

**Town of Verona
Utility Commission* Meeting and Budget Hearing
Town Hall Community Room
7669 County Highway PD, Verona WI 53593
Tuesday December 5, 2023 immediately following the Town Board Meeting**



PUBLIC SPEAKING INSTRUCTIONS

WRITTEN COMMENTS: You can send comments to the Town Board on any matter, either on or not on the agenda, by emailing mgeller@town.verona.wi.us or twithee@town.verona.wi.us or in writing to Town Board Chair, 7669 County Highway PD, Verona, WI, 53593.

1. Motion to Approve the Agenda
2. Approve Meeting Minutes from the 2022 Annual Public Hearing and Utility Commission Minutes from December 27, 2022
3. Presentation of 2024 Budget
4. Public Hearing Regarding Proposed 2024 Utility District Budget
5. Close Public Hearing
6. Motion to approve the 2024 Utility District Budget
7. Adjournment

*Note the Town of Verona Utility Commission is comprised of the members of the Town of Verona Board

If you need an interpreter, materials in alternate formats or other accommodations to access this meeting, please contact the Town of Verona office @ 608-845-7187 or twitheet@town.verona.wi.us. Please do so at least 48 hours prior to the meeting so that proper arrangements can be made.

Mark Geller, Town Chair, Town of Verona
Sent to VP: 11/23/2023
Posted: 11/30/2023

Town of Verona
Special Town Board Meeting Minutes
Tuesday, December 27, 2022 – 6:30 pm

Town Board Members Present: Chair Geller, Lonsdorf, Paul, and Duerst

Town Board Members Absent: Mathies

Staff Present: Administrator/Planner Gaskell, Clerk/Treasurer Withee and Public Works Director Barnes

Applicants Present:

1. Call to Order/Approval of the Agenda – Chair Geller called the meeting to order at 6:30 pm. Motion by Duerst to approve the agenda, second by Paul. Motion carried by voice vote.
2. Approval of minutes from the 2021 Annual Public Hearing and Utility Commission minutes from November 17, 2021 – Motion by Lonsdorf to approve the minutes from November 17, 2021, second by Geller. Motion carried by voice vote.
3. Presentation of the 2023 Utility District Budget, by Director Barnes.
4. Public Hearing Regarding Proposed 2023 Utility District Budget - Public hearing opened at 6:49 pm motion by Duerst, second by Lonsdorf. Roll call vote – all ayes.
5. Close Public Hearing - Public Hearing closed at 6:50 pm by Duerst, second by Paul
6. Motion to approve the 2023 Utility District Budget: Motion by Duerst to approve the 2023 Utility District Budget, second by Lonsdorf. Motion carried by voice vote.
7. Discussion and Possible Action: 2022 Budget to Actual Review and Possible Budget Amendments, presented by Administrator Gaskell.
8. Motion to go into closed session per Wis. Stats. §19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the closed session is to discuss Staff performance evaluations and compensation. Motion by Duerst to enter closed session, seconded by Geller, Roll – Geller, Lonsdorf, Paul, Duerst; aye.
 - a. Motion to return to open session by Paul, second by Duerst; motion carried by voice vote.
 - b. Motion to approve items as discussed in closed session by Geller, second by Lonsdorf; motion carried by voice vote.
9. Motion by Duerst to adjourn, second by Paul, meeting adjourned without objection at 7:27 pm.

Prepared by Teresa Withee, Town Clerk

Approved:

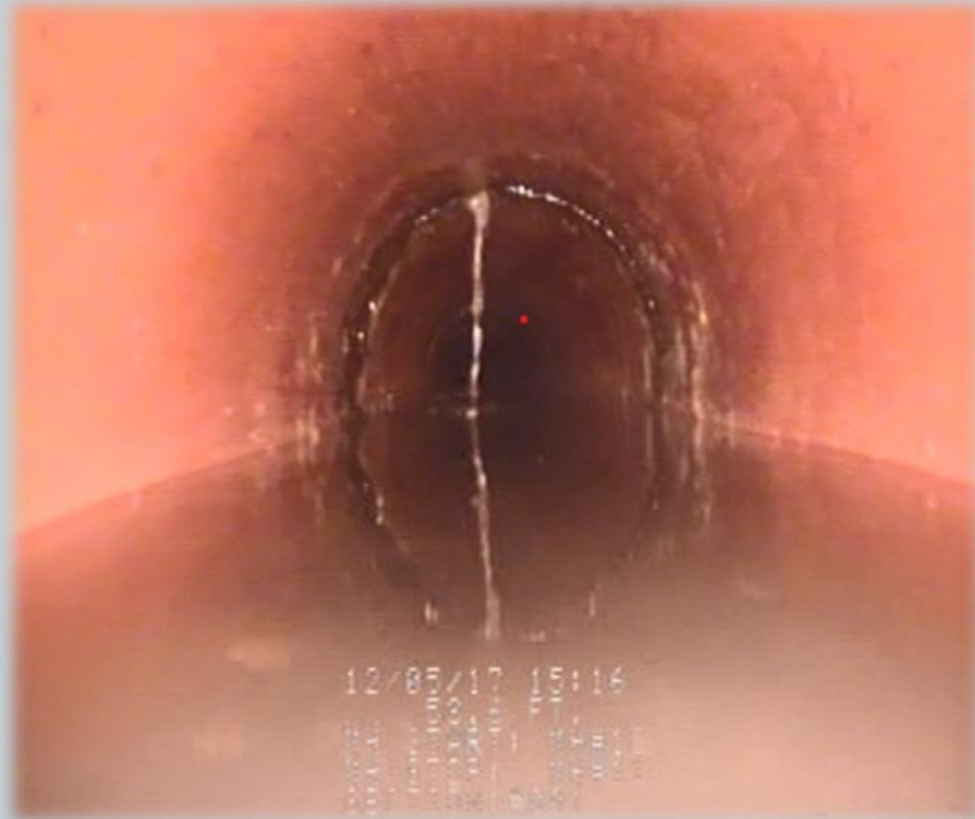
Town of Verona



2024 UTILITY COMMISSION BUDGET PRESENTATION



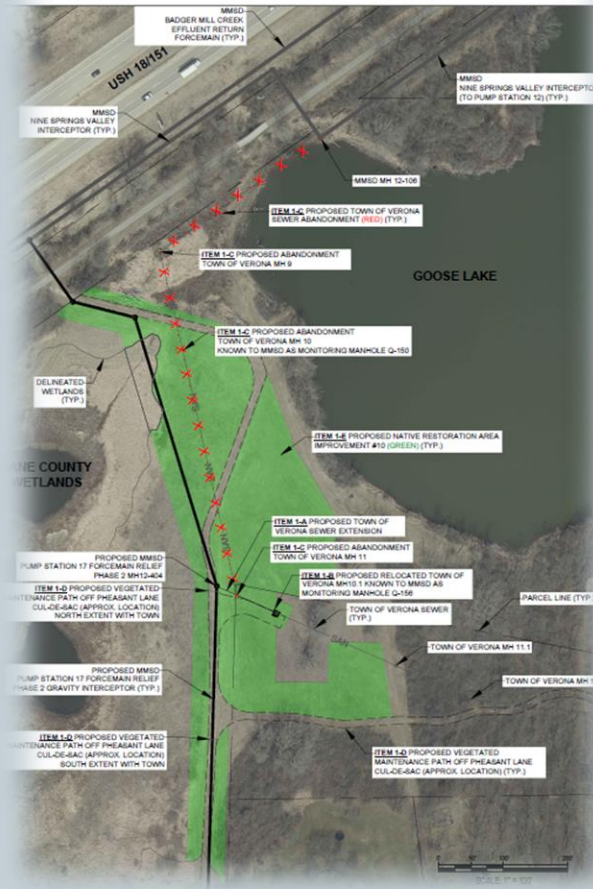
Sewer under Goose Lake leaking joint



Goose Lake Relocation Project



EXHIBIT A: GOOSE LAKE SANITARY SEWER IMPROVEMENTS



Sewer Treatment Charge with 7.20% increase for 2024



Madison Metropolitan Sewerage District

1610 Moorland Road • Madison, WI 53713-3398 • P: (608) 222-1201 • F: (608) 222-2703

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Town of Verona

October 26, 2023

Ms. Teresa Withee, Town Clerk/Treasurer
Town of Verona #1
7669 County Highway PD
Verona WI 53593

Dear Ms. Withee,

On Thursday, Oct. 26, 2023, the Madison Metropolitan Sewerage District Commission adopted the 2024 Operating and Capital Budgets, including the 2024 sewer service charge rates.

