

**Public Works Committee Agenda**  
**Tuesday September 28, 2021 7:00 AM**  
Town of Verona Hall, 7669 County Highway PD

1. Call to Order/Additions to Agenda/Approve Agenda
2. Action: Review Minutes of July 27, 2021
3. Discussion and Possible Action: New residential Driveway, extension of 1841 Range Trail  
**(5 minutes)**
4. Discussion and Possible Action: New residential Driveway, extension of 7792 Riverside Road  
**(5 minutes)**
5. Discussion: Brush and Yard Waste Disposal Options **(20 minutes)**
6. Discussion: Draft 2022 Capital Improvement Program **(15 Minutes)**
7. Information: Valley Road Bridge Engineering Update **(5 minutes)**
8. Suggestions for Covid fund money for Board Consideration. **(5 minutes)**
9. Development Updates:
  - a. Twin Rock Prairie Circle Development **(5 minutes)**
  - b. Prairie Circle Extension Development **(5 Minutes)**
10. Equipment Condition Update
  - a. Front End Loader repairs
11. Schedule October, 2021 Committee Meeting and Set Agenda
12. Adjourn

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If anyone having a qualifying disability as defined by the American With Disabilities Act, needs an interpreter, materials in alternate formats or other accommodations to access these meetings, please contact the Town of Verona Clerk's office @ 608-845-7187 or [twithee@town.verona.wi.us](mailto:twithee@town.verona.wi.us) Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Notice is also given of a possible quorum of the Plan Commission and /or the Town of Verona Board could occur at this meeting for the purposes of gathering information only.

**Public Works Committee Minutes**  
**Tuesday July 27, 2021 7:00 AM**  
Town of Verona Hall, 7669 County Highway PD

**Present:** Phyllis Wiederhoeft - Chair, Mike Duerst, John Senseman, Manfred Enburg

**Absent:** Russ Swiggum

**Also Present:** Christopher Barnes, Public Works Director; Mark Judd, Road Patrolman

**Public Present:** None

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Wiederhoeft called the meeting to order at 7:00 AM. Wiederhoeft asked for any volunteers to take the meeting minutes. There were no volunteers. Wiederhoeft stated that she has added suggested time limits to the agenda as a method to keep the discussion of each item on track and be respectful of the committee's time. Duerst moved to accept the agenda, second by Enburg. Motion carried.
2. **Action: Review Minutes of June 29, 2021** - The minutes were reviewed by the committee. Duerst called for a motion to approve the June minutes as submitted. Second by Enburg, motion carried.
3. **Discussion and Possible Action for Town Road Speed Limit Recommendation: Paulson Road and Woods Road from 55 miles per hour to 45 mile per hour** - Wiederhoeft called for a motion to accept the speed limit recommendations as presented. Motion by Duerst. Second by Enburg. Wiederhoeft asked Barnes to summarize the recommendation to make changes to the Woods Road and Paulson Road speed limits. Barnes stated that Woods Road is posted at 45 miles per hour. Paulson Road is not posted so it has a *prima facie* speed limit of 55 miles per hour. Barnes explained that the town can make changes to reduce the speed by 10 miles per hour without obtaining approval of WISDOT. Woods Road in the town is currently posted at 45 mph as is the section of Woods Road in the City of Madison. Barnes explained that next on the list to address as to the speed limit is Fitchrona Road. Duerst questioned a speed reduction on Paulson Road, Senseman mentioned that he noted a number of people walking along Paulson Road and a lower speed limit was reasonable. No further discussion. Wiederhoeft called for the motion to recommend the speed limit changes, Motion carried.
4. **Information: 2023 Dane County Natural Hazard Plan Update** - Wiederhoeft opened the discussion by informing the committee of the Dane County Natural Hazard Mitigation Plan and made a motion to recommend to the board that the town proceed with updating the current 2017 plan. Second by Enburg. Wiederhoeft asked for background from Barnes. Barnes stated that this is a plan that makes the town eligible for Federal Emergency Management Agency funds for programs to improve or mitigate known hazards such as flooding or tornados. The key is to identify natural hazards that could be improved by specific projects. Barnes stated that the steering committee for the plan would logically be the Public Works Committee possibly with some interest from other residents. Discussion followed. Wiederhoeft called for the motion to recommend to the board to proceed with the plan update. Motion carried.

9. **Discussion: Marty Farms Development Proposal** - Wiederhoeft stated that Barnes had prepared the concerns of the committee from last month's committee meeting and submitted them to the Town Chair. No further discussion.
10. **Equipment Condition Update** - Judd stated that the plow truck had been delivered and there were no other issues. A radio has been ordered for the new truck. Judd was obtaining a quote for replacement of the leaking tire on the John Deere 544 front end loader.
11. **Schedule September, 2021 Committee Meeting and Set Agenda** - Wiederhoeft mentioned that there would be no August meeting, and the next meeting would be September 28<sup>th</sup>.
12. **Adjourn Motion** by Enburg to adjourn, seconded by Senseman, motion carried Meeting adjourned at 7:58 am.

DRAFT

## TOWN OF VERONA

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**TO:** Public Works Committee

**DATE:** September 22, 2021

**FROM:** W. Christopher Barnes, Public Works Director

**SUBJECT:** Driveway Permits applications addressed as:

Parcel # 0608-341-8345-0 (Range Trail)

Parcel # 0608-332-8500-O (7792 Riverside Road)

Attached for the consideration of the Board are two driveway permit applications which utilize existing driveways for the construction of new homes. No new public access points are being created. The Verona Fire Department has reviewed both driveway plans for acceptability.

### **Parcel # 0608-341-8345-0 (Range Trail)**



This application is for an extension from an existing driveway for a new home. Verona Fire has required that a bypass be installed and that fire numbers be installed at both the road and the driveway split. A shared driveway access agreement is on file and the agreement stipulates that before a building is constructed, the existing driveway be paved. This quite an undertaking is clearly stated in the Dane County conditional

approval letter (attached). The site has been reviewed for town standards The proposed driveway meets the current Town of Verona ordinances and requirements and provides adequate vision sight distance on Range Trail. Staff recommends approval of this driveway permit with the following conditions:

1. All conditions of the Dane County letter dated 8/4/2017 be met.
2. Fire Numbers be installed at Range Trail and the driveway split
3. Brush be cleared at the Range Trail apron 12 feet back from the edge of pavement for approximately 100 feet each direction for vision triangle.

