

Public Works Committee Agenda
Tuesday June 20, 2023 - 7:00 AM
Town of Verona Hall, 7669 County Highway PD

1. Call to Order/Additions to Agenda/Approve Agenda
2. Action: Review Minutes of April 25, 2023
3. Discussion and Possible Action: Driveway Permit Parcel 608 202 8645 3 Marsh view Road
(Premier Soccer Club) **(15 minutes)**
4. Discussion: Potential Local Road Improvement Program Applicant-Shagbark Ct. **(10 Minutes)**
5. Discussion: Expiring Trash and Recycling contract-Pellitteri Contract **(10 Minutes)**
6. Discussion: Possible Radar Speed Limit Sign relocations **(5 Minutes)**
7. Information: Madison Metropolitan Sewerage District Projects Update **(5 minutes)**
8. Information: Country View Road and County Highway PD widening/relocation **(15 Minutes)**
9. Information: Valley Road Bridge Update **(5 minutes)**
10. Development Updates: **(5 minutes)**
 - a. Sugar River Development
11. Equipment Condition Update **(5 minutes)**
12. Schedule July Committee Meeting and set agenda items
13. Adjourn

To receive agendas and other announcements by email, use the "alert notifications" feature on the Town website at <http://www.town.verona.wi.us/>.

If anyone having a qualifying disability as defined by the American With Disabilities Act, needs an interpreter, materials in alternate formats or other accommodations to access these meetings, please contact the Town of Verona Clerk's office @ 608-845-7187 or twithee@town.verona.wi.us. Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Notice is also given of a possible quorum of the Plan Commission and /or the Town of Verona Board could occur at this meeting for the purposes of gathering information only.

Public Works Committee Minutes

Tuesday April 25, 2023 - 7:00 AM

Town of Verona Hall, 7669 County Highway PD

Present: Mike Duerst - Chair, Manfred Enburg, Russ Swiggum, Brett Lindell, John Senseman

Absent: None

Also Present: Christopher Barnes - Public Works Director, Mark Judd - Patrolman

Public Present: Bernie Coughlin, Nathan Lockwood, Rick Olstad

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Duerst called the meeting to order at 7:00 AM. Duerst asked for additions and approval of the agenda. Enburg moved to accept the agenda, seconded by Swiggum, motion carried.
2. **Action: Review Minutes of March 21, 2023** - The minutes were reviewed by the committee. Lindell moved to approve the March minutes as submitted, second by Enburg, motion carried.
3. **Discussion and Possible Action: Driveway Permit 7734 Dairy Ridge Road** – Barnes explained that the introduced Nathan Lockwood of DOK Engineers and the permit is to reconstruct an existing residential driveway. Lockwood explained that the driveway is currently gravel and will be paved with asphalt. Senseman asked why this action comes to the committee, and Barnes explained because it is not in a platted subdivision, therefore, the committee has the approval authority. Discussion followed. Motion to approve by Lindell, second by Senseman, Motion carried.
4. **Discussion and Possible Action: Driveway Permit: 7562 County Highway PD** -- Barnes explained that this driveway is similar to the previous driveway permit. Lockwood explained that it was the same type of improvement and the gravel driveway would be paved with asphalt. Motion to approve by Senseman, second by Swiggum, motion carried.
5. **Discussion and Possible Action: Driveway Permit: Lot 2 CSM 15184 Cross Country Road (phase 2)** Barnes explained that this driveway is for the remainder of the driveway to access the new house construction. As a reminder, in 2022, the committee approved the new shared entrance with 6861 Cross Country Road, and this current application will use that access point. Barnes mentioned that the owner Rick Olstad was at the meeting for any questions. Verona Fire Department reviewed the driveway plan and approved with minor comments. Swiggum mentioned that the other driveway at 6861 Cross Country Road had until 2024 to be removed. Discussion followed. Motion to approve by Swiggum, second by Enburg, Motion carried.
6. **Discussion and Possible Action: Driveway Access Permit: Country View Road Relocation** -- Barnes discussed the background of the Country View Road relocation, as it is the intent of the City of Verona to relocate the northern section of Country View Road to a new intersection with the widened County Highway PD and install a traffic signal. The new section of Country View Road will connect to a new Epic parking lot currently under construction. Barnes explained that the new section of Country View Road is designed as a 4-lane boulevard section with a connection back into the existing Country View Road about 1000' south of the current Country View Road/County Highway PD intersection. Duerst asked about the timeline to relocate all of County View Road all the way south. The new road relocation is situated entirely on property