The table below provides estimated service charges for your community, based on the 2024 service charge rates and an estimate of your community's flow, pollutant loadings, equivalent meters, and customers. These estimates are based on historical trends, anticipated precipitation changes, and in some cases, knowledge of changes in industrial activity. If applicable, the table also includes estimated servicing charges for your community's pumping stations. Actual charges will vary from these values as wastewater measurements are taken each quarter in 2024.

Parameter	Estimated Amount	2024 Service Charge Rate	Estimated Service Charge
Volume	25,000 gal/day	\$1,207.84 per million gallon	\$11,040
CBOD	40 lbs/day	\$0.21967 per pound	\$3,540
Suspended Solids	50 lbs/day	\$0.36928 per pound	\$6,390
Nitrogen	10 lbs/day	\$0.57779 per pound	\$2,000
Phosphorous	1 lbs/day	\$6.25775 per pound	\$2,890
Equivalent Meters	130 units	\$49.54 per year	\$6,350
Actual Customers	115 units	\$43.20 per year	\$4,980
Total			\$37,180
Estimated Pumping Station Servicing Charges			N/A

The District also provided draft estimates of 2024 service charges in mid-September to assist communities with their budgeting and rate-setting processes. The estimates above match those draft estimates provided in September.

More information on service charges can be found on the District's website at madsewer.org/service-charges. If you have any questions regarding the estimated charges or service charge rates, please contact me at michaelm@madsewer.org or Ben Nerad at benn@madsewer.org. You can also call our main office at 608-222-1201 to be directed to us.

Sincerely,

D. Michael Mucha
Chief Engineer & Director

2024 Rate Calculation



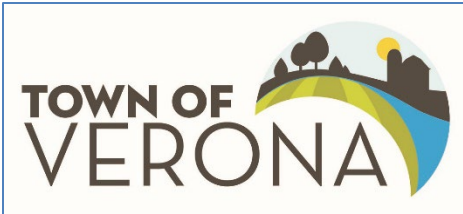
2023 Rate									
Unit Type	Current Fee	Existing Units	Equivalent Units						
single family	\$488.00	94	94						
duplex	\$858.00	11	22						
3 unit	\$1,109.00	2	6						
4 unit	\$1,479.00	3	12						
8 unit	\$2,958.00	1	8						
commercial	\$518.00	5	5						
		115	147						
2023 Treatment Charges		\$35,500.00							
2024 Treatment rate increase		7.20%							
2024 Treatment Cost (Est)		\$38,056.00							
Increased cost		\$2,556.00							
Ratio per Equiv Unit	Cost/units	\$17.39	per year						
		\$1.45	per month						
		\$0.05	per day						
Proposed 2024 Rate									
						Yearly Cost	Rate		
Unit Type	Current Fee	Existing Units	Equivalent Units	Increase	per equiv unit	increase per	unit	2024 Rate	Revenue
single family	\$488.00	94	94	\$17.39	\$1,634.45	\$17.39		\$505.00	\$47,470.00
duplex	\$858.00	11	22	\$17.39	\$382.58	\$34.78		\$893.00	\$9,823.00
3 unit	\$1,109.00	2	6	\$17.39	\$104.34	\$52.17		\$1,161.00	\$2,322.00
4 unit	\$1,479.00	3	12	\$17.39	\$208.68	\$69.56		\$1,549.00	\$4,647.00
8 unit	\$2,958.00	1	8	\$17.39	\$139.12	\$139.12		\$3,097.00	\$3,097.00
commercial	\$518.00	5	5	\$17.39	\$86.95	\$17.39		\$535.00	\$2,675.00
		115	147						\$70,034.00

State Wide Rate Comparison



Figure 15 shows the average annual cost for residential sewer service in communities with and without their own wastewater treatment facility (WWTF). The trend of higher costs for communities with smaller population is evident for communities both with and without their own WWTF. In the smallest and largest population ranges, the average cost of residential sewer service is significantly higher for communities that do not own their own WWTF, suggesting that regionalization is less cost-effective for very small and very large communities. The statewide average annual cost for residential sewer service is approximately \$100 per year higher in communities that do not own their own WWTF, suggesting that regionalization typically does not offer a cost advantage.