**Parcel # 0608-303-9845-0 (7792 Riverside Road)**



This application is for an extension from an existing driveway to a new home. The new home will replace an existing residential trailer which shall be removed. Verona Fire has required that fire numbers be installed at both Riverside Road and the driveway split.

Attached are the site review check list of the existing driveway. The proposed driveway meets the current Town of Verona ordinances and requirements and provides adequate vision sight distance on Riverside Road. Staff recommends approval of this driveway permit with the following conditions:

1. Fire numbers be placed at Riverside Road and the driveway Split
2. Brush be cleared at the Riverside Road apron 12 feet back from the edge of pavement for approximately 80 feet east of the Driveway for vision triangle.

Attachments



**Town of Verona**  
**APPLICATION FOR ACCESS/DRIVEWAY**  
**CONSTRUCTION PERMIT**

This permit is required and shall be issued in accordance with the provisions the Town of Verona Ordinance 2014-04.

APPLICANT/TOWNER INFORMATION			
Name JG Development	Contact Name Samantha Zimpel	E-Mail Address samantha@jgdevelopment.com	
Address 4070 E Brigham Road	City Blue Mounds	State WI	Zip Code 53517
Office Phone 608-437-6181	Alternate Phone	Fax Number	
Permit Mailing Address (if different from above)	City	State	Zip Code

CONTRACTOR INFORMATION (see instructions)		
Company Name <i>Olson - Town</i>	Contact Name <i>Nick Konopacki</i>	E-Mail Address <i>nick@angledengineering.com</i>
Office Phone	After Hours Phone (Required) <i>608-558-2955</i>	Fax Number

PROPOSED WORK			
Town Road where work will occur/about <i>Driveway off of Range Trail</i>		Parcel number/ address <i>0608-341-8345-0</i>	
Will driveway be over 100' long? <input checked="" type="checkbox"/> Yes (Requires Fire Dept approval) <input type="checkbox"/> No		Driveway plan attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated Start Date <i>10/25/21</i>		Estimated Ending Date <i>11/15/21</i>	
Culvert with End Walls (15" minimum)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Maximum Grade <12%? Min width 12'? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Road Ownership <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private			

Once an application is approved, an escrow deposit may be required before the permit is issued.  
Note: Driveways that access private roads do not require an escrow deposit.

Residential/Temporary Construction Access/Paved Agricultural Drive Escrow Deposits: \$1,000  
Industrial or Commercial Escrow Deposits: \$1,500

a. Application Fee	<u>X</u>	@ \$250	<u>250</u>
b. Application Fee for an Improvement to Existing Drive or Culvert Replacement ONLY		@ \$100	_____
<b>TOTAL FEES</b>			<u>250</u>

Check or money order payable to the Town of Verona in the amount of "Total Fees" indicated above is enclosed.

Applicant acknowledges that (s)he has read and understand the requirements for obtaining a permit to work in the Town of Verona road right-of-way. By signing this application, applicant agrees that the Town of Verona may establish additional provisions prior to application approval. Applicants shall receive notification of any special provisions.

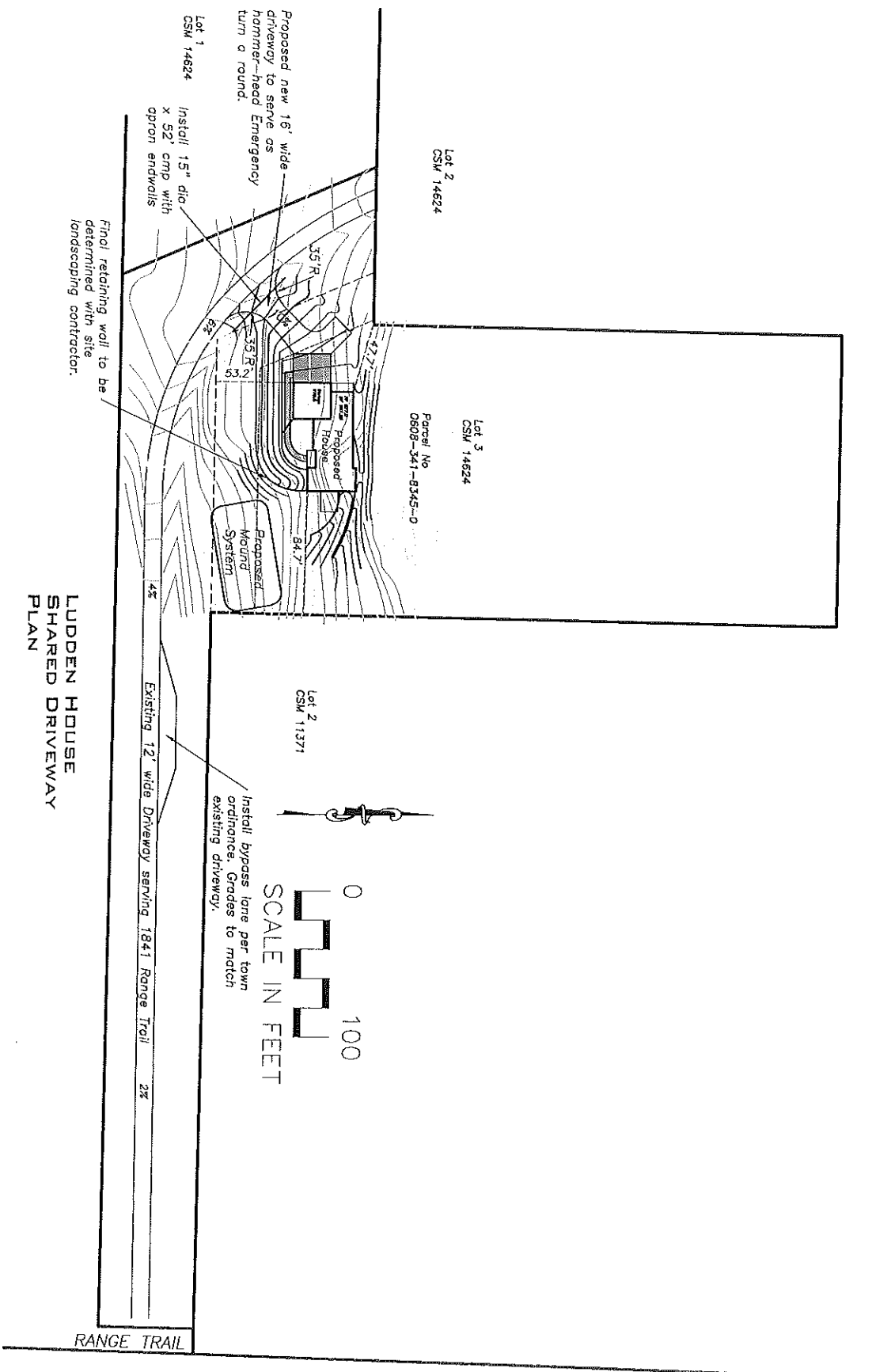
Applicant further understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the issued permit, any special provisions, and any and all plans, details or notes attached hereto and made a part hereof. Property owner is responsible for notifying the Town of Verona of any conditions and/or restrictions.

