

Town of Verona
Special Town Board Meeting
Utility Commission* Meeting and Budget Hearing
Town Hall Community Room
7669 County Highway PD, Verona WI 53593
Tuesday December 27, 2022 6:30 PM



PUBLIC SPEAKING INSTRUCTIONS

WRITTEN COMMENTS: You can send comments to the Town Board on any matter, either on or not on the agenda, by emailing mgeller@town.verona.wi.us or twitheer@town.verona.wi.us or in writing to Town Board Chair, 7669 County Highway PD, Verona, WI, 53593.

1. Motion to Approve the Agenda
2. Approve Meeting Minutes from the 2021 Annual Public Hearing and Utility Commission Minutes from November 17, 2021
3. Presentation of 2023 Budget
4. Public Hearing Regarding Proposed 2023 Utility District Budget
5. Close Public Hearing
6. Motion to approve the 2023 Utility District Budget
7. Discussion and Possible Action: 2022 Budget to Actual Review and Possible Budget Amendments
8. Motion to go into closed session per Wis. Stats. §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the closed session is to discuss Staff performance evaluations and compensation.
 - a. Motion to return to open session
 - b. Discussion and Possible Action: Issues discussed in closed session
9. Adjournment

*Note the Town of Verona Utility Commission is comprised of the members of the Town of Verona Board

Notice is hereby given that a quorum of the Town Board, Plan Commission, Public Works Committee, Ordinance Committee, Financial Sustainability Committee, and/or Natural and Recreational Areas Committee could occur at this meeting.

If you need an interpreter, materials in alternate formats or other accommodations to access this meeting, please contact the Town of Verona office @ 608-845-7187 or twitheer@town.verona.wi.us. Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Regular board agendas are published in the Town's official newspaper, The Verona Press. Per Resolution 2016-2 agendas are posted at the Town Hall and online at www.town.verona.wi.us. Use the 'subscribe' feature on the Town's website to receive agendas and other announcements via email.

Mark Geller, Town Chair, Town of Verona
Sent to VP: 12/02/2022
Posted: 12/02/2022
Amended 12/16/2022

November 17, 2021 after the adjournment of the Special Town Meeting and Budget Hearing

Present – Chair Geller, Dave Lonsdorf, Phyllis Wiederhoeft and Doug Maxwell

Absent – Mathies

Call to Order/Approval of the Agenda – Chair Geller called the meeting to order at 7:30 pm. Motion by Maxwell to approve the agenda, second by Wiederhoeft. 4 ayes, 0 nays, motion carried by voice vote.

Approve Meeting Minutes from the 2020 Annual Public Hearing and Utility Commission Minutes from November 17, 2020. Motion by Wiederhoeft to approve minutes from November 17, 2020, second by Geller. 4 ayes, 0 nays, motion carried by voice vote.

Presentation of 2022 Budget – Public Works Director Barnes presented the 2022 budget.

Chair Geller opened the Public Hearing Regarding Proposed 2022 Utility District Budget.

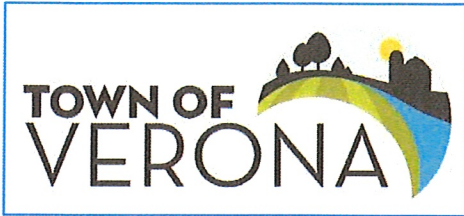
Chair Geller Closed the Public Hearing.

Motion to approve the 2022 Budget – Motion by Lonsdorf to approve the 2022 budget, second by Maxwell. 4 ayes, 0 nays, motion carried by voice vote.

