

**Town of Verona
Utility District Meeting Minutes
Tuesday, Nov 5, 2013 6:30 P.M.**

Town Hall, 335 N. Nine Mound Road, Verona, WI 53593-1035

Dave Combs called the meeting to order at 6:31.

Motion by Rego to amend the agenda by moving the sewer district discussion to later in the evening since no one was present to discuss the sewer district and people were present for the regular board meeting. Second by Miller. Motion carried.

**REGULAR MONTHLY BOARD MEETING MINUTES
TOWN OF VERONA**

Tuesday, November 5, 2013 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller, Miller

Absent: None

Staff Present: Arnold, Wright, Lease, Judd, Dresser

Also Present: See sign in sheet.

1. Call To Order/Approval of Agenda

Motion by Rego to approved the modified agenda. Second by Miller. Motion carried.

2. Public Comment

Mardi Daupin explained her background and explained that she can't afford a place to live. Thus, she's very interested in a house that's going to be torn down at 1022 Mound in Madison. She wishes it could be move to land at 69 and Valley Road owned by Dean Health.

3. Reduction of escrow fees for 1942 Range Trail

Kyle Dziubla had submitted a request to split the new home escrow between him and his neighbor because they have shared drive are building homes close to the same time (see letter in building file). In addition, Mr. Dziubla has paid two driveway escrows, and his neighbor will pay one too. Motion by Rego to refund the \$2000 new home escrow due to the extenuating circumstances of the timing of construction and the shared driveway and to not charge the owner of Lot 2 the new home escrow. Second by Geller. Unanimous approval. The Board asked to add a discussion of the escrow fees to the next agenda.

4. Reports

Plan Commission

Rosemary Kavon presented the reasons for her rezoning request. She also handed out a photo showing the distance between her proposed drive and the neighboring one. There was a brief discussion about the two process, a rezoning and a driveway variance. Motion by Enburg to approve and use application dated Sept 26, 2013 for property located at 7301 Cross Country Rd. submitted by Rosemary Kavon. The purpose of the application is to allow for a duplex through the rezoning of 1.948 acres from R-1A to R-3A. Second by Geller. Bob Rego noted potential concerns about setting precedent with approving a second drive. Dave Combs commented that Rosemary would have drives on two different streets, not the same road. The rezoning was approved unanimously. The driveway variance will be addressed at a later date.

Review of draft future land use map – Amanda reviewed a very draft proposed future land use map. She was looking for direction from the Board on a) not having recommendations in the areas that the City plans to expand into (or negotiating those recommendation with the City in a boundary agreement, b) breaking up the farmland preservation areas, and c) focusing future residential development around existing roads. Bob Rego commented that development recommendations should follow the ridge line in the SE section of the Town. Dave Combs commented that there may be potential for more development with in Madison's ETJ area. Manfred commented that he wants to promote the image of hobby farms rather than subdivision development. Amanda said she'd keep working on the draft map.

The Board discussed proposed legislation that would allow Towns to bow out of County zoning. Motion by Miller to draft a letter in support of the legislation and copy all representatives. Second by Rego. Approved unanimously. Amanda said she'd draft a letter and bring it back to the Board unless it needed to be sent before the next meeting, in which case she'd just sent it.

Public Works

Payment for 2013 road maintenance – Motion by Rego to approve payment of the Wolf Paving bill for project #376025 in the amount of \$132,626.77. Second by Miller. Approved unanimously.

2014 road projects – Amanda handed out a list of past and potential future road projects. She also presented a task order from MSA to do surveying work on Range Trail is the Board would like to start that work. There was a discussion of the level of

reconstruction that should be done on Range Trail. The Board opted to not take action on the task order because the preference may be to pulverize, relay and seal coat Range Trail.

Driveway permits –

Motion by Enburg to ratify approval of the driveway permit for Lot 1 Prairie Circle requested by Ryan Werth/Alterra Design Homes. Second by Miller. Motion carried.

Motion by Enburg to ratify approval of the driveway permit for the corner of Everest and Cortina requested by Ed Anderson. Second by Miller. Motion carried.

