

Town of Verona Plan Commission Meeting Minutes

Monday, November 23, 2015 6:30 pm

Town of Verona Hall

335 North Nine Mound Rd.

Members Present: Manfred Enburg, Laura Dreger, Ron Melitsoff, Deb Paul, Jim Schroeder

Absent: None

Staff: Amanda Arnold

Also Present: see sign in sheet

1. Call to Order/Approval of Regular Meeting Agenda – Manfred Enburg called the meeting to order at 6:30 p.m. Motion by Dreger to approve the agenda. Second by Schroeder. Motion carried.
2. Public Comment – Deb Paul asked if anyone knew about the new Aliant Energy poles on Cross Country. Amanda explained that sometimes the utilities pull permits to work in the right-of-way in several locations and she thought the work on Cross Country was a part of an overall upgrade to the system.
3. Discussion and possible action on request to reconsider shared driveway requirement for land use application:
 - #2015-8 dated 8/13/2015 for property located at 2783 Prairie Circle submitted by Steve and Sandy Andres. The purpose of the application is rezoning from RH2 to RH1 to allow for the splitting of one parcel into two. A preliminary CSM is also included. – Steve Andre was present and he explained a letter that he and his wife had submitted requesting that the shared access requirement be reconsidered. There was a general conversation about precedent and policies. Amanda pulled the file for a home across Prairie Circle from the Andres' property, and Manfred found that they were supposed to have a shared access point as well. The Commission then opted to not take a motion and not change their earlier recommendation. However, the Commission did discuss studying driveway policy further.
4. Public Hearing, discussion and action on the following land use applications:
 - #2015-6 dated 8/6/2015 for property located at 2778 Prairie Circle submitted by Tim and Linda Sweeny. The purpose of the application is rezoning from A3 to RH1 and RH4 to allow for the splitting of one parcel into two. A preliminary CSM is also included. Note: action on to remove the deed restriction will be necessary.
 - #2015-7 dated 8/19/2015 for property located 2771 Prairie Circle submitted by David Dimaggio. The purpose of the application is rezoning from RH4 to RH1 and RH3 to allow for the splitting of one parcel into three. A preliminary CSM is also included. Note: action on to remove the deed restriction will be necessary.

Manfred Enburg pointed out that while these items had been on the agenda a few times, no formal action was taken. Members reiterated earlier concerns about not knowing what a total build out scenario would be. In addition, Manfred added that he's like to work with the City of Verona and Epic on a plan for the area. Deb Paul added that the driveways could be analyzed as part of study. Motion by Dreger to table application 2015-6 and application 2015-7 until such time that more detailed planning is done for the area. Second by Schroeder. Motion carried unanimously.

5. Chair's Report
 - a) Access planning – Manfred handed out a copy of the state statues dealing with town highways. There was some general discussion and the Commission expressed interest in gathering and studying a variety of applicable regulations.
6. Planner/Administrator's Report
 - a) Feedback from boundary agreement meeting – Amanda pointed out that in the packets there was a summary of the feedback received at the Nov. 10th meeting. Amanda will work with the City to develop a response to each of the comments.
 - b) Amanda also mention that the County had notified the Town that feedback on the CSM for 2101 Sugar River was needed by Dec. 10th. The Plan Commission had previously approved the CSM with conditions, so Amanda suggested it go directly to the Board.
7. Approval of minutes from October 28th. Motion by Dreger to approve the minutes. Second by Paul. Motion carried unanimously.
8. Confirm next regular meeting date – The next meeting was moved to Wednesday, Dec. 16th.
9. Adjourn – Motion by Paul. Second by Schroeder. Motion carried at 8:05 p.m.

Amanda Arnold
Planner/Administrator

Approved:12/16/2015