Motion to adjourn the Utility Commission Meeting and Budget Hearing – the Town Chair adjourned the Special Town Meeting/Public Hearing for the 2022 Budget at 7:48 PM. Wiederhoeft / Maxwell

Approved:

Prepared by Teresa Withee, Town Clerk



Town of Verona Utility District Commission
7669 County Highway PD
Verona, WI 53593

November 7, 2022

Dear Town of Verona Sewer Utility District Customer:

As you may know, your property(ies) is served by the Town of Verona's sewer utility district. The system consists of 15,313 linear feet of pipe from 8 to 10 inches in diameter. The collected wastewater flows by gravity to a pump station located along Fitchrona Road, south of US 18/151, and is owned by the Madison Metropolitan Sewerage District (MMSD). The flow is then pumped to the MMSD Nine Springs Treatment Facility on the east side of Madison. MMSD treats the wastewater under contract with the Town. The system had no reported Sanitary Sewer Overflows or reports of basement backups in 2022. Work this year included the cleaning and televising of the sewer in the Goose Lake Drive and Pheasant Lane area. Cleaning of the selected sections within the system in 2022 revealed no defects requiring immediate repair.

This district is funded separately from the Town's general fund; its operation is entirely dependent on user fees collected from residents who benefit from the system. The district meets its financial obligations through two accounts: an operating account and a reserve account. The operating fund pays for annual costs such as cleaning and sewage treatment costs. Treatment cost increases from MMSD projected for 2023 are estimated at 2.03%. Treatment costs will continue to increase as MMSD funds upgrades to the treatment facility and pumping system. A reserve account is a fund set aside to pay for capital improvement projects and unfunded events such as a pipe failure or manhole collapse. As part of a major MMSD capacity expansion project along the Badger Mill Creek in 2023, the utility plans to reconstruct a section of the Town outfall sewer line near and under Goose Lake to connect to the new MMSD line to prevent water infiltration.

Based on the current financial condition and projected yearly expenses, no increase in the sewer rate is necessary for 2023. This proposed rate for next year and the year-to-date budget versus expenses for the current year are both adequate to continue the process to maintain the both operating and reserve funds for the time being.

The Verona Town Board will discuss and adopt the 2023 Budget (see reverse) at the annual Public Hearing for the Utility District scheduled for December 6, as an item at the Regular Town Board Meeting that starts at 6:30 p.m. The Public Hearing will be held at the Town of Verona Hall located at 7669 County Highway PD. If you have questions, please feel free to contact W. Christopher Barnes, Public Works Director, at (608) 807-4471 or cbarnes@town.verona.wi.us

Sincerely,

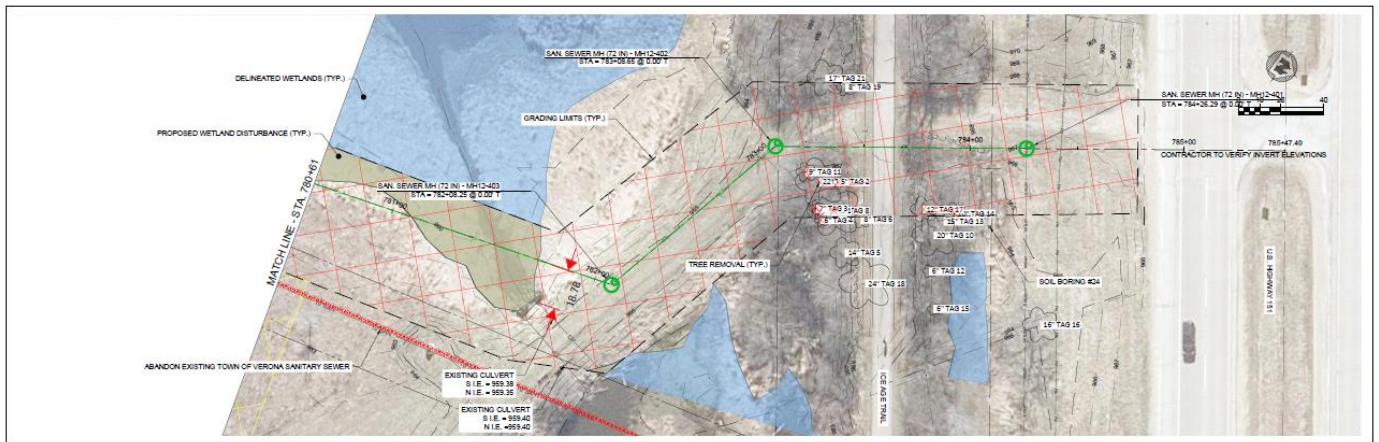
W. Christopher Barnes, P.E.

Current 2022 and Proposed 2023 Rate Structure

Unit type	Current 2022 annual fee	Proposed 2023 annual fee	units	Revenue
single family	\$488.00	\$488.00	94	\$45,872.00
duplex	\$858.00	\$858.00	11	\$9,438.00
3 unit	\$1,109.00	\$1,109.00	2	\$2,218.00
4 unit	\$1,479.00	\$1,479.00	3	\$4,437.00
8 unit	\$2,958.00	\$2,958.00	1	\$2,958.00
commercial	\$518.00	\$518.00	5	\$2,590.00
			116	\$67,513.00

Current 2022 and Proposed 2023 Utility Budget

	2022	Proposed 2023 Budget
REVENUES		
SEWER SERVICE CHARGES	\$67,513.00	\$67,513.00
DELINQUENT SEWER		
INTEREST INCOME	\$50.00	\$200.00
TRANSFER IN/SURPLUS FUNDS		(from Reserves) \$58,587.00
TOTAL	\$67,563.00	\$126,300.00
EXPENSES		
ADMIN AND SUPPLIES	\$3,387.70	\$3,600.00
REPAIRS AND MAINT	\$5,324.00	\$83,200.00
SEWER SERVICE EXPENSE-MMSD CHARGES	\$33,870.04	\$35,500.00
INSURANCE	\$1,000.00	\$1,000.00
DEPRECIATION		
ENGINEERING	\$1,160.45	\$3,000.00
TRANSFER OUT TO RESERVE/REPLACEMENT FUND	\$22,820.81	\$0.00
TOTAL	\$67,563.00	\$126,300.00
Difference Revenue/Expenses	\$0.00	\$0.00



TOWN OF VERONA
Utility District #1
2023 Budget

	2022	Proposed 2023 Budget
REVENUES		
SEWER SERVICE CHARGES	\$67,513.00	\$67,513.00
DELINQUENT SEWER		
INTEREST INCOME	\$50.00	\$200.00
TRANSFER IN/SURPLUS FUNDS		\$58,587.00
TOTAL	\$67,563.00	\$126,300.00
EXPENSES		
ADMIN AND SUPPLIES	\$3,387.70	\$3,600.00
REPAIRS AND MAINT	\$5,324.00	\$83,200.00
SEWER SERVICE EXPENSE-MMSD CHARGES	\$33,870.04	\$35,500.00
ACCTG SERVICES*		
INSURANCE	\$1,000.00	\$1,000.00
DEPRECIATION		
ENGINEERING	\$1,160.45	\$3,000.00
TRANSFER OUT TO RESERVE/REPLACEMENT FUND	\$22,820.81	\$0.00
TOTAL	\$67,563.00	\$126,300.00
Difference Revenue/Expenses	\$0.00	\$0.00
*revised to reflect Board decision to not include UD in annual financial audit, February 4, 2020		

Town of Verona 2022 Budget to Actual

REVENUES	2022 Budget	2022 Actual	\$ Change	% Change
Taxes	1,275,035	1,283,894	8,859	1%
Intergovernmental Revenue	253,459	239,515	(13,943)	-6%
Licenses & Permits	79,200	106,679	27,479	26%
Fines, Forfeitures, and Penalties	7,700	2,460	(5,240)	-213%
Public Charges for Service	161,902	138,345	(23,557)	-17%
Miscellaneous Revenues	26,954	54,098	27,144	50%
Other Finance Sources	100,691	100,691	-	0%
TOTAL REVENUES	1,904,941	1,925,682	20,741	1%
EXPENDITURES	2022 Budget	2022 Actual	\$ Change	% Change
General Government	355,049	356,536	(1,486)	0%
Public Safety	437,427	428,577	8,850	2%
Public Works	433,340	418,470	14,870	3%
Health & Human Services	50,571	50,180	391	1%
Conservation/Development	7,134	3,528	3,606	51%
Capital Outlay	442,298	439,584	2,714	1%
Other Financing Uses	100,691	100,691	-	0%
Transfers	78,431	78,431	-	0%
TOTAL EXPENDITURES	1,904,941	1,875,997	28,945	57%

* current as of 12/21/2022