Sunset drainage – Amanda reported that Ron Lease had talked to Russ Riley and explained the concerns about working on private property. Amanda had reached out to the DNR again but has not gotten a response. Bob Rego mentioned a news story that indicated that Act 10 may not allow governments to work on private property. Ron also plans to work on the northern ditchline in the right-of-way soon. Manfred suggested that the Town look into the cost of setting up stormwater utility district. John Wright pointed out that new fees could have an impact on the levy limit. Ron Lease said he also talked to Russ Riley about his drive that was removed. His existing drive is 106' from the intersection, making the addition of a second one not in keeping with the Town's policy about distance between drives. In addition, Russ was able to remove hay from the back of his lot.

EMS

Amanda pointed out that Fitchburg and the City of Verona have approved the EMS budget as the Town Board did at the EMS annual meeting.

Fire

Dave Combs discussed the City of Verona implementing fire impact fees. The agreement states that the Town will implement impact fees pay the City the equivalent of what would be generated. It was Amanda's recommendation to wait and do more research before pursuing an impact fee since the overall amount collected may be less than the cost to implement the fees. The Board concurred. Dave presented a quit claim deed for the Town's portion of the fire station site. There were some questions about the amount of land the Town still owns under the Eagle's nest and about roadway plans for the area. Amanda said she'd provide the Board with the survey, so the item was deferred until the next meeting.

Open Space and Parks

Gregg Miller pointed out that a new parking lot is proposed for accessing the Sugar River. Plans were included in the packet.

Town Chair – Dave reported on a meeting he and Amanda had with Epic. It was a general information sharing meeting. Dave also reported on his discussions with the Town of Middleton about a municipal court. Dave and Amanda have come to realize that the costs would be more than originally thought and more planning may be needed.

Supervisors – Bob Rego reported that he's pleased with the work on PB.

Clerk/Treasurer

John Wright reported that he had gotten feedback from the Town's attorney on the brushing and trimming policy. The OSPC and concurred with many of the suggestion and will review one final edit at their next meeting. The policy should be ready for Board action in December.

John had also gotten attorney feedback on the draft driveway ordinance. There was a discussion about how the scope of the driveway edits has grown beyond simple edits. Bob Rego suggested that a "band aid" fix might be needed in the near term while work continues on the larger edits, which John would like to coordinate with the Plan Commission.

Planner/Administrator –

Amanda reminded the group of the budget hearing schedule for Nov. 12. She also presented the Board with a budget amendment. Motion by Miller to amend line item #1054453 from \$390 to \$17,929 to reflect the actual sewer fees collected, including fees for a new hook-up, with the understanding that the funds will be transferred to the sewer fund and also authorize the next payment to the Madison Metropolitan Sewer District. Second by Enburg. Approved unanimously. Lastly, she explained that she, Bob Rego, and John Wright were working with the attorney on a code of ordinances and that will soon involve a lot of decision making for the Board.

5. Payment of bills for the month of October- Motion to approve by Enburg. Second by Miller. Motion carried.
6. Review of building permits, inspection reports, road haul permits, and right-of-way permits. No comments.
7. Approval of minutes from October – deferred to the next meeting because the minutes were not included in the packet.
8. Motion by Enburg to adjourn and move into the Sewer District Meeting. Second by Miller. Motion carried at 8:59 pm.

The Town Board acting as Utility District #1 Commission members began the Utility District meeting immediately following the regular Board meeting.

1. Discussion and possible action on proposed 2014 Utility District #1 fee increases.

Amanda shared several documents with the Board: a history of fee increases, a list of past repairs, suggested fee increases, and the proposed budget. John explained there are two independent systems and that they were built in 1969. Fitchburg does some maintenance of portions of the system, so John suggested that an intergovernmental agreement would be in order. Fitchburg has offered to take over some ownership of the system, but there was little initial support from the Board for at idea. Amanda and John explained that a \$15 fee increase would barely cover MMSD fees next year. There was a lot of discussion of future maintenance needs and financial resources. It was decided that Amanda would prepare several rate increase scenarios for the budget hearing, including the doubling of fees over the next three years and higher costs for commercial uses. The Board suggested that staff get an estimate of complete replacement costs just for reference.

2. Motion to adjourn by Enburg. Second by Rego. Motion carried at 9:15 PM.

Approved:

Amanda Arnold
Planner/Administrator, Town of Verona