owned by Epic and is in the City of Verona. The connection point requires a permit to connect to the Town portion of County View Road. Duerst asked about the future extension of County View Road to the south. Lockwood explained that future routing would follow the land contours to the south and reconnect into County View Road further south by Milky Way. Discussion followed. Enburg asked about the future connection to Dairy Ridge Road and a new interchange on 18/151. Lockwood explained that no details were finalized yet. Barnes stated there were several conditions for a permit, namely insurance from the contractor, and acknowledgment that the existing County View Road right-of-way shall remain with the Town. Enburg asked about requiring the utilities to relocate. Enburg stated that the utilities should be required to move to the new road right of way. Barnes stated that this would remain a future issue to resolve. Discussion followed. Duerst stated that he would still like to have some funds reimbursed to the Town for repaving done in 2021. Senseman and Enburg stated that he considered the past project to be a dead issue. Duerst called for a motion. Motion by Swiggum, second by Senseman motion carried.

7. **Information: Madison Metropolitan Sewerage District Projects Update** -- Barnes stated that the project was about ready for bidding and that he was still working with the Wisconsin DNR to secure consent for an easement on the property at the end of Pheasant Lane. The MMSD is still working with Dane County to obtain easements on county property and DNR wetlands permits. Swiggum asked about the final sewer pipe routing. Discussion followed. Construction is planned to begin in Fall 2023.
8. **Discussion: Country View Road and County Highway PD widening/relocation** -- Barnes stated that work was continuing on the County Highway PD widening from Shady Oak Lane to the west to Country View Road. Current work is on utility installations and storm water pond construction. Senseman asked about a completion date. Barnes stated it was currently planned for June 2024.
9. **Development Updates** -- Barnes had no update on the Marty Farm development (Arden Glen). Swiggum asked about an update on the Fitchrona Road project. Barnes explained that the City of Fitchburg has engaged AECOM Engineering to do the design for reconstruction from the Nesbitt Road roundabout to Tonto Trail. Barnes stated that no details were known at this point since the survey work is still underway. The original plan was to install a bike trail under the US 18/151 bridge to connect Lacy Road to Nesbitt Road. Barnes stated that he anticipated a \$350,000 commitment towards the project. Discussion followed. Barnes stated that there are various ways to determine the split between the two road jurisdictions. Senseman questioned how the town share was developed and when the money would be due to the city. Barnes had estimated the Town share as basically one year of capital improvement funding.
10. **Equipment Condition Update** Judd stated that the new truck has been ordered. No delivery date was known yet. No other issues
11. **Schedule next Committee Meeting and set agenda items:** The May meeting was set for May 16, 2023 at 7:00 AM.
12. **Adjourn** - Motion by Swiggum, second by Enburg to adjourn at 8:12 AM.



Town of Verona
APPLICATION FOR ACCESS/DRIVEWAY
CONSTRUCTION PERMIT

This permit is required and shall be issued in accordance with the provisions the Town of Verona Ordinance 2014-04.

APPLICANT/OWNER INFORMATION			
Name Verona Area Soccer Club		Contact Name Lars-Oluf Nielsen	
Address 7615 Marsh View Rd		E-Mail Address Lars-oluf@epic.com	
City Verona		State WI	Zip Code 53593
Office Phone (608) 218-0617	Alternate Phone		Fax Number
Permit Mailing Address (if different from above) PO Box 930141		City Verona	State WI
		Zip Code 53593	
CONTRACTOR INFORMATION (see instructions)			
Company Name JP Cullen		Contact Name Cory Huschka	
E-Mail Address cory.huschka@jpcullen.com			
Office Phone (608) 754-6601	After Hours Phone (Required) (608) 751-7356		Fax Number
PROPOSED WORK			
Town Road where work will occur/about Marsh View Rd		Parcel number/ address 060820286453	
Will driveway be over 100' long? <input type="checkbox"/> Yes (Requires Fire Dept approval) <input checked="" type="checkbox"/> No		Driveway plan attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated Start Date 6/7/2023		Estimated Ending Date 6/7/2023	
Culvert with End Walls (15" minimum)? N/A <input type="checkbox"/> Yes <input type="checkbox"/> No		Maximum Grade <12%? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
		Min width 12'? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
		Road Ownership <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	

Once an application is approved, an escrow deposit may be required before the permit is issued.
Note: Driveways that access private roads do not require an escrow deposit.

Residential/Temporary Construction Access/Paved Agricultural Drive Escrow Deposits: \$1,000
Industrial or Commercial Escrow Deposits: \$1,500

a. Application Fee	_____	@ \$250	_____
b. Application Fee for an Improvement to Existing Drive or Culvert Replacement ONLY	1	@ \$100	\$100
TOTAL FEES			\$100

Check or money order payable to the Town of Verona in the amount of "Total Fees" indicated above is enclosed.

Applicant acknowledges that (s)he has read and understand the requirements for obtaining a permit to work in the Town of Verona road right-of-way. By signing this application, applicant agrees that the Town of Verona may establish additional provisions prior to application approval. Applicants shall receive notification of any special provisions.

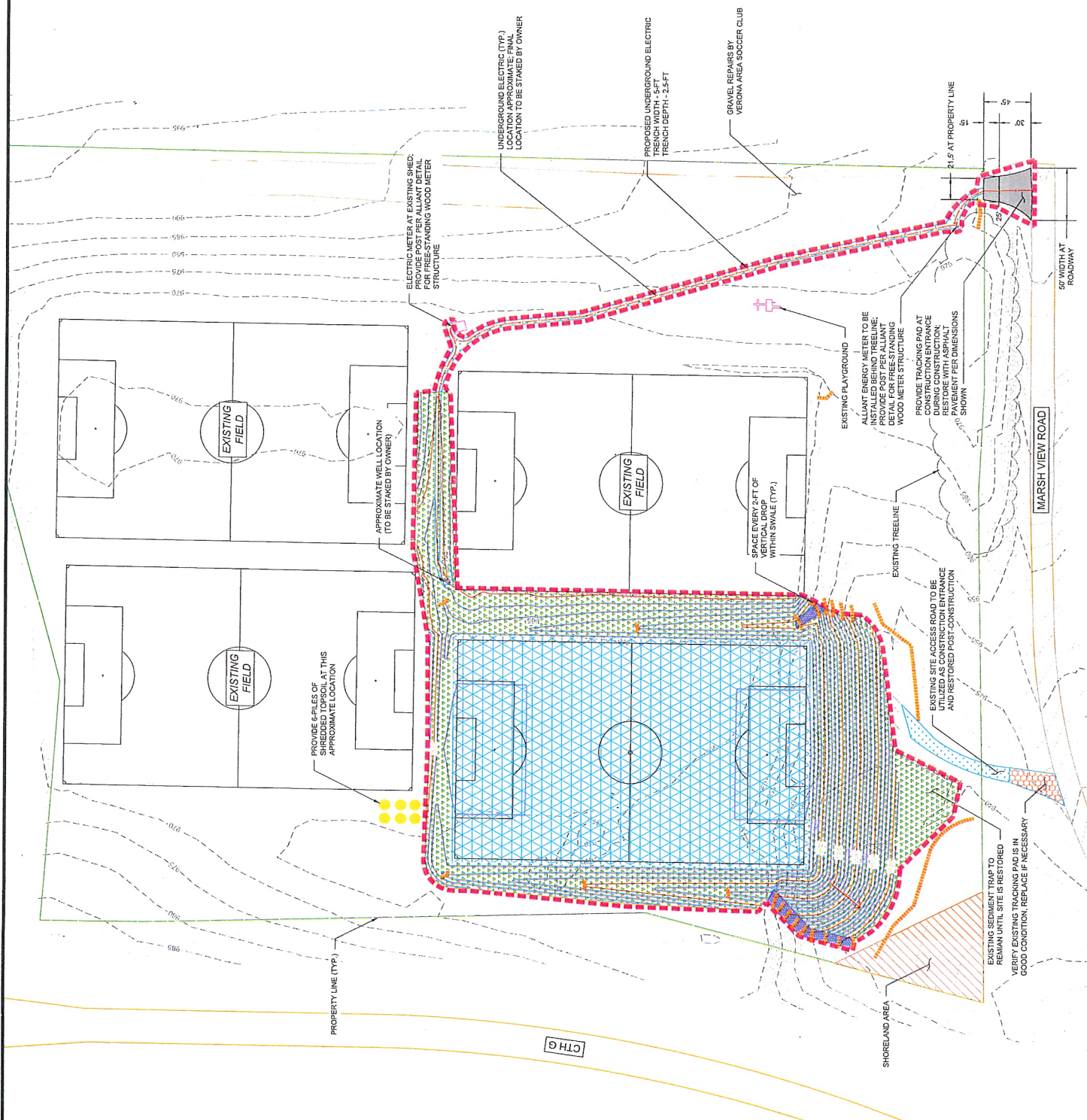
Applicant further understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the issued permit, any special provisions, and any and all plans, details or notes attached hereto and made a part hereof. Property owner is responsible for notifying the Town of Verona of any conditions and/or restrictions.