By Samantha Zimpel  
Signature of Applicant / Landowner

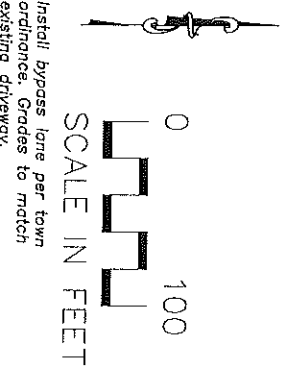
09/10/2021  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Phone



**LUDDEN HOUSE  
 SHARED DRIVEWAY  
 PLAN**



RANGE TRAIL

Town of Verona  
 Driveway Review Checklist  
 Location: Range Trail Parcel (0608-341-8345-0)  
 Date 20-Sep-21  
 By W. Christopher Barnes



	Yes	No	Comments
Driveway Drawing and Soil Erosion Control Plan	X		
Site Visit Completed	X		
Fee Paid	X		
Fee Escrow deposited			Pending
Location Sight Distance > 350 feet	X		Existing
Length > 100 feet Verona Fire Dept. Review	X		
Driveway > 500 feet Passing lane	X		
Driveway > 100 feet Hammerhead	X		
Cleared Path > 22 feet	X		
Driveway Grade < 12%	X		
Driveway width at Road < 26 feet	X		
Culvert Required		X	Existing
Length (24 feet min)		X	Existing
Diameter (15" min)	X		
Flared End walls	X		
Variances requested		X	





# Dane County Planning & Development

## Land Division Review

August 4, 2017

Birrenkott Surveying  
1677 N. Bristol St.  
Sun Prairie, WI 53590

Re: Pacetti (CSM 10029)  
Town of Verona, Section 34  
(3 lots, 10.23 acres)  
Zoning Petition #11105, RH-3 to RH-1/RH-2

*ve email I  
sent to you  
today.*

*8/9 9-21*

*The Dane County Board approved Zoning Petition #11105 on May 18, 2017.*

Attn: Daniel Birrenkott, S-1531

The proposed CSM is hereby conditionally approved as follows:

1. The document is to be completed in accordance with S.236.34, Wisconsin State Statutes.
2. Rezone Petition #11105 is to become effective and all conditions established are to be timely satisfied.
  - a. An approved Certified Survey Map shall be recorded with the Dane County Register of Deeds Office.
  - b. A deed restriction shall be recorded with the Dane County Register of Deeds to prohibit lots 1, 2, and 3 from any further land divisions or additional development.
  - c. A joint driveway agreement shall be recorded with the Dane County Register of Deeds which meets the standards of Dane County Code of Ordinances Section 75.19(8). A copy of the agreement shall be submitted to the Town of Verona.
  - d. The driveway shall be paved prior to the issuance of a zoning permit or building permit for the construction of any additional home on the property.
  - e. Tree trimming shall be limited on the property to avoid impacts related to oak wilt.
  - f. A note shall be placed on the Certified Survey Map identifying the potential of wetlands along the west side of the property. Development in this area will be subject to a wetland delineation.
3. All owners of record are to be included in the owner's certificate. A certificate of consent by all mortgagees/vendors shall be included and satisfied if relevant.  
County records indicate the following owners:
  - WENDY PACETTI

4. You may remove the dedication language within the owner's certificate as no public dedications are shown.
5. The approximate location of the on-site septic system is to be shown for lot 2.
6. Comments from the Dane County Surveyor are to be satisfied:
  - *No comments*
7. The required approval certificates are to be executed.
  - *Town of Verona*
  - *City of Verona*
  - *Dane County*
8. The recordable document is to be submitted for review and approval.

When the above conditions have been fully satisfied, the original document along with a copy of this letter may be submitted for final review and the Dane County approving signature will be affixed. Please allow for ten (10) working days for approving signature. Any questions regarding this letter, please contact myself.

Sincerely,

Daniel Everson  
Assistant Zoning Administrator  
267.1541

CC:  
Clerk, Town of Verona  
Clerk, City of Verona



**Town of Verona**  
**APPLICATION FOR ACCESS/DRIVEWAY**  
**CONSTRUCTION PERMIT**

This permit is required and shall be issued in accordance with the provisions the Town of Verona Ordinance 2014-04.

APPLICANT/OWNER INFORMATION			
Name Robert & Rita Hefty		Contact Name Bob Hefty	
Address 7792 Riverside Rd		E-Mail Address bhefty1@hotmail.com	
Office Phone		City Verona	State WI
Permit Mailing Address (if different from above)		Alternate Phone 608.469.8684	Zip Code 53593
		Fax Number	
		City	State
			Zip Code
CONTRACTOR INFORMATION (see instructions)			
Company Name Stone Ridge Homes SRH Inc		Contact Name Barb Ravenscroft	
Office Phone 608.369.1311		E-Mail Address ravenscroftb@wausauhomes.com	
		After Hours Phone (Required) 608.3639.1311	Fax Number
PROPOSED WORK			
Town Road where work will occur/about Riverside Rd		Parcel number/ address 7792 Riverside Rd	
Will driveway be over 100' long? <input checked="" type="checkbox"/> Yes (Requires Fire Dept approval) <input type="checkbox"/> No		Driveway plan attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated Start Date 09/20/21		Maximum Grade <12%? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated Ending Date 10/20/21		Min width 12'? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
		Road Ownership <input type="checkbox"/> Public <input checked="" type="checkbox"/> Private	
		Culvert with End Walls (15" minimum)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

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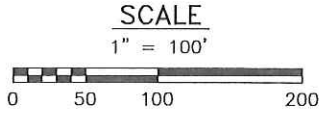
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Applicant further understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the issued permit, any special provisions, and any and all plans, details or notes attached hereto and made a part hereof. Property owner is responsible for notifying the Town of Verona of any conditions and/or restrictions.

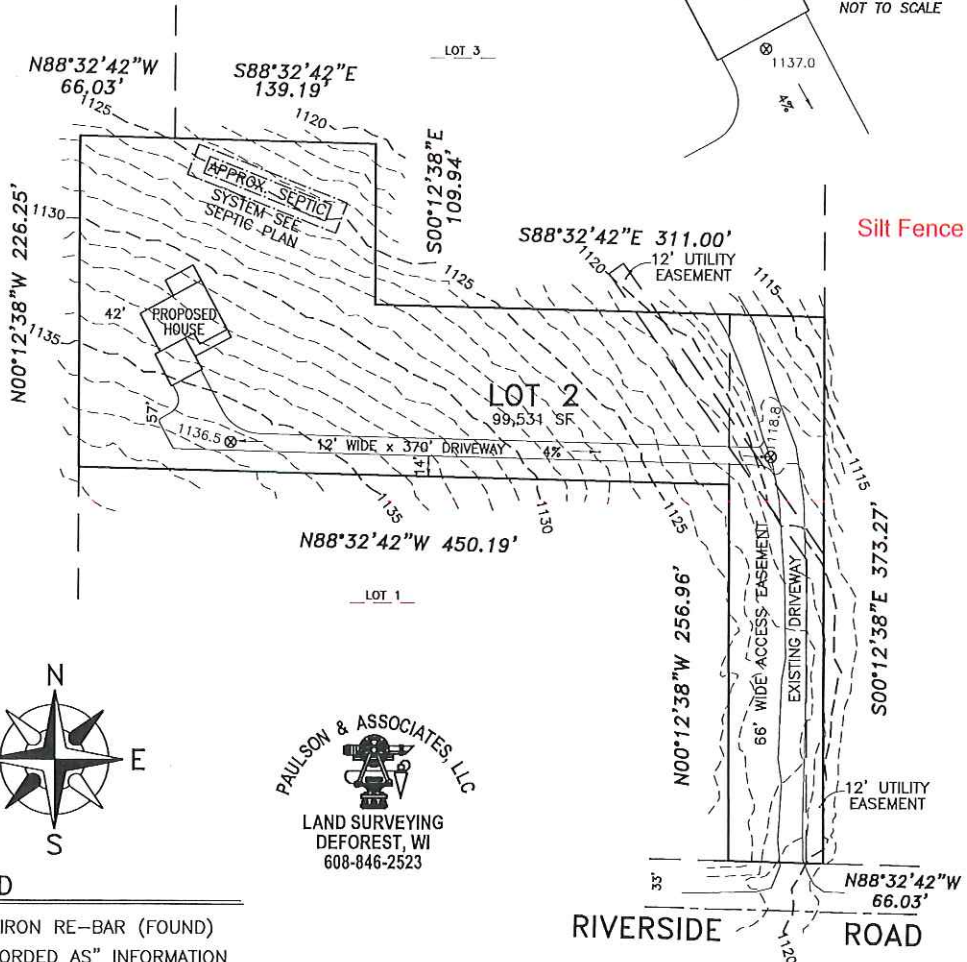
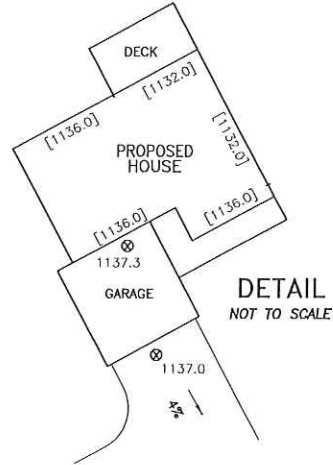
By Robert Hefty 9/10/2021  
 Signature of Applicant / Landowner Date  
 F2170825C7CB484 Robert Hefty 9/10/2021  
 Print Name Phone

# SITE PLAN

LOT 2, CSM NO. 15502, LOCATED IN THE SE 1/4 OF THE SW 1/4, SECTION 30, T6N, R8E, TOWN OF VERONA, DANE COUNTY, WISCONSIN



**BASIS OF BEARINGS**  
THE EAST LINE OF LOT 2 IS RECORDED TO BEAR S00°12'38"W.



**PAULSON & ASSOCIATES, LLC**  
LAND SURVEYING  
DEFORST, WI  
608-846-2523

**LEGEND**

- 3/4" IRON RE-BAR (FOUND)
- ( ) "RECORDED AS" INFORMATION
- BUILDING SETBACK LINE
- x 902.5 EXISTING SPOT ELEVATION
- ⊕ 102.2 PROPOSED SPOT ELEVATION
- [102.2] TOP OF FOUNDATION WALL
- - - 1' CONTOUR LINE  
DIGITIZED FROM DCI MAPPING

**CLIENT-BUILDER**  
WAUSAU HOMES OF WAUNAKEE  
Barb Ravenscroft  
1106 Stephenson Lane, Ste. 110  
Waunakee, WI 53597

**SURVEYOR**  
PAULSON & ASSOCIATES, LLC  
Daniel A. Paulson  
136 W. Holum Street  
DeForest, WI 53532

HEFTY RESIDENCE  
(PLAN DATE 5-7-21)  
(PLOTTED 9-8-21)

THIS SITE PLAN IS NOT A PROPERTY SURVEY AND DOES NOT COMPLY WITH THE MINIMUM STANDARDS OF A PROPERTY SURVEY AS SPECIFIED IN CHAPTER AE-7 OF THE WISCONSIN ADMINISTRATIVE CODE. THIS SITE PLAN WAS PREPARED AT THE DIRECTION OF THE CLIENT/BUILDER. MODIFICATIONS TO THIS SITE PLAN MUST BE APPROVED BY THE CLIENT/BUILDER.