Town of Verona Utility District Commission
7669 County Highway PD
Verona, WI 53593

November 11, 2023

Dear Town of Verona Sewer Utility District Customer:

Your property is served by the Town of Verona's sewer utility district. The system consists of 15,313 linear feet of pipe from 8 to 10 inches in diameter. The collected wastewater flows by gravity to a pump station located along Fitchrona Road, south of US 18/151, which is owned by the Madison Metropolitan Sewerage District (MMSD). The flow is then pumped to the MMSD Nine Springs Treatment Facility on the east side of Madison. MMSD treats the wastewater under contract with the Town. The system had no reported Sanitary Sewer Overflows or reports of basement backups in 2023. Work this year included the current abandonment of approximately 600 feet as part of a major MMSD capacity expansion project along the Badger Mill Creek in 2023-25. The project will relocate a section of the Town outfall sewer line near and under Goose Lake to connect to the new MMSD line to prevent water infiltration or collapse of older leaking sewer lines.

This district is funded separately from the Town's general fund; its operation is entirely dependent on user fees collected from residents who benefit from the system. The district meets its financial obligations through two accounts: an operating account and a reserve account. The operating fund pays for annual costs such as cleaning and sewage treatment costs. Treatment cost increases from MMSD projected for 2024 are estimated at 7.20%. Treatment costs will continue to increase as MMSD funds upgrades to the treatment facility and pumping system. A reserve account is a fund set aside to pay for capital improvement projects such as the Goose Lake area work, and unfunded events such as a pipe failure or manhole collapse.

Based on projected yearly expenses, an increase of 3.48% to the sewer rate is necessary for 2024. This proposed rate for next year and the year-to-date budget for the current year are both adequate to continue the process to maintain the both operating and reserve funds for the time being. The typical customer will see an increase in user annual fees from \$488.00 to \$505.00. The state-wide annual average user fee for sewer utilities the size of the Town is \$650.00.

The Verona Town Board will discuss and adopt the 2024 Budget (see reverse) at the annual Public Hearing for the Utility District scheduled for December 5, as an item at the Regular Town Board Meeting that starts at 6:30 p.m. The Public Hearing will be held at the Town of Verona Hall located at 7669 County Highway PD. If you have questions, please feel free to contact W. Christopher Barnes, Public Works Director, at (608) 807-4471 or cbarnes@town.verona.wi.us

Sincerely,

W. Christopher Barnes, P.E.

Current 2023 and Proposed 2024 Rate Structure

Unit type	Current 2023 annual fee	Proposed 2024 annual fee	units	Revenue
single family	\$488.00	\$505.00	94	\$47,470.00
duplex	\$858.00	\$893.00	11	\$9,823.00
3 unit	\$1,109.00	\$1,161.00	2	\$2,322.00
4 unit	\$1,479.00	\$1,549.00	3	\$4,647.00
8 unit	\$2,958.00	\$3,097.00	1	\$3,097.00
commercial	\$518.00	\$535.00	5	\$2,675.00
			116	\$70,034.00

Current 2023 and Proposed 2024 Utility Budget

	2023	Proposed 2024 Budget
REVENUES		
SEWER SERVICE CHARGES	\$67,513.00	\$70,034.00
DELINQUENT SEWER		
INTEREST INCOME	\$3,141.00	\$200.00
TRANSFER IN/SURPLUS FUNDS		(from Reserves) \$87,869.00
TOTAL	\$70,654.00	\$158,103.00
EXPENSES		
ADMIN AND SUPPLIES	\$1,596.00	\$19,000.00
REPAIRS AND MAINT	\$875.00	\$97,047.00
SEWER SERVICE EXPENSE-MMSD CHARGES	\$37,995.00	\$38,056.00
INSURANCE	\$1,000.00	\$1,000.00
DEPRECIATION		
ENGINEERING	\$325.00	\$3,000.00
TRANSFER OUT TO RESERVE/REPLACEMENT FUND	\$28,863.00	\$0.00
TOTAL	\$70,654.00	\$158,103.00
Difference Revenue/Expenses	\$0.00	\$0.00