By Lars-Oluf Nielsen
Signature of Applicant / Landowner

LARS NIELSEN
Print Name

6/12/23
Date

(608) 218-0617
Phone



END

PROPOSED CONTOUR
 EXISTING CONTOUR
 LIMITS OF DISTURBANCE (DISTURBED AREA = 3.20 AC)
 STAKES SET SOON, CLASS III TYPE B TO REMAIN UNTIL RESTORATION IS ESTABLISHED
 TRACKING PAD PER WDMR-1057
 6-INCHES TOPSOIL, SEED, AND EROSION CONTROL MAT NONCHANNEL, CLASS II TYPE B WDMR-1052
 CHANNEL EROSION MAT, CLASS III TYPE D
 3-INCHES ASPHALT PAVEMENT
 2-INCHES TOPSOIL, SOD
 6-INCHES TOPSOIL, FERTILIZER, SEED, AND MULCH

FRAMED INLET PROTECTION

URBLE PATH

TIME SCHEDULE

INTROL	05/22/23
SOIL	05/25/23 - 05/26/23
F-SLOPE GRADING (PRIOR TO RESTORATION)	05/29/23 - 06/12/23
	06/13/23
DN	06/14/23 - 06/16/23
	06/05/23 - 06/09/23
SNOCHES	06/19/23 - 06/20/23

COL WHEN SITE HAS BECOME STABILIZED (60 DAYS)

TO BE ADDED BY THE PROJECT
 DONE IN PHASES AS EACH UTILITY TRENCH IS COMPLETED
 3 TO BE RESTORED WITHIN 7 DAYS OF BEING BACKFILLED.

CONTROL NOTES

1. MEASURES SHALL BE CONSTRUCTED AND MAINTAINED BY THE CONTRACTOR IN ACCORDANCE WITH THE WISCONSIN DNR TECHNICAL STANDARDS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN A COPY OF THESE STANDARDS.
 2. EXISTING SURFACE MATERIALS AS SHOWN ON PLAN AND NOTATIONS SHALL BE PROTECTED TO REMAIN UNDISTURBED.
 3. ALL EROSION CONTROL MEASURES SHALL BE CONSTRUCTED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD TO PREVENT SEDIMENT FROM LEAVING THE SITE.
 4. ALL EROSION CONTROL MEASURES SHALL BE CONSTRUCTED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD TO PREVENT SEDIMENT FROM LEAVING THE SITE.
 5. EROSION CONTROL MEASURES ARE TO BE IN WORKING ORDER AT ALL TIMES.
 6. ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
 7. ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
 8. ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
 9. ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
 10. ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.

SIDE OF THE LIMITS OF DISTURBANCE
 ASURES SHALL BE REMOVED ONLY AFTER SITE CONSTRUCTION IS COMPLETE AND ALL SURFACES HAVING AN ESTABLISHED VEGETATIVE COVER HAVE BEEN ESTABLISHED.
 TION IN ALL STORM SEWER INLETS AND CATCH BASINS THAT MAY BE DISTURBED AREAS.
 SHALL BE NO GREATER THAN 3:1 WITH THE EXCEPTION OF SLOPES IN CLASS II TYPE B EROSION MAT.
 SHALL BE NO GREATER THAN 3:1 WITH THE EXCEPTION OF SLOPES IN CLASS II TYPE B EROSION MAT.
 RACKING FROM CONSTRUCTION AND MATERIAL HAULING WILL BE REMOVED FROM THE SITE AS SOON AS POSSIBLE.
 OF EACH WORKING DAY USING PROPER DISPOSAL METHODS.
 SOFTLY SEDIMENT AND MULCH.
 MUST FROM LEAVING THE CONSTRUCTION SITE IN ACCORDANCE WITH THE REGULATIONS.
 TROLS ON THE DOWNSTREAM SIDE OF STOCKPILES.
 BURED AREAS SHALL RECEIVE A MINIMUM OF 4" OF TOPSOIL AND 6" OF MULCH. SEED SHALL BE PLACED ON A DOT SEED BOX 400 OR 600 YARDS FROM THE AREAS TO BE RESTORED.
 A RATE OF 2 POUNDS PER 100 SQ FT SHALL BE ADDED TO THE SEEDING DUE TO DORMANT SEEDING. FERTILIZER SHALL BE PLACED PER THE REGULATIONS.
 SHALL BE CONDUCTED PER WDMR 1057.
 VERIFY DEPTH OF ALL UTILITIES TO ENSURE PROPOSED GRADING IS CORRECT.
 MUST BE TEMPORARILY STABILIZED WITHIN 14 DAYS OF INITIAL CONSTRUCTION. MUST BE TEMPORARILY STABILIZED WITHIN 14 DAYS OF INITIAL CONSTRUCTION. MUST BE TEMPORARILY STABILIZED WITHIN 14 DAYS OF INITIAL CONSTRUCTION.
 SHALL BE PLACED AS SHOWN ON THE PLANS OR AS DIRECTED BY THE CONTRACTOR PRIOR TO CONSTRUCTION.