**GENERAL NOTES**

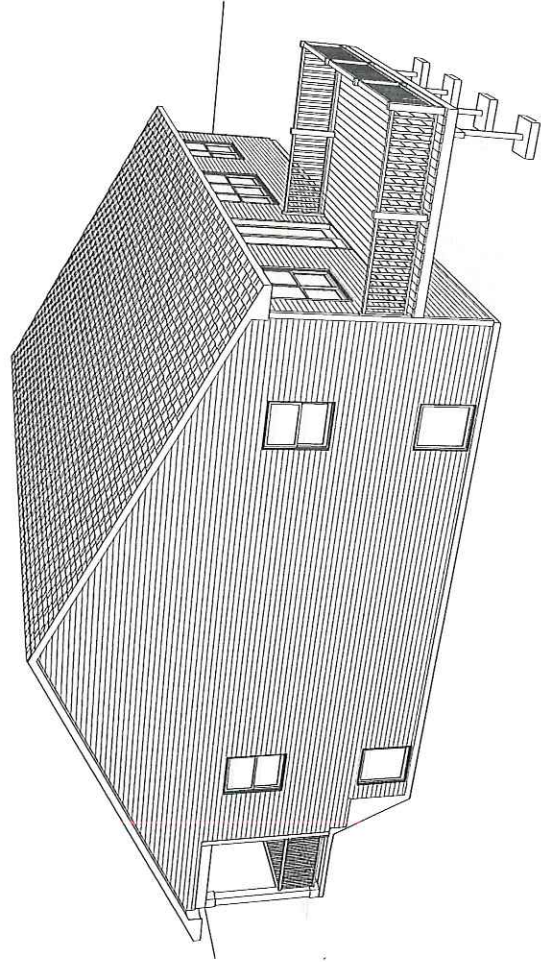
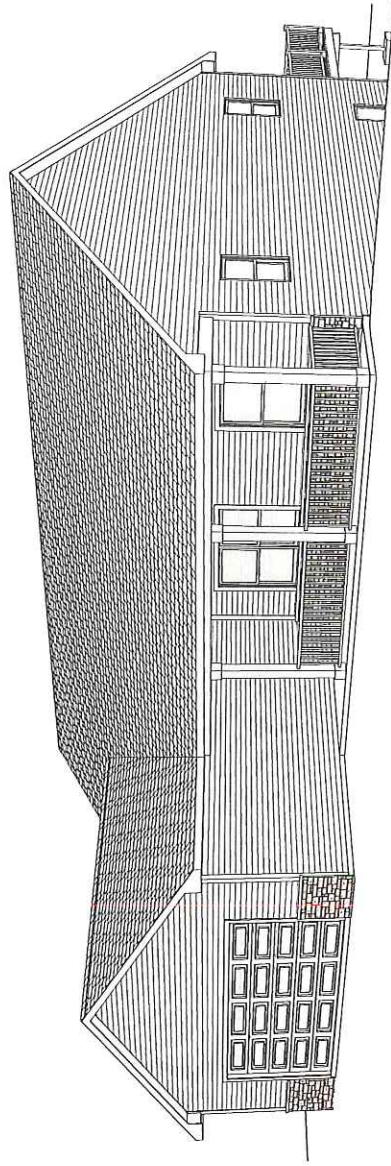
- 1) ALL WORK SHALL BE PERFORMED WITH ALL APPLICABLE LOCAL, STATE, AND NATIONAL CODES AND ORDINANCES AND ALL AUTHORITIES HAVING JURISDICTION.
- 2) THE CONTRACTOR SHALL EXAMINE THE PROJECT DRAWINGS AND SHALL NOTIFY THE DESIGNER OF ANY DISCREPANCIES FOUND BEFORE PROCEEDING WITH THE WORK.
- 3) THE CONTRACTOR SHALL VERIFY CONDITIONS AT THE SITE AND REPORT ANY DISCREPANCIES TO THE DESIGNER BEFORE PROCEEDING WITH THE WORK.
- 4) EACH CONTRACTOR SHALL INCLUDE LABOR, MATERIALS, TOOLS, EQUIPMENT, ETC. FOR THE COMPLETE CONSTRUCTION OF THE WORK INDICATED AS SPECIFIED BY THE DRAWINGS AND SPECIFICATIONS, UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE BETWEEN CONTRACTOR AND CUSTOMER.
- 5) CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
- 6) CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
- 7) CONTRACTOR SHALL PROVIDE ADEQUATE BRACING AND/OR SHORING TO ENSURE THE STABILITY OF THE BUILDING DURING CONSTRUCTION.
- 8) CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
- 9) ALL MATERIAL FINISHES, UNLESS SPECIFICALLY NOTED OTHERWISE, SHALL BE APPROVED BY THE ARCHITECT. EXTERIOR TRIM AND INTERIOR AND EXTERIOR MILLWORK, ETC. SHALL BE APPROVED BY THE ARCHITECT.
- 10) DO NOT SCALE THE DRAWINGS. WRITTEN DIMENSIONS ALWAYS TAKE PRECEDENCE OVER SCALED DIMENSIONS.
- 11) THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND/OR DISCREPANCIES IN PLAN AND REPORT ERRORS TO THE DESIGN GROUP PRIOR TO COMMENCEMENT OF THE WORK, AND TO BE RESPONSIBLE FOR SAME.
- 12) PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THE REQUIRED DESIGN LOADS WITH GOVERNING CODES AND SITE CONDITIONS. VERIFY WITH THE LOCAL BUILDING AGENCIES THE WIND, SEISMIC, SNOW, AND OTHER SPECIAL LOADING CONDITIONS. VISION DESIGN GROUP SHALL BE NOTIFIED OF ANY DISCREPANCIES.
- 13) IN NO CASE SHALL WORKING DIMENSIONS BE SCALED FROM PLANS, SECTIONS, OR DETAILS ON DRAWINGS.
- 14) ALL DIMENSIONS TO OPENINGS ARE TO FACE UNLESS NOTED OTHERWISE.
- 15) ALL DIMENSIONS TO STUD PARTITIONS ARE TO THE FACE OF STUD UNLESS NOTED OTHERWISE.
- 16) CEILING HEIGHT DIMENSIONS ARE FROM FLOOR FINISH TO UNDERSIDE OF ROOF TRUSS OR FLOOR JOIST.
- 17) DETAILS MARKED "TYPICAL" SHALL APPLY IN ALL CASES UNLESS NOTED OTHERWISE.
- 18) WHERE NO SPECIFIC DETAIL IS SHOWN, THE FRAMING OR CONSTRUCTION SHALL BE IDENTICAL OR SIMILAR TO THAT INDICATED FOR LIKE CASES OF CONSTRUCTION ON THE PROJECT.
- 19) FOLLOW ALL MANUFACTURER'S RECOMMENDED SPECIFICATIONS AND INSTALLATION PROCEDURES UNLESS OTHERWISE DIRECTED.
- 20) ALL CONNECTIONS SHALL REQUIRE ANCHORAGE, BLOCKING, BACKING, AND FRAMING FOR LIGHT FIXTURES, ELECTRICAL UNITS, ETC.
- 21) SLOPE ALL CONCRETE WALKS AWAY FROM EXTERIOR DOORS A MAXIMUM OF 3% TO PREVENT WATER FROM RUNNING OR BEING BLOWN UNDER DOORWAYS AND TO PREVENT STANDING WATER FROM ACCUMULATING IN FRONT OF DOORS.
- 22) PROVIDE FIRE-BLOCKING AND DRAFT-STOPPING IN SPACES CREATED BY CHASES, FURRING, ETC. IN ACCORDANCE WITH THE APPLICABLE CODES.
- 23) SMOKE ALARMS SHALL BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE CODES.
- 24) WINDOW DESIGN INTENDED TO BE IN COMPLIANCE WITH APPLICABLE CODES IN REGARDS TO EGRESS AND SAFETY GLASS. ALL WINDOW SIZES AND REQUIREMENTS TO BE VERIFIED BY CONTRACTOR WITH MANUFACTURER TO ENSURE COMPLIANCE WITH APPLICABLE CODES.

