - If approved, Commission votes to resend the updated 2024 budget to each of the participating municipalities
- 10/19/23 EMS Annual Meeting (7 pm) – Chief to report to the municipalities during the budget update that the 2024 budget was amended by the Commission (if approved).
- October/November – Each participating municipality must:
 - Pass a resolution supporting the levy limit adjustment for the increase in the Joint EMS District assessed charges
 - Adopt the municipality’s 2024 budget that includes the amended budget from Fitchrona
- December – Each participating municipality may choose if they want to include the applicable levy limit adjustment on their levy limit worksheet.

**Resolution 2023-06
Town of Verona**

A Resolution Approving Exceeding the Levy Limit for Joint EMS Districts

WHEREAS under state law (sec. 66.0602(1)(ak), Wis Stats.), “Joint emergency medical services district” means a joint emergency medical services district organized by any combination of two or more cities, villages, or towns under sec. 66.0301(2); and

WHEREAS the Town of Verona is a member of a joint emergency medical services district (Fitchrona EMS); and

WHEREAS the joint emergency medical services district's total charges assessed for the current year compared to the prior year, increased 7.35% which is less than or equal to the percentage change in the Consumer Price Index (CPI) from September 1, 2023 through August 31, 2023 plus 2%; and

WHEREAS all municipalities covered by the joint emergency medical services district must adopt a resolution supporting the increase in order to qualify for the adjustment to levy limits; and

NOW THEREFORE BE IT RESOLVED by the Town of Verona Board that the increase in assessed charges by the Fitchrona EMS District results in the Town of Verona or any other municipality assessed by the District exceeding its levy limit, allowing an adjustment in Section D, Line I on the 2023 levy limit worksheet, the Town of Verona Board supports an increase in that municipality’s levy limit to the extent authorized by sec. 66.0602(3)(h), Wis. Stats.

ADOPTED by the Town of Verona Board on November 7, 2023, Dane County, Wisconsin.

Mark Geller, Town Chair

I hereby certify that the foregoing resolution was duly adopted by the Town of Verona Board at a legal meeting on the 7th day of November 2023.

Teresa Withee, Clerk/Treasurer

Dated _____