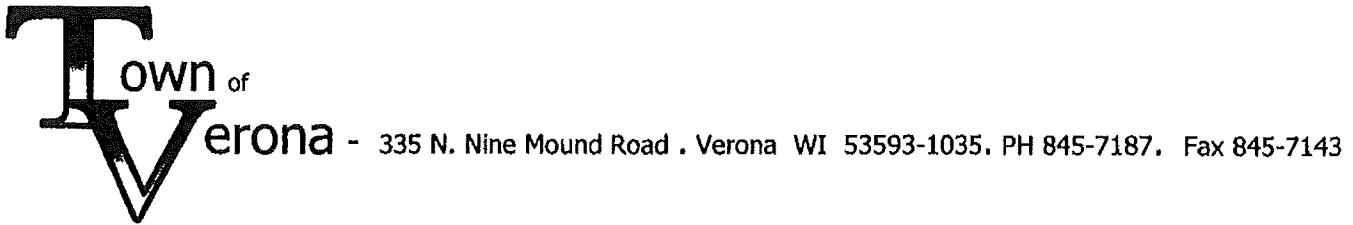
Shagbark Ct. condition 4-3-23



Shagbark Ct. Asphalt curb and drainage gutter 4-3-23



Shagbark Ct. Drainage gutter and asphalt Curb 4-3-23



March 21, 2012

Mr. Tom Delaney
4037 Tokay Blvd
Madison WI 53705

Mr. Tim Delaney
6122 N. Kilpatrick
Chicago IL 60646

RE: 6847 Shagbark Court – James Delany property

Dear Messrs.' Delaney:

By way of this letter the Town would like to advise you of public works concerns with regards to the property located at 6847 Shagbark Court in the Town of Verona. According to survey work performed in 2009, the following items represent encroachments within town road right of way frontage:

- Private well
- Rock retaining walls
- Lawn sprinkler system

Enclosed is a map of the designated area right of way. The Town of Verona and its assigns are unable to assume responsibility for these encroachments and an effort needs to be made to remove them as soon as practicable.

If you or a designee could contact either myself at 608-845-6607 evenings or Kevin Lord at MSA 242-7779 to facilitate the process of correcting the items listed above by May 1st, it would be appreciated.

Thank you for your anticipated cooperation and prompt attention to this matter.