**SHEET INDEX**

- A1 - COVER SHEET
- A2 - ELEVATIONS
- A3 - ELEVATIONS
- A4 - FOUNDATION PLAN
- A5 - FIRST FLOOR PLAN
- A6 - ROOF LAYOUT
- A7 - DETAILS
- A8 - CABINET LAYOUTS / ELEVATIONS
- A9 -
- A10 -
- A11 -
- A12 -
- A13 -
- A14 -

# HEFTY RESIDENCE

RIVERSIDE ROAD VERONA, WISCONSIN



STRICKLAND  
FINAL SET

**ROBERT & RITA**  
HEFTY  
RIVERSIDE RD  
VERONA, WISCONSIN

Wausau Homes Wausau  
1106 Stephenson Lane Suite 110  
Wausau, WI 53597  
608.850.7074  
ravenscroftb@wausauhomes.com



DATE:	5/7/2021
DRAWN BY:	VDG : JV
SHEET:	A-1

These plans/drawings are protected under Wausau Homes' exclusive copyright here. We do not display, distribute, reproduce, modify, or use these plans/drawings other than for the construction of a single home by Wausau Homes Wausau, Inc. By accepting a copy of these plans/drawings, you acknowledge and recognize Wausau Homes, Inc.'s

Town of Verona  
 Driveway Review Checklist  
 Location: 7792 Riverside Road  
 Date 20-Sep-21  
 By W. Christopher Barnes



	Yes	No	Comments
Driveway Drawing and Soil Erosion Control Plan	X		
Site Visit Completed	X		
Fee Paid	X		
Fee Escrow deposited			Pending
Location Sight Distance > 350 feet	X		Existing
Length > 100 feet Verona Fire Dept. Review	X		
Driveway > 500 feet Passing lane		X	
Driveway > 100 feet Hammerhead	X		
Cleared Path > 22 feet	X		
Driveway Grade < 12%	X		
Driveway width at Road < 26 feet	X		
Culvert Required		X	Existing
Length (24 feet min)		X	Existing
Diameter (15" min)	X		
Flared End walls	X		
Variances requested		X	



## Brush/ Yard Waste\* Collection Options

1. Provide monthly brush/yard waste pick up for all properties in the town April thru November (7 pickups) with a contract to private company. Does not include grass clippings/leaves.
2. Provide monthly brush and yard waste pickup for all properties in the town April thru November (7 pickups) with town crew forces and either purchase or rent a brush chipper. Does not include grass clippings/leaves.
3. Provide a brush drop off site to town property owners/residents with the brush to be either picked up for chipping by a private contractor or chipped with town crew and the chips disposed/used. No yard waste accepted. Will require on site personnel to monitor for material and proof of residency.
4. Provide brush pick up once in May and once in October by town crew to all properties in the town
5. Provide brush pick up to all properties in the town in May and October by private vendor
6. Contract with neighboring municipality to provide drop off site for town property owners with fee (may not be an option)
7. Provide no brush/yard waste disposal and continue private burning option for town property owners

**\* Yard Waste = leaves, grass clippings, weeds, stumps and garden debris**

**\* Brush= tree limbs and branches 4" in diameter or smaller and cut to less than 4 feet long**



## Brush Disposal Options

1. Contract with a private company to pick up/process all brush from town operations and residents and remove from site quarterly.
2. Contract with either a municipality or private company to drop off brush generated by either town operations and/or residents.
3. Construct a new woodburning facility in compliance with *Wis stat 287.07* and *administrative code 429 and 502* either as a standalone facility or in conjunction with another municipality to burn brush from town operations and/or residents.



# Draft Road Capital Improvement Program 2022-26

## Town of Verona

9/22/21

Scheduled Year	Road	From	To	Cost \$6.00
2022				
	Sunset	CTH PB	Borchert	\$201,960.00
	Grandview	Fitchrona	CTH PB	\$195,360.00
	Rolling Oaks	CTH PB	End	\$5,702.40
	<b>Total</b>			<b>\$403,022.40</b>
2023				
	Fitchrona	Nesbitt	Lacy	\$320,000.00
	Borchert	Purcell	North Limit	\$18,374.40
	Maple Grove	North Limit	South Limit	\$19,958.40
	<b>Total</b>			<b>\$358,332.80</b>
2024				
	Whalen	Fitchrona	Town Limit North of	\$59,558.40
	Fitchrona	Lacy	Whalen	\$106,444.80
	Purcell	CTH PB	Borchert	\$47,520.00
	Riverside	Spring	WI-69	\$174,240.00
	Bartlett	Rose	End	\$7,603.20
	<b>Total</b>			<b>\$395,366.40</b>

2025

Dairy Ridge	Spring Rose	US 18/151	\$35,481.60
Sunset	WI-69	Range Trail	\$199,320.00
Nor-del Hill	Shady Oak	End	\$13,516.80
Rolling Meadow Oak Hill	Shady Oak	End	\$22,809.60
Shady Hill	Shady Oak	End	\$13,516.80
Shady Oak	CTH PD	Mid Town	\$5,068.80
			\$102,009.60
<b>Total</b>			<b>\$391,723.20</b>

