

## REGULAR MONTHLY BOARD MEETING MINUTES

### TOWN OF VERONA

Tuesday, May 7, 2013 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller

Absent: Miller

Staff Present: Arnold, Wright, Dresser, Lease, Judd

Also Present: See sign in sheet

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 6:31. Motion by Rego to approve agenda. Second by Geller.

2. Public Comment

Tammy Dresser addressed the Board about her idea to gather photographs from Town residents doing things that are unique in the town. She'd like to frame these in old barn board and place them around Town Hall. The Board expressed support for the idea.

3. Report from the Dane County Sherriff's office

Deputy Dave Bochainé gave a report on crime in the Town. In general he felt things were going well. There have been 89 calls since January. John Wright explained that a resident has expressed concern about two sex offenders living in the Town. Mr. Bochainé suggested the Town contact the Community Deputy. There was a conversation about traffic. Amanda Arnold reported that a City of Verona police officer had reported concerns about speeding on Range Trail. Sherriff Bochainé said he'd look into that.

4. Public Hearing – appeal of the regulations of the building code as they relate to fencing requirement for a pool at 7459 Oak Hill Court.

Merideth Stier explained that she was requesting a variance from the building code because she plans to add a swimming pool cover. She contended that the product is superior to fencing for safety. She provided materials about the product for the Board's review. Mark Geller asked if any of her neighbors had such covers. Amanda responded that it has come to the staff's attention that permits were not pulled for several existing pools in the applicant's neighborhood. Dave Combs suggested that a review of that situation be put on next month's agenda. Motion by Rego to grant a variance to the pool fencing requirement based on the information provided about the installation of the pool cover. Second by Geller. Motion passed unanimously. Dave Combs directed staff to explore amending the building code to all for pool covers at Mt. Horeb's code does.

5. Report on 2012 audit

Jan Froelich reviewed a summary of the audit which she handed out to the Board. The two concerns she raised were that during tax time the Town has a lot of uninsured funds and that the Town needs to continue to separate and document financial duties among staff.

6. Reports

A. Engineer/Public Works:

Road projects – Amanda handed out a table listing all of the roads, their condition, and average daily traffic. Kevin Lord handed out updated costs for patching and wedging. There as a discussion about how to prioritize projects. Dave asked Kevin and Amanda to come back next month with more analysis.

Bob Rego reviewed a summary of the bid received for a new plow. Representatives from Peterbilt and International both spoke. Motion by Enburg to purchase the Peterbilt tandem truck with a box and plow provided by Madison Truck and Equipment. Second by Rego. Motion passed unanimously.

Amanda described a driveway permit application for Hickory Ridge. Ron Lease replied that it was a pretty straight forward application. Motion by Enburg to authorize the Chair to approve the permit. Second by Rego. Motion passed unanimously. John Wright pointed out that an error had been made in previous minutes when referring to this lot. It had been suggested in past minutes that Lots 4 and 5 had been combined, but in fact Lot 5 had been combined with a meets and bounds property, so Lot 4 is indeed a separate, buildable lot.

There was a brief discussion about one of the Old PB Bridges. It has come to the Town's attention that one of the bridges may fall within the City's boundaries. Amanda has asked the City's Public Works Director to confirm that.

B. Plan Commission:

Manfred Enburg reported on the annexation of 2816 Country View Rd. The Plan Commission had asked that Amanda send a letter to the Department of Administration outlining several concerns. Amanda reported that she had received a letter back and it stated that the annexation was seen as keeping with the public good and that the Towns should pursue boundary agreements with the City of Verona.

Manfred also reported on his review of the City of Verona's recent traffic study. He suggested the Town send a comment letter. Amanda agreed to follow up by setting up a meeting for Manfred and Dave to discuss the letter.

- C. EMS: Bob Rego reported that the County's insurance policies for EMS have changed. He'll follow up to see if this affects our district.
- D. Fire: Dave reported that he is trying to assist the City with their hiring of a chief.
- E. Open Space and Parks: John Wright reported that the OSPC is giving feedback to the DNR on the design of the proposed Sugar River parking lot. The OSPC has suggested a turn-around space in the lot. Epic has agreed to donate boulders for the lot. The OSPC has also resumed work on the Trimming and Brushing Policy. Amanda followed up by added that the Town had received a summons for Mescher tree claim.
- F. Town Chair: Dave Combs discussed appointments to various boards and commissions. He suggested all the Board members keep their existing appointments. All those present agreed. Dave nominated Tom Jellings and Tom Mathies to the Open Space and Parks Commission. Second by Rego. Motion passed unanimously. Dave said he'd follow up on other nominations including another for OSPC, one for Plan Commission, and the Fire Commission.
- G. Supervisors: Bob Rego pointed out that the Quick Trip has added compressed natural gas and he wondered what impact that might have on the Barnes proposal.
- H. Clerk/Treasurer:  
John reported that he is reviewing the assessment roll and finding some oddities. He also reported that he's working with Dane County on the four parcels for which the Town can't find owners. John also reviewed the deadlines for Open Book and Board of Review.
- I. Planner/Administrator:  
Amanda presented concepts for new furniture for the back office space. Motion by Rego to approve expenditures up to \$20,000. Second by Enburg. Motion passed unanimously.

7. Motion by Enburg/Second by Geller to approve the payment of bills for month of April. Motion carried.

8. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits  
Amanda pointed out a right-of-way permit for Alliant Energy to replace overhead lines on Locust Dr.

9. Motion by Geller/Second by Enburg to approve the minutes of the regular April meeting. Motion carried. Motion by Rego/Second by Geller to approve the minutes of special April meeting.

10. Motion by Enburg/Second by Geller to adjourn. Motion carried at 8:40 pm.

Approved: June 4, 2013

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Amanda Arnold  
Planner/Administrator, Town of Verona