

Town of Verona
Public Works Committee Minutes
Town of Verona Hall, 7669 County Highway PD, Verona, WI
10/31/2019

Present: Manfred Enburg, Mike Duerst, John Senseman Russ Swiggum

Absent: Kirk Trainor

Also Present: Christopher Barnes: Public Works Project Manager

Public Present: none

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. Duerst moved to approve the agenda; 2nd by Senseman. Motion carried.
2. **Approval of September Minutes** – Senseman moved to approve the minutes from September 24, 2019; 2nd Duerst. Motion carried.
3. **Discussion: Sunset Drive Drainage Issues** – Enburg opened the discussion with history of the existing flooding in the waterway channel under Sunset Drive, approximately 1000 feet east of CTH PB. The main concern is overtopping of Sunset Drive and the frozen ice left on the pavement last winter during the melting/rain/refreezing storm events. Barnes stated that he had been contacted by several residents of Sunset Drive regarding possible fixes to the drainage and the high volumes of water in the drainage channel through their rear yards. Barnes stated that he and Mark Judd had obtained survey elevations of the north side ditch to see if there were any restrictions or grade issues in the ditch. The result of the survey showed that the ditch was within a few inches of the 2004 ditch project completed by the town. Barnes explained the intent to install a minor berm along an existing field access on the north side near the cross culvert which may prevent water from flowing overland to the road.
4. **Discussion –Single Purpose Roads** – Enburg asked for an update on his request of a policy from town staff. Barnes stated that he did not have sufficient time in the month to work on a more comprehensive policy for dealing with single purpose roads. Duerst asked about how many of the identified roads had adequate cul-de-sac or turnarounds. Barnes stated that he would review and add to the master list. Enburg asked Barnes to continue to work on the Single Purpose Road policy for the Public Works Committee to review as time allows.
5. **Discussion of WISDOT Multimodal Local Supplement (MLS) program candidates**—Enburg opened the discussion with an overview of the state grant program to fund various types of projects throughout the state. The program has \$25,000,000 set aside for town projects throughout the state and established criteria for evaluating proposals. Barnes presented a sheet with two candidates listed: County View Road and Fitchrona Road, both of which he stated would meet the criteria of the grant rules by providing economic impact and connectivity in the general area. He also stated that he had met with the City of Fitchburg engineering staff to consider a joint project application for Fitchrona Road since both the town and the city have jurisdiction of the roadway. Country view road has been discussed for improvement for a number of years and much data collection and cost estimating had already been done on that road. Senseman asked why Sunset Drive was not on the list as a candidate and he stated that he believed that it was important to submit a project that carried primarily town-generated traffic. Barnes stated that the town could submit up to three grant applications so adding Sunset would ne be a problem. Senseman made a motion to direct the town staff to prepare an application for Sunset Drive, seconded by Duerst, motion carried 4-0.
6. **Discussion: Snow Plow Routing and Operations-** Enburg opened the discussion with his belief that a logical and effective snowplow operation was necessary to show the public that a plan was in place and implemented. Barnes presented the 2019-20 snowplow routing map with routes and equipment logistics. Judd explained that the routing was dome in the most efficient manor to complete snow-clearing activities

on the east side of the Town prior to morning rush hour traffic. Other routes were based upon route times, known trouble areas and minimal dead time for refueling and material loading.

7. Updates:

- a. Twin Rock Development, Spring Rose Road – Barnes stated that the final design was under review of Dane County and that the developer intended to begin construction in spring 2020.
- b. Prairie Circle extension – Barnes stated that there were no new actions.
- c. 2019 road maintenance project – Barnes stated that the chip sealing is complete, and the contractor would return to sweep and broom intersections and selected areas to remove excess chip stone material prior to the Ironman triathlon on September 8.
- d. Fitchrona/Nesbitt Road roundabout construction – Barnes stated that the new roundabout construction that began July 8 was scheduled to be complete in late October.

8. Equipment Condition Update – Barnes stated that Mark Judd was not present due to the early snowplowing and that snowplowing operations had begun on October 28th. Barnes updated the committee on the process for new equipment acquisition and replacement of the 2007 Peterbilt 340 plow truck. Barnes and Judd had met with the representative of Peterbilt (JX Truck Center) regarding a 5-year lease to own option in lieu of an outright purchase. JX Truck Center submitted proposal to the town to provide a 2021 Peterbilt 348 truck with full snowplow and dump box features for an annual lease cost of \$42,133.10 for 5 years. At the end of the lease, the vehicle would be titled to the town. Swiggum asked about other truck manufactures and asked that the town staff pursue option for Western Star and International truck dealers. Swiggum questioned what engine and drivetrain options were available. Senseman stated that the finance charges for the 5-year lease program were quite favorable; Barnes stated that was because of special municipal exceptions requiring taxes. Barnes to follow up with the committee.

9. Schedule November 2019 Meeting and Set Agenda – The next meeting of the Committee was set for November 26 at 7:00 am. Enburg asked that the agenda include a discussion of the following:
Call to Order/Approve Agenda
Approve Minutes from 10/31/2019
Review of the MLS grant program applications
Continuation of the equipment acquisition and leasing options for Public Works Equipment
Schedule December 2019 Meeting and Set Agenda
Adjourn

10. Adjourn – Duerst moved to adjourn; 2nd Swiggum. Motion carried at 8:25 AM.

Approved: 10/31/19

Prepared by: Christopher Barnes