

**Present:** Manfred Enburg, Mike Duerst, John Senseman, Russ Swiggum, and Philip Meinel (arrived at 7:10 AM)

**Absent:** Kirk Trainor

**Also Present:** John Wright, Clerk-Treasurer and Mark Judd - Town Road Patrolman

**Public Present:** Tom and Sandra Hartl, residents of Hillside Heights

1. **Call to Order/Approve Agenda** – Manfred Enburg called the meeting to order at 7:02 AM. Duerst moved to approve the agenda; 2nd by Senseman. Motion carried.
2. **Approval of March Minutes** - Senseman moved to approve minutes from 4/25/2017: 2<sup>nd</sup> Duerst. Duerst noted that the brand of zero-turning radius mower is Bad Boy instead of Bush Hog. Motion carried with the noted correction.
3. **Discussion of Policy**
  - a. Equipment replacement – It was noted that the McCormick tractor was purchased (2007) with approximately 600 hours of use and the John Deere front end loader was purchased used (1990). Currently, the Town purchases a replacement snow plow and mounted equipment every ten years (the two plows are replaced in a staggered manner) and replaces the Ford F550 every five years. There is approximately \$160,000 in the vehicle replacement fund. Patrolman Judd stated that the next piece of equipment to replace is the 2007 Peterbilt which has 41,200 miles. He prefers that it be replaced with a tandem axle model. The 2014 tandem axle Peterbilt cost \$97,530 and the mounted equipment added another \$31,860 to the cost; the Town received a \$50,000 trade-in credit from JX Peterbilt for the 2006 Peterbilt. Swiggum noted that the mileage of the 2007 Peterbilt is not problematic; corrosion on the dump box is more of an issue (it is not stainless steel like the 2014 Peterbilt and 2015 Ford F550). There followed a brief discussion regarding semi-annual inspections of each vehicle to track the condition/miles/hours. It was noted that the Mount Horeb Co-op is certified by the Wisconsin Department of Transportation to inspect equipment; Patrolman Judd was unaware whether they produce reports when they inspect at each oil change. There was brief discussion as to whether the Town should consider other options rather than purchasing new vehicles including: purchasing used equipment, leasing equipment, and/or leasing equipment returned from a prior lease. It was noted that any of these options would require that the Town market the sale of equipment no longer needed as these options do not include a trade-in. No members volunteered to research current vehicle conditions, vehicle records, and the terms for leasing equipment; consequently Chair Enburg will work with Clerk-Treasurer Wright to derive meaningful data to present to the Town Board for future vehicle needs.
  - b. Road construction/surface improvements – There was a brief discussion as to whether some single-purpose roads with a 1" wear surface should be reverted back to gravel. The Town no longer has a grader, but does have a box blade for the McCormick tractor; however, the box blade has limited ability to cut due to the lack of down force. There was brief discussion as to whether a private contractor could maintain such roads. Chair Enburg, as discussed at prior meetings, would like annual budgets to include money for projects that are not part of the five-year capital road improvement plan, yet exceed what the Town Patrolman can handle with his equipment. Chair Enburg received some information from Engineer Kevin Lord about future projects; Enburg will combine this with data from WISLR and road tours to draft a preliminary 5-year capital plan; without objection.
4. **Updates for Road Projects**
  - a. Hillside Heights – There was a preconstruction meeting held at the Town of Verona conference room to discuss this project, but the details were not passed along to this committee. Chair Enburg will meet with the owner of parcel 0608-124-8205-0 to discuss a permanent easement agreement to encroach on the edge of their property to widen the intersection of Cortina and Everest Drive; without objection.

- b. Raymond Road - There was brief discussion regarding City of Madison plans to create an east-west road between Raymond Road and Meriter Way and the possible special assessment for a Town property owner for the road.
  - c. Flint Road – Chair Enburg reported that he received a forward via Planner/Administrator Arnold from a property owner who documented the erosion of Flint with each rainfall. It was noted that local farmer Tom Poast uses Flint to access fields. It was noted that a 1” wearing surface was added to the gravel drive in the past. There was brief discussion of Brandancee and Schmitt Lane.
5. **Update on Prairie Circle Intersection with County Highway PD** – Chair Enburg reported that per conversations with Pam Dunphy, Dane County Highway will not consider cost sharing for the improvements they proposed if ten or more residences are located on Prairie Circle. He further reported that property owners were notified of the Town’s decision to not fund the improvements proposed by Dane County Highway. Enburg figures the \$250,000 estimate for the work prepared by MSA Professional Services included engineering to County specifications in addition to grading, utility work, and possible curbing in addition to the actual paving. Clerk-Treasurer Wright noted that when Wayne Weber filed a Certified Survey Map to divide his lot into two lots recently, he was required to surrender additional right-of-way to be dedicated to the public. However, Wright continued, the two parcels to the north where a proposed passing lane would be located are defined by metes and bounds. As such, the property would need to be acquired from the Jewish Federation of Madison if the right-of-way needed to be widened. This is a potential expense that may have been included in the MSA estimate.
6. **Schedule June 2017 Meeting and Set Agenda** -The next meeting was scheduled for Monday, June 26, 2017 at 7:00 AM. The following items will be on the June agenda:  
Call to Order/Approve Agenda  
Approve Minutes from 5/30/2017  
Discussion of Policy: Equipment and Road Construction and Maintenance  
Updates for Road Projects including Follow-Up on Shady Oak Chip Sealing  
Schedule July 2017 Meeting and Set Agenda  
Adjourn
7. **Adjourn** – Senseman moved to adjourn; 2nd Meinel. Motion carried at 8:06 AM.

Approved: July 24, 2017  
Revised: 6/26/2017

Prepared by: John Wright