

Present: Manfred Enburg, Mike Duerst, Russ Swiggum, John Senseman, Kirk Trainor and Philip Meinel (arrived at 7:55 AM)

Also Present: John Wright, Clerk-Treasurer, Kevin Lord, Engineer from MSA Professional Services, and Mark Judd, Town Road Patrolman

1. **Call to Order/Approve Agenda** – Manfred Enburg called the meeting to order at 7:05 AM. Duerst moved to approve the agenda; 2nd by Senseman. Motion carried.
2. **Approval of January Minutes** - Duerst moved to approve minutes from 1/31/2016: 2nd Senseman. Motion carried.
3. **Review Cost Estimates for Hillside Heights, DeMarco Trail, and Shouldering on Horseshoe Bend and Range Trail** – Engineer Lord stated that current cost estimates are the same as those presented at the January meeting. There was a brief review regarding pulverizing and relaying Cortina Drive, Everest Drive, and DeMarco Drive. It was noted that Andes and Allegheny pitch to the east. Chair Enburg had no updates regarding working cooperatively with Dane County to improve Wesner Road. Member Meinel noted that the current width of Wesner Road forces many visitors to the Prairie Moraine Park to drive on the shoulders of the road. It was noted that the bid for the Town's portion is for two 9' wide lanes. Town Road Patrolman Mark Judd stated that he rarely plows Wesner. Lord reviewed an alternate for ditching on Range Trail near to the Jacobs property. He recommended a beehive structure to the north; there is an existing 18" diameter culvert to the south. There was brief discussion of installing a 12" pipe to increase ground cover and reduce the disturbance of existing landscaping. Member Duerst requested this item be added as an alternate for the bidding process. There was brief discussion about the proposed beehive structure versus the use of an adapter to transition from one diameter culvert to another. Without objection, Kevin Lord will seek estimates for both methodologies and present the results to Patrolman Judd.

There was a brief discussion regarding parking at the new Town Hall and possible enlargement this summer during other paving jobs. Chair Enburg briefly discussed a section of Sugar River Road near Sugar Ridge Road that has potholes in need of repair. There was brief discussion of initial bids for the replacement of Manhole #10 in the Utility District.

4. **Review Five Year Capital Road Improvement Plan** – the spreadsheet had not been updated by the meeting date. It was noted that Civil Engineering Technician Alysen Kohlnhofer from the City of Fitchburg had requested that the Town of Verona add Fitchrona Road to the Town's Five-Year Plan. There was brief discussion regarding the need to address sections of Grandview Road and Whalen Road. Chair Enburg projected the most recent spreadsheet for Town road categorization. Enburg pointed out that approximately 15 miles are categorized as primary travel corridors, whereas approximately 17 miles are shared primary travel corridors. He noted that those streets categorized as subdivision roads will likely be retained the longest by the Town. Road Patrolman Judd was requested to review his snowplow routes and agreements prior to the Fall of 2017. There was brief discussion regarding Country View Road which may be collaboratively repaired by the City and Town of Verona as well as Epic Systems, Inc. Member Duerst raised concerns with the condition of paving on Riverside and Whalen roads. C-T Wright noted that the eastern section of Cross Country Road is the Town's responsibility; it is developing ruts in the eastbound lane.
5. **Discussion Regarding Prairie Circle and County Highway PD Intersection** – C-T Wright presented the group with the results of a recent traffic count on Prairie Circle. The average daily traffic count was 58 vehicles. It was noted that there are currently seven homes on Prairie Circle. Chair Enburg noted that he and Planner/Administrator Arnold would meet with Pam Dunphy Deputy Commissioner of the Dane County Highway and Transportation Department to discuss plans for the County Highway PD and County Highway M intersection as well as the one at County Highway PD and Prairie Circle. Enburg reported that the potential for ten or more homes on Prairie Circle has resulted in the County requiring a right turn lane for eastbound traffic and a widened shoulder at the intersection for westbound traffic.

Chair Enburg shared some cul-de-sac design options for Stony Ridge Circle and Raymond Road with the members. Member Duerst preferred leaving the hammerhead design at 20' wide so snow plowing is easier for the Town Patrolman. Patrolman Judd noted that cleaning snow from a hammerhead is a quicker operation than cleaning a cul-de-sac. There was brief discussion regarding the recommended hammerhead termination of Raymond Road and its location particularly the complications created by snow storage. Engineer Lord will discuss a possible cul-de-sac design with Jason at MSA Professional Services later today; if Jason has concerns, Lord will get back in touch with the group.

6. **Review Proposed Street Lighting Ordinance with Possible Action Regarding Recommendation to the Town Board** – The members did not comment on the draft street light ordinance they had asked the Ordinance Committee to prepare. There was brief review of existing street lights along Fitchrona Road at/near the intersection with Goose Lake Drive, Pheasant Lane, Lacy Road (City of Fitchburg responsibility), Grandview Road (City of Fitchburg responsibility), Whalen Road, and County Highway M (unknown responsibility). Tonto Trail is the only Fitchrona Road intersection without a streetlight. Duerst moved to approve the installation of a 100 Watt High Pressure Sodium streetlight using a 6' arm on the existing wooden pole at the intersection of Fitchrona Road and Tonto Trail; 2nd Swiggum. The second location requested by a property owner on Tonto Trail was retracted. It was noted during discussion that this light is for the benefit of public safety and should be approved prior to the Town Board approval of a Street Lighting Ordinance. The property owners will not be charged a special charge on their tax bill for this item as there is no pre-pay option when there is an existing wooden pole. Motion carried. There was brief discussion regarding more lighting at the new Town Hall entrance.
7. **Updates on Mowers** – the 10' swath Bus Hog mower has been delivered and the 6' Bush Hog mower has yet to be delivered by Kalscheur Implement.
8. **Schedule March 2017 Meeting and Set Agenda** -The next meeting was scheduled for March 28, 2017 at 7:00 AM. The following items will be on the March agenda:
 - Call to Order/Approve Agenda
 - Approve Minutes from 2/22/2017
 - Review Bids for 2017 Capital Road Improvement Projects
 - Update on Raymond Road and Stony Ridge Circle Plans Related to CTH M and CTH PD Intersection Redesign
 - Discuss Future Equipment Needs
 - Review 5-Year Capital Road Improvement Plan
 - Discussion of Town Roadway Widths
 - Update on Prairie Circle and County Highway PD Intersection
 - Schedule April 2017 Meeting and Set Agenda
 - Adjourn
9. **Adjourn** – Duerst moved to adjourn; 2nd Trainor. Motion carried at 8:53 AM.

Approved: March 28, 2017

Prepared by: John Wright