2026

Marty	Raymond Dairy	Mid Town	\$17,740.80
Seven Springs	Ridge	End	\$40,550.40
Beach	Sunset Stony	End	\$17,160.00
Boulder Hill	Ridge	End	\$3,801.60
Stony Ridge	CTH M Stony	CTH M	\$17,740.80
Rock Ridge	Ridge	End	\$10,137.60
Range Trail	CTH M	South Limit	\$55,440.00
Horse Shoe Bend	CTH PB	CTH PB	\$13,622.40
Hickory Ridge	Raymond	End	\$14,572.80
Wesner	CTH PB	End	\$13,200.00
Davis Hills	CTH M	South End	\$12,038.40
Shady Bend	CTH M	CTH M	\$37,382.40
Spring Rose	US 18/151	South Limit	\$43,560.00
Cross Country	West		\$67,320.00
<b>Total</b>			<b>\$364,267.20</b>

# REACHING OUT



By Jake Langenhahn  
Outreach Specialist

## ARPA Update September 2021

The American Rescue Plan Act's (ARPA) implementation continues to press on. In this month's ARPA update, I would like to discuss additional information contained in the U.S. Department of the Treasury's (Treasury) Compliance and Reporting Guide. I would also like to include some reporting information from the Treasury's Frequently Asked Questions (FAQs) document. Both documents are available on the WTA website and on the Treasury's website. Please bear in mind that local governments are waiting for the reporting portal to be opened. Once this portal is opened, local governments may begin submitting reports to the Treasury. Local governments are also waiting for the Treasury's User Guide for Project and Expenditure Reports that will be released soon. Non-entitlement units of local government (communities with populations of less than 50,000) are required to submit an initial Project and Expenditure Report by October 31, 2021. This article will discuss some of the items that Treasury requires local governments include in their Project and Expenditure reports. This is not an exhaustive list of all the information that Treasury expects local governments to include.

### **Required Information**

Treasury will expect local governments to provide information on all ARPA funded projects. This includes projects that are funded in whole or in part using ARPA funds. Some of the details that Treasury expects recipients to include are project names, recipient created identification numbers, project expenditure categories, project descriptions, and information regarding project status. Reports must also contain information on project expenditures. Expenditure information will include current period obligations, cumulative project obligations, current period expenditures, and cumulative project expenditures.

Recipients are also required to report whether certain types of projects are targeted to economically disadvantaged communities as defined by the U.S. Department of Housing and Urban Development's Qualified Census Tract. More information on Qualified Census Tracts can be found here: <https://www.huduser.gov/portal/datasets/qct.html>. The Treasury has used their expenditure category system contained in the Compliance and Reporting Guide to indicate the projects that will require this information.

Treasury also requires that local governments include information on subawards. Local governments are required to provide detailed obligation and expenditure information for any contracts and grants awarded, loans issued, transfers made to other government entities, and direct payments made by the local government that are greater than or equal to \$50,000. Some of the items that the Treasury requires local governments to include are demographic information, award number, award amount, primary place of performance, and the period of performance including start and end dates. The Treasury provides that there will be a different system for contracts, grants, and transfers made to other government entities, loans, direct payments, and payments to individuals below \$50,000. This system will use the expenditure categories at the project level to provide information to the Treasury.

Recipients will be required to provide details based on which expenditure categories they use to classify their projects. As an example, revenue loss projects require local governments to provide calculation information. Revenue loss reporting should include the general revenue collected over the past 12 months as of the most recent calculation date. The only year that can be calculated thus far is the year 2020. Recipients will be expected to justify their revenue loss calculation and include an explanation as to how revenue loss replacement funds were allocated to provide government services. The Treasury has said that they will include additional instructions in the upcoming user guide on this reporting category.

### **Expenditure Categories**

Local governments will need to be familiar with Treasury's system for categorizing project expenditures. This system can be found on pages 31-32 in the Compliance and Reporting Guide. There are a total of seven overarching project types, with a total of 66 expenditure categories. For each project, the recipient will be asked to select a single expenditure category based on the scope of the project. If a local government is struggling to classify a project because it may fit into multiple categories, a thorough review of the facts should help in narrowing down which expenditure category best fits the project.

### **Subrecipient Monitoring**

Many local governments have expressed interest in transferring funds to other entities to carry out ARPA projects. There are additional steps that these local governments must complete. An entity who receives an ARPA sub award is referred to as a "sub-recipient". Sub-recipients can include other local governments and qualifying non-profits. The Treasury requires that those local government must clearly identify to the subrecipient that the award is a subaward of ARPA funds (specifically State and Local Fiscal Recovery Funds), any and all compliance requirements for use of those funds, and any and all reporting requirement for expenditures of those funds. Local governments will be required to evaluate each subrecipient's risk of noncompliance based on prior experience managing Federal funds, previous audits, personnel, and policies or procedures for award execution and oversight. The Treasury also requires those local governments to develop written policies and procedures for subrecipient monitoring and risk assessment.

### **Additional Information**

Financial records and supporting documents related to ARPA must be retained for five years after all funds have been expended or returned to the Treasury, whichever is later. This includes records that demonstrate that ARPA funds were used for eligible purposes, Treasury's regulations implementing those sections, and Treasury's guidance on eligible uses of funds. When local governments begin to make decisions to allocate ARPA funds, they should be mindful to record specific details in meeting minutes regarding the justification of the project in question. This will help protect local governments from organizational turnover due to elections or resignations. For example, if an expenditure is challenged several years after an ARPA project has been completed, and that project was determined to be eligible under a different town/village board, excellent documentation will assist in justifying why the decision makers believed the project was allowable at that time.

## TOWN OF VERONA

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**TO:** Public Works Committee