Sincerely

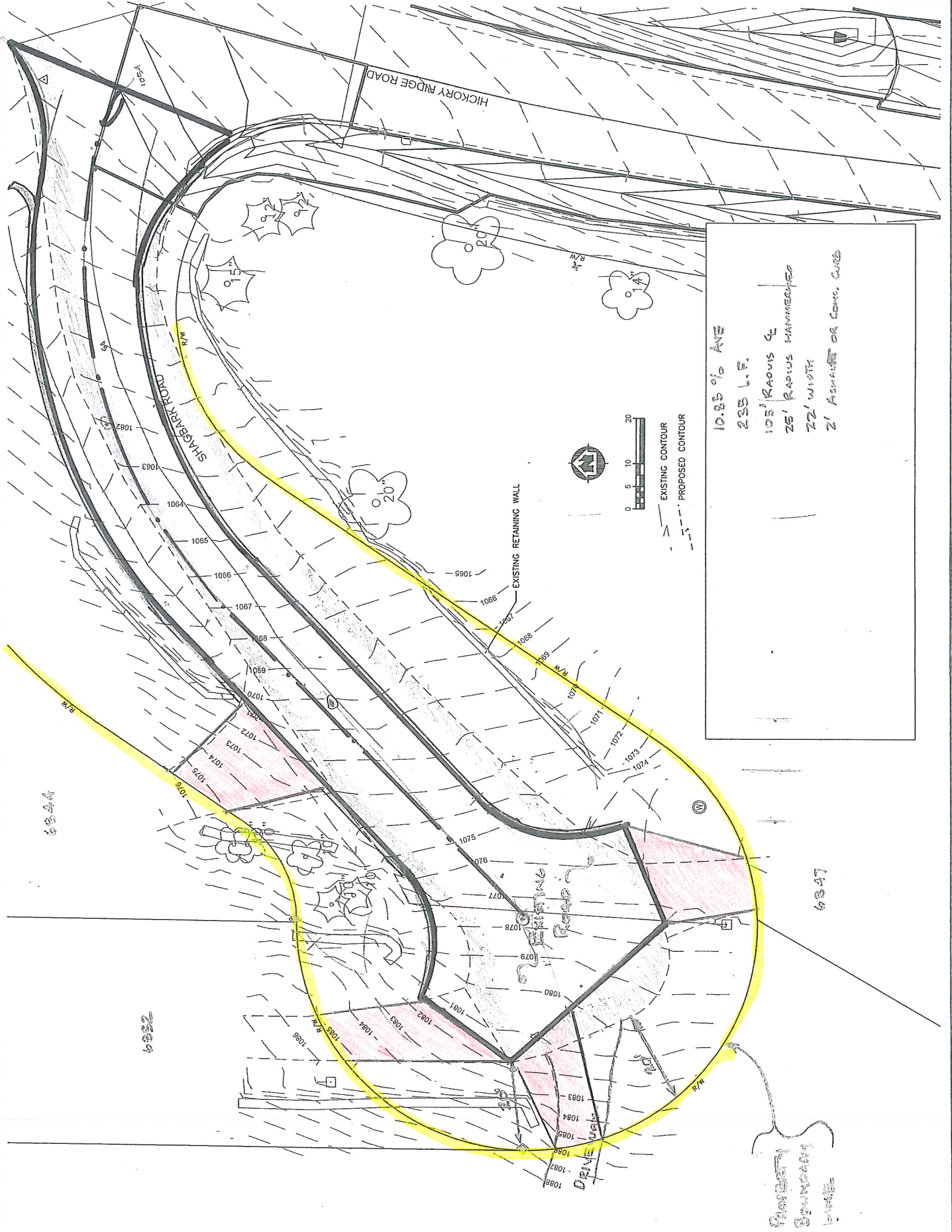
A handwritten signature in black ink, appearing to read 'David K. Combs', is written over a horizontal line.

David K. Combs
Town Chair
Town of Verona

Enc.

Cc: Atty. John Haslam

NO.	DATE	REVISION



10.85% AVE
 235 L.F.
 105' RADIUS C
 25' RADIUS HANDED
 22' WIDTH
 2' ASHURST OR CORR. CURB

PROPERTY BOUNDARY LINES

Pellitteri Pricing

Current Contract

Year	Trash	Recycling	Landfill taxes	Total	Annualized
2013	\$9.80	\$3.56	\$4.17	\$17.53	\$123,219

*plus fuel surcharge

Proposed Extension

Year	Trash	Recycling	Total	Annualized	Savings
2013	\$8.60	\$2.85	\$11.45	\$100,577	\$22,642
2014	\$8.60	\$2.85	\$11.45	\$100,577	\$22,642
2015	\$8.70	\$2.92	\$11.62	\$102,070	\$21,149
2016	\$8.80	\$2.99	\$11.79	\$103,563	\$19,656
2017	\$8.90	\$3.06	\$11.96	\$105,057	\$18,162
2018	\$9.00	\$3.13	\$12.13	\$106,550	\$16,669
2019	\$9.10	\$3.20	\$12.30	\$108,043	\$15,176
2020	\$9.20	\$3.27	\$12.47	\$109,536	\$13,683
2021	\$9.30	\$3.34	\$12.64	\$111,030	\$12,189
2022	\$9.40	\$3.41	\$12.81	\$112,523	\$10,695
2023	\$9.50	\$3.48	\$12.98	\$114,016	\$9,201

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W. Christopher Barnes, P.E.
Public Works Director
Town of Verona
7669 County Hwy PD
Verona, WI 53593

June 12, 2023

Epic Systems Corporation has donated and transferred full ownership of specified Traffic Signage items to the Town of Verona on June 12, 2023. Detailed description of the property donated is below:

- Two (2) BlinkerRadar, 12" Display, Solar Power 130 Watt Panel w/software & Full Matrix Capable, White Sign
- Two (2) Pole Kit, 10' 4.5" OD Pole with 5' Helix Anchoring System for Soil Installation

Sincerely,

A handwritten signature in black ink, appearing to read "Brandon Rutz". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Epic Systems Corporation



PORTION OF CHAPTER 5
TRAFFIC ORDINANCE

(b) To 30 Miles per Hour.

