

## Town of Verona Plan Commission Meeting Minutes

Tuesday, September 3, 2020, 6:30 pm

Zoom meeting

Members Present: Doug Maxwell, Tom Mathies, Sarah Slack, Deb Paul

Staff: Sarah Gaskell, Administrator,

1. Call to Order/Approval of Meeting Agenda – Maxwell called the meeting to order at 6:30 pm. Motion to approve the agenda by Paul, second by Slack. Motion carried by voice vote
2. Public Comment – None
3. Approval of minutes from 08/18/2020 – Motion to approve minutes by Mathies, second by Paul. Motion carried by voice vote
4. Discussion and Possible Action: Draft Subdivision Ordinance Document
  - Cover photos to represent town
  - Variance language based on that of Dane County, provided by Slack to be incorporated
  - Review of language provided by Chris Barnes re: streets and transportation corridors
  - Private Road Easements – discussion around including language for access for pedestrian and bicyclist use
  - Review of conservation subdivision guideline – size, layout, function
  - Discussion of lot averaging and thresholds for conservation and conventional subdivision types
  - Discussion of Stormwater management facility inclusion in open space category
  - Land Use Condos to be classified under conservation or conventional category
  - Sideyard and front and back yard setback minimums
5. Next meetings
  - Regular meeting September 17<sup>th</sup>, 2020
  - Special meeting to discuss the Draft Subdivision Ordinance October 1<sup>st</sup>, 2020
  - Regular monthly meeting October 15<sup>th</sup>, 2020
6. Adjournment –. Meeting adjourned at 8:12pm.

Submitted by Sarah Gaskell, Town Planner/Administrator

Approved: