

Present: Manfred Enburg, John Senseman, and Mike Duerst

Absent: Phil Meinel, Russ Swiggum, and Kirk Trainor

Also Present: Christopher Barnes: Public Works Project Manager, and Mark Judd: Road Patrolman

Public Present: Andrew Schmidt

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. Senseman moved to approve the agenda; 2nd by Duerst. Motion carried.
2. **Approval of April Minutes** – Duerst moved to approve the minutes from April 30, 2019; 2nd by Senseman. Motion carried.
3. **Twin Rock Development, Spring Rose Road** – Enburg stated that the concept subdivision plans were approved the Town Board on May 7, 2019. Barnes stated that he had placed traffic counting tubes on Spring Rose Road for daily traffic counts, but had not yet downloaded the data. Discussion followed regarding potential improvements to the County Trunk Highway G/Spring Rose Road intersection which may be required by Dane County.
4. **Driveway Permit -6521 Sunset Drive (CSM 14926 Lot 1)** –Barnes presented the driveway application and the owner was present to explain details of the new home construction he has planned. Discussion ensued regarding the location of the driveway as well as access for the other two lots in the CSM. Barnes explained the existing steep grade issues presented safety concerns for a joint access between Lot 1 and Lot 2. Duerst made a motion to recommend approval of the driveway access for Lot 1 with the stipulation that Lots 2 and 3 be required to share a joint driveway; 2nd Senseman. Motion carried.
5. **Updates:**
 - a. Valley Road Bridge – Barnes stated that he had discussions with the bridge inspection engineer and correspondence with the WISDOT bridge engineer regarding the bridge condition. He informed the Committee that the bridge loading reduction had taken into account that the outermost pier piles were providing no load support. Additionally, according to the bridge inspection engineer, the undermining of the west abutment was not serious enough to warrant immediate action. Barnes stated that an application for funding through the Dane County Bridge Fund would be completed for 2020 work.
 - b. 2019 road maintenance project – Enberg stated that the Town Board awarded contracts for the project on May 7, 2019. The low bids from Fahrner Asphalt (\$204,745.85) and Wolf Paving (\$74,797.00) were approved. Barnes estimated that construction would start June 5, 2019 on Woods Road.
 - c. Sunset Drive drainage investigation – Barnes explained that this investigation was for an area approximately 1500 feet east of CTH PD and was subject to flooding and winter icing. Barnes had surveyed the existing ditch and culverts and was in the process of obtaining ground and ditch elevations to determine the restrictions in the existing drainage system.
 - d. Hidden River Road erosion- Barnes stated that this erosion had been caused in March by heavy rains and that the repair work was complete.
6. **Driveway Culvert Installation Procedures Update** – Barnes stated that he had reviewed the Town ordinance in conjunction with other town ordinances and that there were many similarities. Enburg asked if there were any changes that he (Barnes) felt were necessary; Barnes stated that at this time no immediate changes were necessary. Barnes also stated that he would continue to review the driveway process and evaluate the current Town of Verona practices.
7. **Single-Purpose Road Discussion** – Barnes explained that during his research, only Town of Springdale had done a wholesale conversion of public roads to private ownership. Discussion followed and Enburg

stated that he believed there were other jurisdictions that had also turned over public roads to private ownership. Senseman stated that it was his opinion that the single purpose roads presented a financial burden on the Town and that the Town should pursue vacating them. Barnes stated that the multiple issues such as utility easements, upgrade costs, and impacts on lost gas tax revenue would need to be evaluated.

- 8. Equipment Replacement Discussion/Update**– Duerst asked why this item was on the agenda. Barnes stated that it was just an update to keep the committee apprised of repair records and costs. Barnes stated that he would continue to supply the repair history. An equipment repair history was included in the agenda packet.
- 9. New Subdivision Streets and Town Private Road Policy Discussion** –Barnes referenced the study contained in the agenda packet titled “The Fiscal Impacts of Land Uses on Local Government” a good starting point for discussion. Enburg stated that he thought that if the Town was interested in doing their own analysis, that the UW – Madison School of Public Affairs may have students interested in performing the research.
- 10. Wheel Tax Discussion**- Senseman stated that he had received information from the State of Wisconsin regarding the number of registered vehicles in the Town. He stated that a \$22/year wheel tax on vehicles in the Town would yield an approximately additional \$40,000 in revenue. Discussion followed. Duerst questioned the current Dane County wheel tax. Enberg explained that none of the Dane County wheel tax funds go to the towns. Senseman made a motion to recommend the Town Board adopt a wheel tax in the amount of \$22 rate per vehicle. Motion failed for lack of a second.
- 11. Schedule June 2019 Meeting** –The next meeting was scheduled for Thursday, June 27, 2019 at 7:00 AM. The following agenda items should be included:
 - Call to Order/Approve Agenda
 - Approve Minutes from 5/28/2019
 - Driveway Culvert Installation Update
 - Single Purpose Road maintenance Update
 - New Subdivision Streets and Town Private Road Policy
 - Schedule July 2019 Meeting and Set Agenda
 - Adjourn
- 12. Adjourn** – Duerst moved to adjourn; 2nd Senseman. Motion carried at 8:50 AM.

Approved: June 27, 2019

Prepared by: Christopher Barnes w/J. Wright review