1. Sunset Drive, from its intersection with Borchert Road, westerly for a distance of 0.45 of a mile to the intersection with Beach Road.
2. Cross Country Road from the west corporate limits of the City of Verona westerly to its intersection with N. Nine Mound Road.
3. Maple Grove Drive from its intersection with Nesbitt Road and Cross Country south and westerly to its intersection with East Verona Avenue.
4. Nesbitt Road from the west corporate limits of the City of Fitchburg westerly to the east corporate limits of the City of Madison.

(c) To 35 Miles per Hour.

1. Raymond Road, from the west corporate limits of the City of Madison, westerly to its intersection with County Road PD.
2. N. Nine Mound Road, from the northwest corporate limits of the City of Verona to its intersection of Cross Country Road.
3. Timber Lane, from its intersection with Midtown Road, southerly to County Road PD
4. Country View Road from its intersection with County Road PD southerly to the westerly corporate limits of the City of Verona.
5. Old County Highway PB/Old PB from its intersection with Verona Road to the overpass of 18-151.

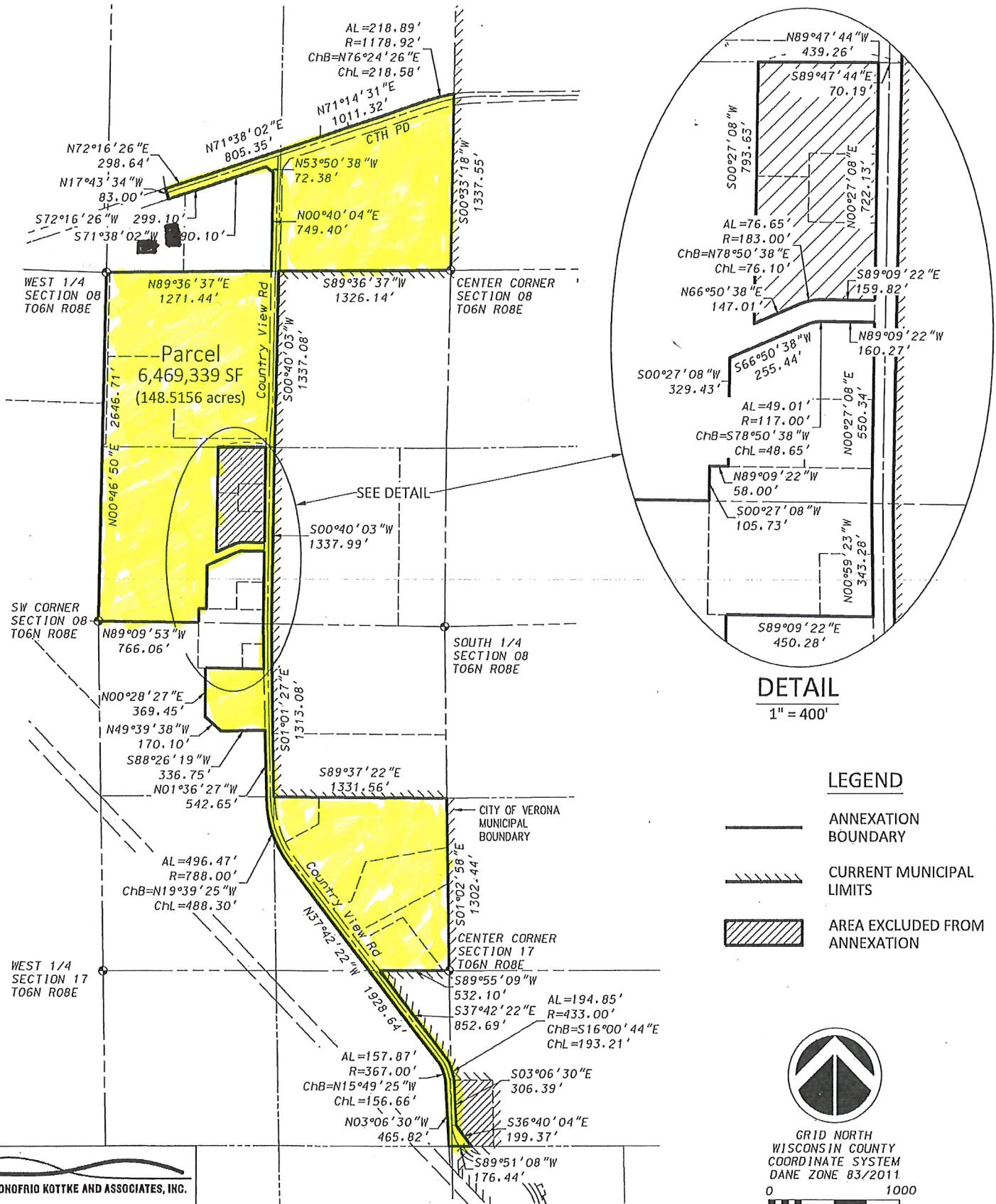
(d) To 40 Miles per Hour.