**DATE:** September 22, 2021

**FROM:** W. Christopher Barnes, Public Works Director

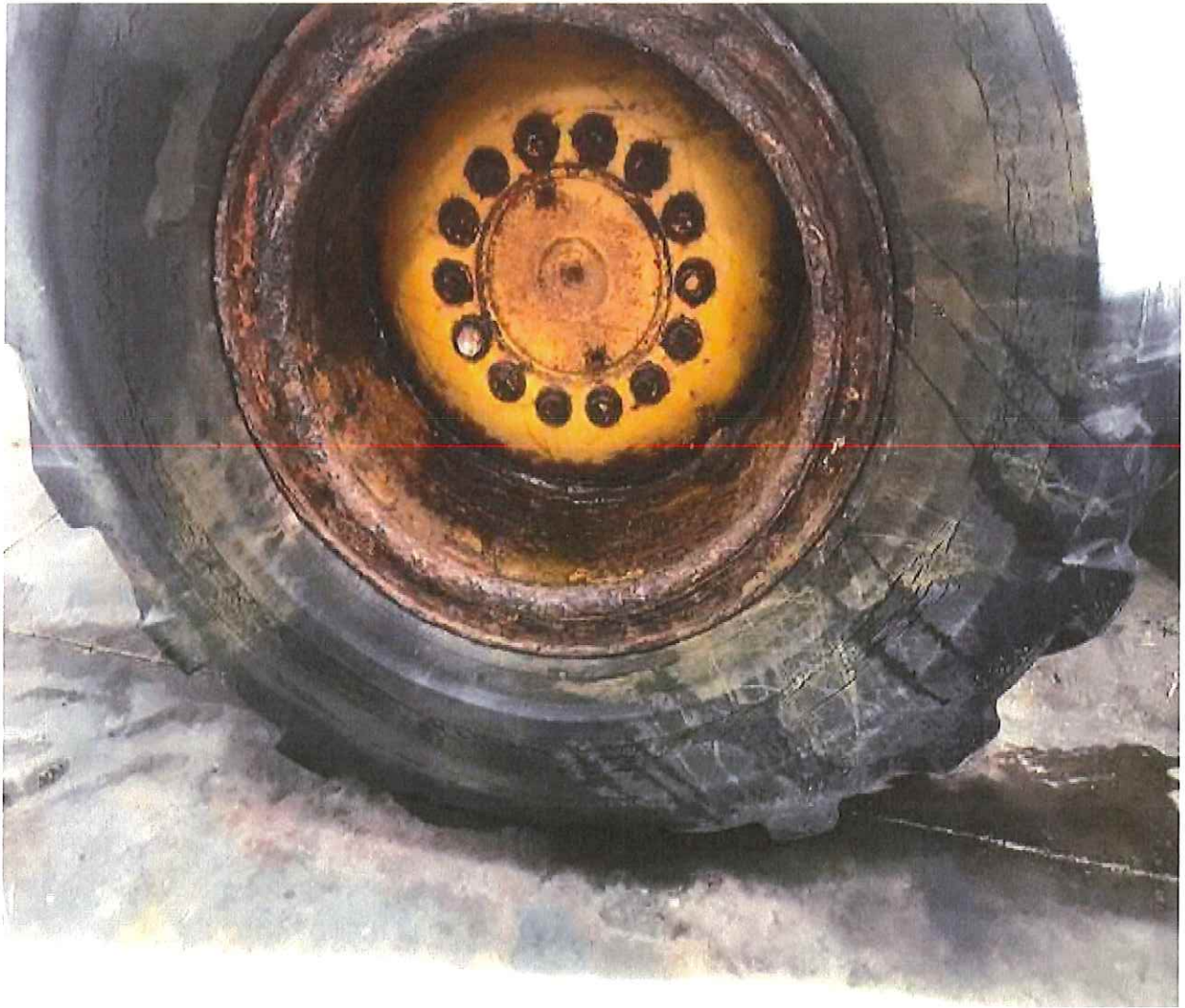
**SUBJECT:** John Deere 544E Tire and Rim Replacement

As the Committee may know, the town owns and operates a John Deere 544 E front end loader. The loader is used mainly for salt and sand handling before during snow events. In an emergency, the loader can be fitted with a front plow for opening snow drifted roads. The town has owned the loader since the mid 1980's. The town puts about 50 hours a year on the loader. The tire rim combinations are original and are filled with a calcium chloride solution for ballast and stability. The rims and tires are deteriorated and are at the end of their operational life. Attached are photos of the current rim/tire conditions of loader. Also attached is the quote received from the town tire vendor, Pomp's Tire, to replace the existing tire rime assemblies. After checking, we were able to find some replacement rims through Brooks Equipment for approximately \$1,600 less.

To assess the condition of the existing loader, we had a representative of Brooks Equipment (the original dealer) do a condition inspection on the loader. The result of the inspection indicates that the low number of hours and the inside storage have preserved the loader, and it is in very good overall condition. The loader does not exhibit typical loader issues such as transmission and hydraulic problems. It was the opinion of Brooks that the loader was valuable enough to keep and replacing the loader would be at a greater cost than replacing the tire/rim combinations. Therefore, town staff is recommending that we proceed with replacing the rim/tire assemblies of the loader with tires from Pomp's Tire and rim assemblies from Brooks Equipment.

Should you have any questions, please let me know.

Attachment



Rims and tire combination



Weather/Age checked tires



Leaking Split Rims with Tires





# POMP'S TIRE SERVICE, INC.

**REMITTANCE ADDRESS:**  
 POMP'S TIRE SERVICE, INC.  
 PO BOX 88697  
 MILWAUKEE, WI 53288-8697  
 CREDIT DEPT. 800-536-2940

POMP'S TIRE-MONONA (MADISON)  
 2301 KILGUST RD  
 MONONA, WI 53713  
 608/222-6763

\*\* NEW REMIT TO: \*\*  
 \*\* PO BOX 88697 \*\*  
 \*\* MILWAUKEE, WI \*\*  
 \*\* 53288-8697 \*\*

ESTIMATE #: 401248  
 PAGE: 1

CUSTOMER: TOWN OF VERONA  
 2018892 7669 CTY HWY PD  
 VERONA, WI 53593-1035

SHIP TO: JD 544E

FAX NUMBER: 6088457143  
 BUSINESS: 608/807-4471 0  
 SALESMAN: KEVIN KLITZMAN  
 ESTIMATE DATE: 08/17/21

TERMS: DUE ON DELIVERY

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
REGULAR HOURS ROAD SERVICE-OTR		1.00	203.00		203.00
ORS					
OTR FUEL SURCHARGE (08/17/21)		1.00	22.50		22.50
20.5R25 MICH X SNOPLUS M&S L2		4	2752.20	Brooks	11008.80
M62408				750 EA	
WHEELS		4	1150.00		4600.00
MISTPARSTK					
OTR VALVE STEM		4	25.00		100.00
OVALV					
20.5R25 DISMOUNT MOUNT		4.00	140.00		560.00
ODM205D					
O-RING HEMTT, PLS/HET, MTVR		4	26.00		104.00
ORING					
PUMPS FLUID OUT		4.00	50.00		200.00
FFX					
OTR (20.5X25) SCRAP DISPOSAL FEE		4	78.00		312.00
ODISP205					
COMMERCIAL SHOP/SERVICE SUPPLIES			57.78		57.78
SUPL					

MERCHANDISE: 15812.80  
 LABOR: 963.00  
 OTHER: 392.28  
 ESTIMATE TOTAL: 17168.08

THANK YOU FOR YOUR BUSINESS!

\*\*\*\*\* Valid for 30 days \*\*\*\*\*