1. Shady Oak Lane, from its intersection with County Road PD, northerly and northwesterly to its intersection with Mid-Town Road.
2. Fitchrona Road, from its intersection with Nesbitt Road, southerly to its intersection with Tonto Trail.

(e) To 45 Miles per Hour.

1. Midtown Road, from the west corporate limits of the City of Madison, westerly to Timber Lane.
2. Sunset Drive, from its intersection with Beach Road westerly to its intersection of State Road 69.

EXHIBIT B LANDS TO BE ANNEXED TO THE CITY OF VERONA



D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT



Country View Road June 14, 2023

WisDOT Division of Transportation
 System Development
 Southwest Region
 2101 Wright Street
 Madison, WI 53704

Governor Tony Evers
 Secretary Craig Thompson
wisconsindot.gov
 Telephone: (608) 785-9022
 FAX: (608) 785-9969
 Email: swr.dtsd@dot.wi.gov



Dear Chris Barnes,

The construction letting has occurred and construction engineering oversight contract has been negotiated for project ID 5796-00-74, Town of Verona, Valley Road, Sugar River Bridge B-13-0346, Loc Str, Dane County.

The anticipated municipal cost share for construction was \$163,468 from the SMA dated July 3, 2020. See table 1 below.

Table 1:

SUMMARY OF COSTS					
PHASE	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
ID 5796-00-74		\$651,872.00	MAX		
Participating Construction	\$717,500.00	\$574,000.00	80%	\$143,500.00	20% + BAL
Non-Participating Construction	\$500.00	\$0	0%	\$500.00	100%
State Review	\$97,340.00	\$77,872.00	80%	\$19,468.00	20% + BAL
Total Est. Const. Cost Distribution	\$815,340.00	\$651,872.00	N/A	\$163,468.00	N/A

The updated municipal cost share for construction is \$162,251.60 using the let construction amount, negotiated construction oversight contract, and anticipated WisDOT oversight. See table 2 below.

Table 2:

SUMMARY OF COSTS					
PHASE	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
ID 5796-00-74*		\$651,872.00	MAX		
Awarded Construction LET \$	\$688,871.64	\$551,097.31	80%	\$137,774.33	20% + BAL
Non-Participating Construction	\$1,125.00	\$0	0%	\$1,125.00	100%
Consultant Oversight Contract	\$103,221.48	\$82,577.18	80%	\$20,644.30	20% + BAL
WisDOT Oversight	\$13,539.88	\$10,831.90	80%	\$2,707.98	20% + BAL
Total Est. Cost Distribution	\$806,758.00	\$644,506.40		\$162,251.60	

Please understand, the Construction Oversight Contract is an Specific Hourly Rate contract that is estimated based on the project work and expected contractor schedule along with project start up and construction project finals. The consultant is only paid for the hours that are actually worked to oversee the project. If all these hours are not needed, the costs associated with those hours not needed will not be charged to the project. However, if additional hours are determined to be needed, a contract amendment will be negotiated to cover the additional consultant oversight costs to complete the project. Until the project is audited and officially closed to all charges, final costs are still being determined.

Please address all real estate commitments and utility relocations prior to the start of construction.

If you have questions about this, please contact Kevin Drunasky at (608) 246-3811 or Kevin.Drunasky@dot.wi.gov.

$$162,251.60 / 2 = 81,125.80$$

TOV COST
 AFTER DANE CO.
 REIMBURSEMENT



Valley Road Bridge Center Pier 6-14-23




OUTLINE
OF CURRENT
PLAN UNDER
CONSIDERATION

POTENTIAL
1st phase
lots

SUGAR RIVER ROAD
VALLEY ROAD

Newborehead Plan
3-7-23 → Rev 4-4-23

DATE: _____	SCALE: 1" = 200'
REVISED: _____	(SEE SHEET 3-N-1)
FN: 17-07-110	0 100 200
Sheet Number:	1 of 1
	 <small>GRID NORTH WISCONSIN COUNTY COORDINATE SYSTEM (GAMA 2012)</small>